

LISS PARISH COUNCIL

Minutes of the Grounds Committee of 27th February 2012, 7.45pm

Members:	*Cllr Keith Budden	Cllr Becki Chads
*present	*Cllr Sue Halstead	Cllr Howard Linsley
	*Cllr Gina Logan (Chairman)	*Cllr Brian Mayo
	*Cllr Paddy Payne	Cllr Phil Thompson
Clerk:	A Mann	

01/G12 Apologies

Apologies were received from Cllr Linsley.

It was noted that some members continued to miss meetings and not send their apologies. Cllr Halstead requested that the Clerk report all attendances at the AGM.

02/G12 Declarations of Interest

Cllr Halstead declared a prejudicial interest in any matters relating to Newman Collard Tennis Club arising from her membership of the tennis club. The Chairman declared a prejudicial interest on any matters relating to EHDC funding.

03/G12 Minutes and Matters Arising from the Grounds Committee meeting on 28^h November 2011

The minutes were agreed as a true record at the full Council meeting on 19th December 2011. Any outstanding items were carried forward to the February minutes.

04/G12 Liss Forest Recreation Ground

The Chairman reported that LPC Ground staff were working with Liss Forest Residents Association (LFRA) on the outstanding items at Liss Forest Rec.

The Chairman reported that the contractor had confirmed that the basketball court would be re-surfaced as a priority, early Spring.

05/G12 Allotments

Princes Bridge

Proposal to install raised beds for those with disabilities – the Chairman advised that the Parish Plan responses confirmed that residents were in favour of the project, however, the need was still to be proven. AM to contact the Petersfield Disability Society to make enquiries. Cllr Logan to include an item asking for responses in the next edition of the Village Voice.

Replacement entrance gate - AM advised that the cost of the replacement was approved in the budget and a contractor would be instructed to replace the gate after 1st April.

Riverside Walk

Water tanks – the Chairman said that further reports had been received that the water was polluted. LPC Grounds staff to jet wash the tanks asap before the Spring. If this fails to resolve the problem, it may be necessary to hire a steam cleaner.

Turfing pathway – members agreed a recommendation from the Groundsman to seed the pathway, rather than turfing. Cllr Logan/AM to notify tenants at the next Allotment User Group meeting.

Lower Green

CST Workday 04.12.11 – members thanked Gerald Tribe for overseeing this work.

General

2012 allotment renewals – it was noted that the allotment renewals had only generated two available plots which was very low. It was also noted that the waiting list remained low at approximately 12.

Best Kept Allotment Award 2012 - members agreed a proposal from Cllr Mayo to ask the 2011 winner to inspect the plots in 2012 on behalf of LPC. Cllr Logan to speak to tenant before making a proposal to Council.

06/G12 Newman Collard Field

Extending the play area to add equipment for older children – the Chairman referred to a summary of responses from the Parish Plan which confirmed a strong support for this proposal. The Chairman advised that she would be meeting a play equipment company on 13.03.12 to seek suggestions and a free quotation. Cllr Halstead advised that funding may be available from the Hampshire Playing Fields Association. Cllr Logan/AM to ask Melisa Juniper from HCC for advise.

The Committee discussed the recent fencing work adjacent to the pavilion. Cllr Payne said that he had never seen a plan of the proposed work. The Committee concluded that there had clearly been a break down in communication and there was a need for a meeting with Newman Collard Playing Fields Trust (NCPFT) as soon

as possible to agree an amicable way forward. Cllr Logan/AM to write to NCPFT and request a meeting when Dorothy Collard returned from holiday.

Double tennis courts - members agreed that the next step was to arrange a meeting as soon as possible with the two independent contractors who had inspected the courts in 2011. It was agreed that the two meetings should include a representative from the tennis club, NCPFT and LPC. It was noted that any approved work should be carried out at the end of the playing season, ie end of September.

Damaged safety surfacing - the Chairman advised that she would be inspecting the damage with the Grounds staff in the early Spring to assess. It was hoped that any damage could be repaired by the Groundsman and the Committee agreed a suggestion that it may be possible to reduce the safety surface area and replace with waffle matting. Ongoing.

Repairs to path – it was noted that NCPFT were due to make repairs shortly.

Dog Fouling - the Chairman reported that there had been several recent complains to LPC. The Chairman advised that LPC Grounds staff had agreed to take on enforcement responsibilities and EHDC were due to train them shortly. Members agreed that LPC should publicise this well to inform residents.

07/G12 West Liss

The Chairman reported that Zurich Insurance inspection had highlighted several necessary repairs and LPC were likely to incur a cost. Cllr Logan/AM to inspect the items, including the damaged bins, and obtains quotes where required.

08/G12 Riverside Walk

Vehicle access – the Chairman reported that allotment tenants had been instructed not to park their vehicles on the walk other than to make deliveries. The Chairman said that there had been no further complaints to LPC.

Phase II Improvements – the Committee were updated as follows:

- The new buffer was due to be repainted by LPC Grounds staff by the end of March.
- Path improvements - work was completed by the Community Payback Team and 50% of the cost of materials had been reclaimed from HCC.
- Leaflet production - HCC had agreed to release funds covering 50% of the cost, however, Cllr Logan/AM must ensure the work is complete by the end of May.
- Members agreed that an opening ceremony should be arranged to launch the new leaflet and acknowledge help.
- Noticeboards had been ordered and would be installed by LPC Groundsman shortly. AM to follow up.

Cllr Payne said that a lot of tree work had been carried out on the LPC section of the walk. AM to confirm the nature of the work.

White crossing bridge to West Liss – the Chairman reported that work was on track to be completed by the end of March. Members thanked Cllr Logan for her work.

09/G12 Any other business

The Chairman presented a summary of the responses from the Parish Plan questionnaire (Attachment 1) which related to grounds issues. The Committee discussed the following main responses:

- 1) Outdoor exercise trim trail .
- 2) Bike track - members agreed that the existing area continued to be popular but the land fell within NCPFT responsibility. It was also noted that a 'bike track' could refer to different types of facilities.
- 3) Improved outdoor play equipment at Newman Collard - see item 06/G12.
- 4) Maintenance of flower beds - see item below.

Proposal from LPC Grounds staff for improvements - members congratulated and thanked Luke Mannerings for his suggestions and agreed that his proposals for improvements to the Centenary Gardens should be sent to NCPFT for approval. Cllr Logan/AM to write to NCPFT and update LM that the Committee would consider other suggestions as soon as possible.

Hanging baskets - Cllr Mayo suggested that LPC hanging baskets should be planted with red, white & blue flowers in line with the Jubilee celebrations. Clerk to follow up with chosen nursery.

The meeting closed at 9.15pm.

Date of next Grounds meeting: 14th May 2012, 7.45pm

LISS PARISH COUNCIL

Minutes of the Grounds Committee of 14th May 2012, 7.45pm

Members:	*Cllr Keith Budden	*Cllr Becki Chads
*present	*Cllr Sue Halstead	*Cllr Howard Linsley
	*Cllr Gina Logan (Chairman)	*Cllr Brian Mayo
	*Cllr Paddy Payne	Cllr Phil Thompson
Clerk:	A Mann	

10/G12 Apologies

None received.

11/G12 Declarations of Interest

Cllr Halstead declared a prejudicial interest in any matters relating to Newman Collard Tennis Club arising from her membership of the tennis club. The Chairman declared a prejudicial interest on any matters relating to EHDC funding.

12/G12 Minutes and Matters Arising from the Grounds Committee meeting on 27th February 2012

The minutes were agreed as a true record at the full Council meeting on 19th March 2012. The Chairman reported that a resident had agreed to carry out inspections for the Best Kept Allotment Award 2012, as per item 05/G12. Any further items were carried forward to the May agenda.

13/G12 Correspondence

Members discussed an offer of a small piece of land at the entrance to Riverside Walk from Yorkwood Residents Association (YRA). It was agreed that further details were required before making a decision. LPC to speak to YRA to establish current ownership and follow up with the Environment Agency and Liss Conservation Rangers (LCR).

14/G12 Liss Forest Recreation Ground

Repairs to play equipment - the Committee discussed the current procedure for carrying out repairs to play equipment. It was agreed that large repairs should be carried out by a third party, to ensure that all current H&S legislations and guidelines are adhered to. The Chairman to request an informal meeting with Liss Forest Residents Association (LFRA) to ascertain what tasks are regularly undertaken by them. Following the meeting AM to obtain a quotation for the repairs and ask play equipment suppliers whether they offer service contracts. Basketball court - members expressed disappointment that re-surfacing work had not yet taken place. AM to follow up with the contractor requesting that work is carried out within one month.

Memorial bench - the Chairman to meet with LFRA after their meeting 02.06.12 to agree a location. Members agreed that LPC should purchase the bench and the preferred location was at the far end of the field, close to the wooded area.

15/G12 Allotments

Princes Bridge

Proposal to install raised beds for those with disabilities – the Chairman reported that one resident had expressed an interest in a plot. The Chairman/AM to seek advice from Alton Town Council and instruct LPC grounds staff to strim the area to alleviate the spread of weeds to the neighboring plot. It was suggested that funding may be available from SDNP - AM to follow up.

Replacement entrance gate - it was noted that a replacement gate had been installed. AM to instruct LPC grounds staff to plant a hawthorn, or similar, in the space between the gate and hedge.

Trees on railway boundary - following a request from a tenant to prune the trees, Cllr Mayo said that all tree work during the project completion had been carried out in accordance with Network Rail and Forestry Commission Guidelines. Members agreed that no further action was required. AM to respond to tenant.

Lower Green

Complaint from tenant - members discussed a complaint from a tenant that repeated careless use of weed killer on a neighboring plot had resulted in damage to crops and grass pathways. Members considered this to be a formal complaint. The Chairman to issue a formal warning to the offending tenant.

General

Members noted notes from the Allotment Users Group meeting on 19.04.12.

16/G12 Newman Collard Field

Play equipment for older children – members discussed two suggestions from LPC grounds staff; a climbing boulder and fixed skateboard. Members expressed safety concerns but generally agreed that the equipment

matched the need for equipment for older children and should be investigated further. AM to arrange an evening site visit, for members to discuss location and chat to local youths, and inform Newman Collard Playing Fields Trust (NCPFT) of the visit. It was agreed that Luke Mannerings should be involved in the process.

Double tennis courts - the Chairman updated members that the Finance Committee considered the courts to be an asset and agreed that a complete re-surface should be carried out, subject to confirmation from NCPFT and Newman Collard Tennis Club (NCTC). AM to obtain third quote to comply with LPC Standing Orders.

Damaged safety surfacing - the Chairman advised that LPC Grounds staff would be instructed to carry out patch repairs using materials already in stock.

Dog Fouling - members discussed the option of LPC grounds staff adopting enforcement rights from EHDC.

Several members felt it was unacceptable to ask LPC employees to carry out this task and others felt it was a better solution to no enforcement at all. Members agreed that further details should be obtained before a final decision could be made. AM to follow up with EHDC Dog Warden.

17/G12 West Liss

Repairs to wooden play equipment - the Chairman reported that a contractor had been instructed to carry out repairs.

Repairs to metal SMP play equipment - members discussed solutions for repairing equipment as identified by Zurich Insurance. It was noted that one quote had been received, a second was expected shortly and a third option was to instruct LPC grounds staff to make repairs. Cllr Payne agreed to inspect the equipment and help to recommend a solution.

Football pitch - members discussed a request from Liss Athletic Football Club (LAFC) to use the pitch during the month of May. The Chairman said that LPC grounds staff had advised that it was necessary to close the pitch on 1st May to carry out essential maintenance. AM to confirm with LPC grounds staff that work is *essential* and the Chairman/AM to draft a response to LAFC.

18/G12 Riverside Walk

Leaflet product - members viewed a draft leaflet produced by the Chairman following a meeting with Liss Historical Society and LCR. Cllr Chads suggested that the distance and level of difficulty of each walk should be included. Members thanked the Chairman for her work.

White crossing bridge to West Liss – the Chairman updated members that the contractor was carrying out off-site preparatory work and would be in touch shortly to notify when work on-site would commence. It was noted that the bridge was likely to be closed for 5 days. The Chairman expected to be able to update Council members at the meeting on 21.05.12.

Bridge ramp from Rotherbank Farm Lane - members noted that damage had been reported by John Meader and a contractor had been asked to provide a quote for repairs. The Chairman to feed back to John Meader.

19/G12 Any other business

Cllr Chads reported that an open drain on HCC footpath adjacent to West Liss Rec was a H&S concern. AM to follow up with LPC grounds staff and HCC Highways.

Cllr Budden expressed concerns that several sections of wooden fencing in Newman Collard playing fields were now missing. AM to arrange for repairs to be carried out.

The meeting closed at 9.35pm.

Date of next Grounds meeting: 3rd September 2012, 7.45pm

LISS PARISH COUNCIL

Minutes of the Grounds Committee of 3rd September 2012, 7.45pm

Members: *Cllr Keith Budden Cllr Becki Chads
*present *Cllr Sue Halstead *Cllr Howard Linsley
 *Cllr Gina Logan (Chairman) *Cllr Brian Mayo
 *Cllr Paddy Payne
Clerk: A Mann

20/G12 Apologies

Apologies were received from Cllr Chads.

21/G12 Declarations of Interest

Cllr Halstead declared a prejudicial interest in any matters relating to Newman Collard Tennis Club arising from her membership of the tennis club.

22/G12 Election of Chairman

Cllr Logan, nominated by Cllr Linsley and seconded by Cllr Halstead, was elected as the Chairman of the Grounds Committee for the ensuing year.

23/G12 Minutes and Matters Arising from the Grounds Committee meeting on 14th May 2012

The minutes were agreed as a true record at the full Council meeting on 18th June 2012.

24/G12 Correspondence

No items.

25/G12 Liss Forest Recreation Ground

- a) Repairs to play equipment; replacement chains and slide panel – work complete.
- b) Basketball court – the Chairman reported that an order had been withdrawn from the proposed contractor and a quotation from an alternative contractor had been requested.
- c) Memorial bench - the Chairman reported that delivery was imminent and the bench would be installed by Liss Forest Residents Association with the help of the LPC Groundsman.

26/G12 Allotments

Princes Bridge

- a) Proposal to install raised beds for those with disabilities – the Chairman reported that the need remained unproven. The Clerk to obtain advice from Alton Town Council.
- b) Replacement entrance gate – it was noted that hedging would be installed in the Autumn.

Lower Green

- a) With reference to item 15/G12 members were advised that a formal warning had been issued and subsequently withdrawn. Both tenants had been advised that all documents would remain on file should a further allegation be made.

General

- a) Best Kept Allotment Award – members thanked Morag Crawley for judging the plots and agreed that tenants should be notified of the judging criteria. This information to be issued with the Tenancy documents. Clerk to draft thank you letter and ask for confirmation of criteria.
- b) Waiting list – it was noted that the current waiting list was very low and likely that some plots would be unattended in 2013. The Chairman to draft an article for the next edition of Village Voice.
- c) Plot sizes – the Chairman notified members that the process of measuring all plots would commence 06.09.12 and a subsequent proposal to amend the charging structure would be circulated to members before the Finance Committee meeting 29.10.12.

27/G12 Newman Collard Field

- a) Play equipment for older children – in response to the Village Design questionnaire in September 2011, the Chairman updated members on the proposal to install equipment suitable for children age 9 and upwards. Members had attended a site visit with the Groundsman on 14.06.12 and children from Liss Junior School and Bohunt had been consulted, with the following findings:
Zip wire – strong support from both schools.
Climbing boulder – good support, especially by Liss Junior School.
“The Board” - some support, but confusion about the product.

Other suggestions mentioned: long swirly slide, cricket strip, skate park, tyre swing, swimming pool, trampoline.

Members agreed that further research was required in order to compile a full proposal and establish costs, before consultation could take place with Newman Collard Playing Fields Trust (NCPFT). Cllr Halstead suggested obtaining advice on the practicalities of a zip wire from other Parish or Town Councils.

- b) Double tennis courts - the Chairman reported that a contractor had been instructed to carry out a full re-surface in March 2013, subject to the usual weather conditions. A revised quote was expected in January 2013 to take into account any increased material costs, and all parties had been made aware of this and were happy.
- c) Dog Fouling - members were informed that the LPC Groundsman now had enforcement responsibility, on LPC land only, and an article had appeared in the Petersfield Herald 31.08.12. Chairman to put an article in Village Voice.
- d) New fencing along boundary with Inwood Road – work complete. Clerk to arrange for the contractor to sand the ends of the timbers either side of the pedestrian entrance and install an extra section of fencing parallel to the entrance to stop vehicle access. Members agreed that the proposed native hedging to be planted this autumn should be installed inside the fence line.
- e) Tree works along the boundary with 10-12 Old School Road – the Chairman reported that work was complete, however, the Clerk said that work was not as expected. The Clerk to follow up with the Tree Surgeon and arrange for further work to be carried out if necessary.
- f) Damaged footpath – Cllr Payne reported that this had been repaired by NCPFT.
- g) Pond – members agreed that a project to protect and improve the pond area should be considered. Cllr Halstead suggested seeking advice from the Hants & IoW Wildlife Trust. The Chairman and Clerk to liaise with NCPFT, Gary Boller and Roger Mullenger to agree a way forward.
- h) No cycling notice at Inwood Road entrance – the Clerk to ask Hampshire Highways whether this can be removed.
- i) Centenary Gardens – the Chairman to send a request to NCPFT to suggest a joint working party to tidy up the area.
- j) Rose bed at entrance to Centenary Gardens – following the retrieval of several plants, members agreed that the bed should be tidied and reduced in size and given a winter mulch.
- k) Drain in car park, adjacent to grass verge – the Clerk to ask the Groundsman to clear debris.
- l) Fir tree opposite the Groundsman's garage – the Chairman reported that the height of the tree was interfering with the CCTV camera. Cllr Halstead said that the tree was a planning condition to screen the floodlights and members agreed no action beyond the necessary pruning to allow the CCTV to function effectively.

28/G12 West Liss

- a) Repairs to wooden play equipment – work complete.
- b) Repairs to metal SMP play equipment – work complete.
- c) Football pitch - members discussed the recent repair work and subsequent concerns received from players. Members agreed that the field was primarily a public playing field and LPC could not commit further funds to improve the pitch further. Members agreed with Cllr Payne's opinion that a major contributor was the very high water table over the entire Summer. The Chairman and Clerk to respond to players.

29/G12 Riverside Walk

- a) HCC leaflet – the Chairman said that the draft leaflet was expected shortly.
- b) White crossing bridge to West Liss – members praised the recent bridge refurbishment work and thanked the Chairman for her contribution.
- c) Bridge ramp from Rotherbank Farm Lane – members agreed that repair work should be included in the 2013 budget.
- d) Plaque on buffer, in memory of Tony Grant – the Chairman and Clerk to follow up.

30/G12 Any other business

The Clerk emphasised the increasing amount of tree work that was becoming necessary within the Parish and the high cost implications for the Council. This was to be considered when setting the budget.

Cllr Haslstead left the meeting.

- a) Grounds equipment – the Chairman reported that several issues had come to light following the Groundsman's appraisal. The Clerk said that a list was being compiled which would identify items to be considered in the 2013 budget. Members to be updated shortly.
- b) Mower – following the informal offer of a second hand mower, members agreed that LPC should establish whether the mower is for sale and, if so, an expected sale price.

The meeting closed at 9.40pm.

Date of next Grounds meeting: 26th November 2012, 7.45pm

LISS PARISH COUNCIL

Minutes of the Grounds Committee of 26th November 2012, 7.45pm

Members: *Cllr Keith Budden *Cllr Becki Chads
*present *Cllr Sue Halstead *Cllr Howard Linsley
 *Cllr Gina Logan (Chairman) Cllr Brian Mayo
 *Cllr Paddy Payne
Clerk: A Mann

31/G12 Apologies

Apologies were received from Cllr Mayo.

32/G12 Declarations of Interest

Cllr Halstead declared a prejudicial interest in any matters relating to Newman Collard Tennis Club arising from her membership of the tennis club.

33/G12 Minutes and Matters Arising from the Grounds Committee meeting on 3rd September 2012

The minutes were agreed as a true record at the full Council meeting on 17th September 2012.

34/G12 Liss Forest Recreation Ground

- a) Basketball court – members considered various options and quotations and agreed to monitor usage and make a final decision at the Grounds Committee meeting 25.02.13.
- b) Memorial bench – the Chairman thanked Liss Forest Residents Association and other volunteers for providing and installing a bench in memory of Tony Grant. Cllr Halstead said that Mrs Grant was delighted with the support at a presentation to open the bench.
- c) Fly tipping – the Chairman reported that signs had been displayed asking residents to stop dumping garden waste in the wooded area.
- d) Trees – the Chairman reported that extensive discussions had taken place with a resident who requested the removal of trees in the recreation ground and gave details of the limited amount of work agreed. Members agreed to accept the resident's offer to carry out the work themselves but requested that the area is sectioned off with tape before the works commence. Chairman to also notify LFRA of the agreed work.

35/G12 Allotments

Princes Bridge

- a) Proposal to install raised beds for those with disabilities – Cllr Halstead said that the need for this remained unproven and members agreed to remove this item from the Grounds agenda.
- b) Entrance gate – the Chairman reported that hedging whips would be planted shortly to help secure the entrance.

General

- a) Allotment Users Group - the minutes of the meeting 26.09.12 were noted.
- b) Plot sizes – the Chairman reported that all plots had been measured but a new charging system for existing tenants could not be agreed. As a result, the following 2013 rates had been agreed at the Finance Committee meeting 29.10.12 – extra small: £7.00, small: £14.00, medium: £21.00, large: £28.00. Members agreed the proposal to introduce a new charging system for new tenants @ 16p per square metre after 1st January 2013. Proposal to be recommended to full Council 17.12.12.
- c) 2013 Tenancy Agreement – members agreed the revised agreement with one small correction.

36/G12 Newman Collard Field

- a) Play equipment for older children – members discussed a proposal and two quotations for the installation of two pieces of play equipment for older children. Members agreed that LPC should investigate funding and the proposal should be discussed at a Newman Collard Playing Fields Trust (NCPFT) meeting. It was noted that locations and exact equipment specifications could be agreed at a later date.
- b) Tennis court fencing - the Chairman reported that the damaged tension wires had been repaired.
- c) New fencing along boundary with Inwood Road – the Chairman reported that an extra section of fencing has been installed and hedging would soon be planted inside the boundary.
- d) Tree works – the Chairman reported that a tree surgeon would be carrying out work in Newman Collard week commencing 7th December, involving: an oak tree monolith, the reduction of a hedgerow behind Old School Rd properties and a small amount of pruning to trees outside the Groundsman's Hut. Members suggested writing a small article for publication in the Petersfield Post to inform residents of the purpose of the oak tree monolith. A Mann to notify Petersfield Post.

- e) Pond – the Chairman reported that NCPFT were working on a project to protect and improve the pond area. Members suggested a meeting with NCPFT and Hants & Isle of Wight Wildlife Trust. A Mann to suggest to G Boller, NCPFT.
- f) No cycling notice at Inwood Road entrance – the Chairman reported that HCC Highways had removed this sign.
- g) Centenary Gardens – the Chairman briefed members on a joint workday 27.10.12 to tidy up the gardens. A Mann to instruct the Groundsman to lay winter mulch in the rosebed. Members to discuss at the Grounds meeting 25.02.13 the suggestion of laying strips of turf in the rosebed area to reduce the size of the bed to reflect the number of roses.
- h) Lighting – members agreed that lighting from the HCC footpath to the pavilion was poor and there was a need for improvement. A Mann to suggest to NCPFT installing a third security light to the side of pavilion and look into installing a security light on the end of the groundsman's hut nearest the pavilion.
- i) Repairs to car park entrance and lychgate to Old School Rd – A Mann informed members that one quote had been obtained and two further quotes had been requested.

37/G12 West Liss

- a) Football pitch – the Chairman reported that the pitch appeared to be recovering following damage in the Summer. A Mann to make enquiries to establish whether LPC hire rates are competitive.

38/G12 Riverside Walk

- a) HCC leaflet – the Chairman showed members the draft leaflet who thanked her for her work.
- b) Tree work – the Chairman reported that recent tree work, carried out by a contractor recommended by EHDC, was complete.
- c) Bridge ramp from Rotherbank Farm Lane – Cllr Budden informed members that Souther Electric had offered volunteer help as part of their voluntary work days programme.
- d) Plaque on buffer, in memory of Tony Grant – the Chairman and Clerk to follow up.
- e) Fallen trees – A Mann reported that Hilliers had been informed.
- f) New bridges – Cllr Payne raised concerns that the new bridges were extremely slippery when wet. A Mann to forward concerns to EHDC.

39/G12 Any other business

- a) Tree Inspections – the Chairman reported that ACD Arboriculture had been instructed to carry out a Tree Safety Policy for trees on LPC land. The report was expected shortly, at which time it would be necessary to agree how to carry out the inspections and by whom. A Mann suggested that the first inspection could include a discussion on any Ash trees on LPC land.
- b) Grounds Equipment – the Chairman informed members that the current Grounds equipment was very limited and inadequate for grounds tasks. The Chairman also explained that discussions with the Groundsman had taken place and a draft list of requirements had been prepared. Cllr Payne agreed to offer informal advice on any proposed new equipment but members agreed this should wait until the appointment of new Councillors.
- c) Planning application to install fenced area next to the pavilion – members viewed the application and agreed to make their comments at the Planning Committee meeting 03.12.12.
- d) Groundorg – members discussed the invitation to a seminar organised by Groundorg but considered their services inappropriate for LPC's requirements.
- e) Grounds meetings – it was agreed that one meeting every two months would be a benefit.

The meeting closed at 9.30pm.

Date of next Grounds meeting: 25th February 2013, 7.45pm