



LISS PARISH COUNCIL

COUNCIL MEETING

A Meeting of Liss Parish Council took place at 7pm on 20th February 2023 in the Village Hall

Members:

*Mr K. Budden (Chair), *Mr R Baker, *Ms S. Baldwin, *Mr P. Deacon,
*Mr R. Hargreaves, *Mr D. Jerrard, *Mr H. Linsley, *Ms L McDonald,
*Mr C. Olley, *Mr A. Smith, *Ms K. Tordoff, *Ms C. Williams and Mr N. Wilson

* Present

Clerk: S. Smith, in addition to County Cllr Russell Oppenheimer and 3 members of the public (Ben Love, Angela & Edward Jardine).

17/23 Apologies

Apologies were accepted from Cllr Wilson.

18/23 Declarations of Interests and Role as Charity Trustee

Councillors were reminded of the following:

- i. Their responsibility to declare any pecuniary interest they may have in any item of business no later than when that item is reached.
- ii. That when discussing Charity business, any decision must be made in accordance with the Charities' governing documents, rather than for the benefit of LPC as a whole.

Cllr Linsley highlighted the importance of Members declaring pecuniary interests.

The Chair noted that it constituted a criminal offence to not declare any pecuniary interests.

The Clerk added that this area would be particularly relevant for councillor training following the elections.

The following personal (non-pecuniary) interests were declared:

- Cllr Linsley as a Trustee to the Coryton Almshouses.
- Cllr Smith as a neighbouring resident of West Liss Recreation Ground.
- Cllr McDonald as a neighbouring resident of West Liss Recreation Ground.
- Cllr Williams as an allotment tenant.
- Cllr Budden as a Member of EHDC.

19/23 Chair's announcements

The Chair noted that:

- i) The Annual Parish Meeting was due to take place at 8pm on Wednesday 22nd March and noted the importance of attendance by all Members.
- ii) That parish council elections would take place on 4th May 2023. Further details would be provided in due course once all relevant dates and details had been confirmed.

20/23 Adjournment for public participation

The meeting was adjourned for public participation.

Ben Love from the Crossover Youth Centre expressed his full support for the pump track proposal. Angela Jardine noted an interest in the discussions on youth provision as a Trustee of the Newman

The meeting was reconvened.

21/23 Pump Track

Given the absence of Cllr Wilson, Cllr Smith introduced the paper which contained a covering note from Cllr Wilson and an in-depth analysis of the survey feedback.

Key issues and responses given were as follows:

- i) Life expectancy of the pump track – 15 years but could well be longer. As the track was modular, separate components could be replaced if needed.
- ii) Schedule and cost for maintenance – The track would be subject to the same level of checks as other play equipment managed by LPC. Maintenance requirements were minimal.
- iii) Safety issues – users would not be able to ‘fall off’ the track as the track would be landscaped in therefore there would be no ‘edges’ as was the case with the temporary track. Appropriate signage would be displayed to encourage safe use and any appropriate etiquette.
- iv) Managing users of different age groups – The temporary track had shown that users had been good at self-regulation in terms of taking turns, particularly between different age groups. This had also been the feedback from Dirt Factory about experience elsewhere. Members noted that the provision was primarily aimed at filling a gap in provision for older children and also that after the initial excitement use would likely settle down as had been the case with the zip wire at Newman Collard. It was also agreed that a monitoring programme could provide useful data.
- v) Interaction with users of the football pitch and Pavilion – No concerns had arisen from the consultation exercise and it was thought the facility might well prove an attraction for some Pavilion hirers. There were no concerns with different uses of the site at the same time.
- vi) Suitability for wheelchair users – Although suitable for ‘all wheels’, bikes with stabilisers were not suitable due to the potential to over balance and it was thought the same would apply to a wheelchair user. However, it was noted that a pushchair had been pushed around the temporary track and so it was thought that whilst not aimed at this user group certain flatter sections may be able to be accessed by such users. The details would be checked prior to the signage being agreed on safe use.

The following points were also noted:

- i) That noise would be minimal – in the footage of the temporary track the birdsong was more noticeable than noise from the track. The sound of children enjoying themselves was also thought to be appropriate noise arising from a recreation ground.
- i) That the footings for the track were shallow (unlike some other tracks) which meant that if the track was removed the ground could be returned to its previous condition.
- ii) The track also had resale value should it be determined that the track was no longer wanted.
- iii) That the nature of a continuous loop which mean less wear and tear on the turf as would be the case with a start and stop point.

Resolved: That Liss Parish Council approves the purchase and installation of a Parkitect V4 modular pump track at West Liss Recreation Ground, subject to having first obtained a Lawful Development Certificate and to not exceeding the previously agreed budget of £100,000 (proposed by Cllr Smith and seconded by Cllr Williams with all in favour aside from one abstention).

22/23 Update from the County Councillor (Written report at ANNEX A)

Cllr Oppenheimer expressed belated apologies for missing the January meeting of Liss Parish Council. He reported a very worthwhile day planting of the Community Orchard at the Mill Road Community Garden the previous Tuesday.

In responding to questions for Members of LPC, Cllr Oppenheimer advised that although the situation with potholes had been exacerbated by the heavy rainfall followed by freezing temperatures.

Cllr Smith highlighted that demands on country council resources, particularly relating to increased

costs for adult social care, meant that resources are strained in other areas.

Cllr Oppenheimer encouraged reporting of all road defects at www.hants.gov.uk to ensure effective prioritisation of issues.

23/23 Update from the District Councillors

Cllr Budden apologised on behalf of EHDC for the poor service residents had received in refuse collection. Although pay issues had now been resolved and staffing was at full complement, there had since been issues with sourcing parts to repair some vehicles in the collection fleet. All vehicles were now back in use and staff had worked overtime to bring all the collections up to date.

EHDC had made clear to Norse that the level of service had been unacceptable and penalty clauses had been included in the new EHDC/Norse contract which would run from 1st April following the decoupling from Havant Borough Council (the previous agreement had been negotiated by Havant). Cllr Budden advised that the EHDC budget would be approved at a meeting of EHDC this coming Thursday and would include details of where the additional 2% for welfare projects would be spent. Cllr Budden advised that the move to New Barn continued and the building was being fitted with ground source and heat source pumps which met the BREEAM standard, the highest level in energy efficiency. It was hoped that an announcement could be made shortly regarding the future of Penns Place.

24/23 Minutes of the meeting of Council of 16th January 2023

Resolved: That the minutes of the meetings of Council of 16th January 2022 be approved as an accurate record, subject to some amendments to 06/23 to be agreed between the Chair and the Clerk (proposed by Cllr Williams and seconded by Cllr Baker and with all in favour).

25/23 Matters arising

06/23 Changes to governance arrangements of the Coryton Almshouses: Cllr Jerrard noted that the current Coryton Trustees had achieved an arrangement in line with the LPC position expressed at the last meeting. Cllr Linsley expressed his disappointment that he felt unsupported as LPC appointed Trustee to the Coryton Almshouses.

08/23 ID for the local elections: Cllr Budden advised that, following lobbying efforts, a disabled persons' bus pass was now valid as a form of ID for the elections alongside other forms of ID which included the elderly persons bus pass.

10/23 Village Centre proposals: Cllr Smith advised that drawings from Hampshire Services would be circulated to the Working Group this week. A full briefing session to Council would be held following the local elections.

10/23 Mill Road Community Garden: The Clerk advised that a licence had been issued by EHDC for the planting of the trees and hedge at the site in advance of a lease for full use of the land. The lease was being prepared by the EHDC legal team and it was hoped that this could come to Council for approval in March.

26/23 RFO's reports on payments and receipts for the period 11th January 2023 to 13th February 2023

Cllr Williams (as Chair of the Finance Committee) highlighted any non-regular items of expenditure.

Resolved: That the receipts and payments reported in the Responsible Finance Officer's Report for the period 11th January 2023 to 13th February 2023 and the Regular Payments list, for both the Liss Parish Council and the Charities' accounts, be approved (proposed by Cllr Williams and seconded by Cllr Olley with all in favour) as at ANNEX B.

27/23 Report of the Review Committee meeting of 25th January 2023

Members noted the minutes of the Review Committee meeting of 25th January 2023.

Cllr Hargreaves who had chaired the meeting noted the forward look for policy reviews in 2023.

28/23 LPC Safeguarding Policy

Members noted the new LPC Safeguarding Policy which incorporated the previous LPC Child Protection Policy and now also covered vulnerable persons and an anti-slavery statement.

29/23 Report of the Planning Committee meeting of 6th February 2023

Members noted the minutes of the Planning Committee meeting of 6th February 2023.

Cllr Jerrard highlighted the important issue of non-compliance with planning conditions and provisions in the Liss Neighbourhood Plan. This was particularly relevant as the CALA Andlers Ash development was viewed as a flagship development in the Park.

Members expressed their concern about the situation.

Cllr Budden advised that he was pursuing a site visit with SDNPA Planning Enforcement to show them the issues with the Andlers Wood development and the associated footpath. It was also noted that the Planning Committee had undertaken a number of previous actions on this issue.

Cllr Deacon noted that the EHDC Licencing Team had responded to LPC comments on the Turtle Bean alcohol licence application noting that a clear objection/ no objection was required without conditions.

Cllr Budden advised that Members had been consulted and the majority decision was that LPC should not object to the application.

Cllr Baldwin highlighted continued issues with the Rotherbank Farm Bridge – the anti-slip chicken wire had been removed as a trip hazard. Cllr Budden advised that management issues were complicated by the bridge being on EHDC land but also on land whose ownership was not known.

30/23 Report of the Finance Committee meeting of 30th January 2023

Members noted the minutes of the Finance Committee meeting of 30th January 2023.

Cllr Williams highlighted that various recommendations from the Finance Committee on allocation of LPC CIL for Liss Forest Recreation Ground improvements and for additional environmental improvements to the Mill Road Community Garden project would be considered later in the agenda.

31/23 LPC Risk Assessment and Asset Register

Resolved: That Liss Parish Council approve the Financial Risk Assessment 2023 (proposed by Cllr Williams and seconded by Cllr Smith with all in favour).

Resolved: That Liss Parish Council approve the Asset Register 2023 (proposed by Cllr Williams and seconded by Cllr Smith with all in favour).

32/23 Update on CIL

The Chair highlighted that of the £406,665.70 LPC CIL received to date, £336,295.42 had been provisionally allocated to projects. Should LPC agree to the allocation of further sums recommended by the Finance Committee, the provisionally allocated sum would rise to £391,295.54. This would mean that £15,370.28 was yet unallocated.

The Clerk added that a sum of £2,000 would be forthcoming in the biannual CIL receipt in April (the second is in October), with the possibility of a further rise to £5,000.

Members noted these CIL allocations were provisional and that any underspends, e.g. due to external funding being obtained, would free up funds for other projects.

Cllr Smith highlighted that due to the underspend of s106 funds on the highways projects commissioned to date there would be sufficient funds available to fund the purchase of two new Speed Indicator Devices. This meant there would be no call on LPC CIL funding for this project as previously thought.

Cllr Tordoff highlighted the importance of such measures as road safety was a key priority for residents.

33/23 Allocation of CIL funds for Liss Forest improvements and environmental projects

Resolved: That Liss Parish Council allocates up to £50,000 of LPC CIL for improvements to Liss Forest Recreation Ground, to include the purchase of a set of moveable football goals (proposed by Cllr Williams and seconded by Cllr Baldwin with all in favour).

Resolved: That Liss Parish Council allocates up to £5,000 of LPC CIL to deliver on the additional environmental improvements to the Mill Road Community Garden (proposed by Cllr Williams and seconded by Cllr McDonald with all in favour).

34/23 Allocation of General Reserves for allotment improvement works

Resolved: That Liss Parish Council create an Ear Marked Reserve of £7,000 and approve expenditure of up to £7,000 for general maintenance and upkeep to the village allotment sites in accordance with the draft budget circulated (at ANNEX C), proposed by Cllr Olley and seconded by Cllr McDonald with all in favour).

Members noted the need for a specific allotment budget area going forward to ensure more proactive maintenance of allotment sites.

35/23 Meeting extension

Resolved: That the meeting be extended for a period of up to 30 minutes (proposed by the Chair and seconded by Cllr Linsley with all in favour).

36/23 Allocation of General Reserves for drainage design works

Resolved: That Liss Parish Council commission the Grounds Management Association to produce a design for the drainage of Liss Forest Recreation Ground at a cost of £1,915 exc. VAT to be met from General Reserves (proposed by Cllr Williams and seconded by Cllr Olley with all in favour).

37/23 Allocation of funds for additional shingle for the Pavilion car park

Resolved: That Liss Parish Council allocates up to £941.50 from General Reserves for the additional shingle required for the Pavilion car park (proposed by Cllr Smith and seconded by Cllr Olley with all in favour).

38/23 LPC Action Plan 2023/24

Members agreed a draft Action Plan for 22/23 (at ANNEX D).

The Action Plan would be presented to the Annual Parish Meeting and would then be subject to a period of public consultation prior to approval at the Annual meeting of Council in May.

39/23 Village plans for the King's Coronation

Cllr Williams advised that plans could not be confirmed pending confirmation of timings etc. by the Palace. However, current thinking was:

Saturday 8th May 2023 (Coronation Day): Live streaming of the Coronation at the Triangle with refreshments followed by afternoon activities at Newman Collard Recreation Ground. This would include contributions from local community groups and the Liss Junior PTA, events to mark the day and other Village Day style activities, e.g tree planting, band and choir performances, music and dancing, food and drink, games and a dog show. This would be followed by evening activities at Newman Collard with a bar, DJ and dancing.

Sunday 9th May 2023 (Street Party Day): Anyone who can't do a street party can make use of the recreation grounds.

Monday 10th May 2023 (Volunteering Day): The focus was likely to be on promoting volunteer activities and opportunities via social media etc. in the lead up to the day and encouraging participation.

Street scene: Likely to include Union Jack flags on lamp posts, possibly bunting, residents encouraged to decorate houses as they see fit and local shops along station road encouraged to decorate their windows.

Members expressed their thanks to Cllr Williams for all her efforts in planning for the Coronation weekend.

40/23 Matters to report and appointments

Cllr Budden advised that the East Hants Community Rail Partnership had amalgamated with Surrey Hills and was now to be known as the Hills to Harbour Community Rail Partnership. Cllr Budden was to be the chair. Cllr Budden also highlighted that only two signatures would be required for councillor nominations in the local elections (rather than the ten previously required) and that the count would take place on the Friday during the day rather than during the Thursday night.

Cllr Smith advised the Chair of the SDNPA, Vanessa Rowlands, had agreed to officially open the new West Liss Play Area on 21st March and would be joined by East Hampshire appointee to the Park Authority, Doug Jones. Cllr Budden would host the event as LPC Chair.

Cllr Williams expressed concern that one of the fire exits from the Village Hall and Parish Office had been compromised by the development works in what was previously part of the Whistle Stop car park next to the Village Hall.

Cllr McDonald advised that the current management of the Liss Youth Fund was to be transferred from its current trustees, who were retiring, to the trustees of the Crossover Youth Centre who would safeguard its future. The fund would continue to be known as the Liss Youth Fund and its monies ring-fenced. The fund would continue to support any children and young people within the parish in their education or training (and not just users of Crossover).

Cllr Deacon advised that some investigatory work would be undertaken on Friday by the Groundsman around the floodlight near the Men's Shed at Newman Collard to try to establish the cause of excess water arising from that location. Cllr Deacon advised that he was also in discussion with Cllr Oppenheimer about the school overflow drain.

41/23 Charities Business: Charities Risk Assessment and asset Register

Resolved: That Liss Parish Council approve the Financial Risk Assessment 2023 for the Charities (proposed by Cllr Williams and seconded by Cllr Smith with all in favour).

Resolved: That Liss Parish Council approve the Asset Register 2023 for the Charities (proposed by Cllr Williams and seconded by Cllr Smith with all in favour).

42/23 Exempt Session

Resolved: That the following item be taken in exempt session due to the personal and sensitive nature of the discussions (proposed by Cllr Williams and seconded by Cllr Smith with all in favour).

43/23 Exempt Item: Villager of the Year Award 2023

The Chair closed the meeting at 21.30 hrs.

Next meeting: Monday 20th March 2023, 7pm

Signed:.....Dated:.....

**COUNTY COUNCILLOR REPORT
TO
ALL PARISH COUNCILS
IN PETERSFIELD HANGERS
1 FEBRUARY 2023**

1. Highways Update

The recent severe weather has placed unprecedented strain on the road network. We continue to ask for your support in reporting issues promptly on the website and for your patience as the Highways Team seek to triage and fix road defects as fast as they can.

Whilst the weather has improved slightly in the last week, the overnight freezing temperatures have continued to exacerbate the pothole situation with many more now appearing, particularly in rural areas. Service demand across the county remains extremely high. Both our officers and contractors continue to work extended hours (including weekends) to try and keep on top of the situation. However, demand far exceeds capacity at the present time and consequently all work is having to be prioritised so that the highest risk issues are repaired first, and this will include the continued use of temporary 'infill' repairs. Milestone are doing everything they can to secure more gangs and equipment for Hampshire and when more resource becomes available it is being deployed immediately. It will be many weeks, if not months, before we are back to anything like business-as-usual.

Some of our senior officers attended a briefing session with both the Met Office and the Environment Agency last week. Unfortunately, it looks like there is more unfavourable weather on the way. The Met Office are suggesting that the weather in February is most likely to be unsettled, with the potential for more periods of stormy conditions and some further cold spells.

Heavy and prolonged rainfall during late December and early January has resulted in saturated catchments in many Hampshire areas with consequential surface water flooding (and ice problems) on some routes. The Highways Team is currently prioritising gully/manhole cleansing and ditch/grip clearance in those areas likely to be most vulnerable to ensure that, at the very least, our highway drainage systems are clear and operational.

We are very grateful to Parish Councils and to communities for your understanding of this challenging situation.

2. Lengthsman Funding

I am pleased to be able to officially confirm that the funding to Parishes for the Lengthsman Scheme will continue for the coming financial year 2023/24. This follows the extension of the Milestone contract and an agreement for them to provide funding for this.

The Lengthsman scheme is a good example of successful joined-up government in Hampshire and I am delighted that it will continue.

3. NEU Industrial Action

You will be aware that the National Education Union is taking industrial action today (1 February) as part of a dispute with the Government regarding pay.

Any decisions to close schools as a result of striking are for individual Headteachers to make and will be based on their ability to open the school safely, and to maintain a full or revised curriculum.

As a County Council, we have communicated with Hampshire schools to reiterate the national guidance on managing strikes provided by the Department for Education, and to support schools in preparing as far as possible for any strike action by staff.

Teaching staff do not have to declare their intention to participate in a strike until the day itself. Consequently Headteachers may not be in a position to gauge the potential impact of planned strike action in advance. However, Headteachers were asked, where possible, to ascertain whether any staff will be striking so that they could determine the likely impact on their school and whether the impact is likely to mean that the school will need to implement a full or partial school closure.

Schools have been advised to declare closures using the [County Council's emergency closure system](#), where you will see a number of schools have already notified HCC of their plans to close.

4. Major investment in Hampshire Schools

On 12 January 2023 the Exec. Member for Children's Services Cllr Edward Heron approved a total planned investment programme in Hampshire schools of £221m over the next three years. The programme includes a number of proposed school expansions; projects for special schools, early years settings and children's social care; as well as other improvements and modernisations across existing buildings.

Ongoing pressure for school places is largely driven by major new housing developments. Additionally, there has been a substantial increase in the number of pupils with special educational needs and disabilities (SEND) who need a specialist school place. The proposed capital programme includes plans for new schools linked to new housing developments, and a number of special school projects, to respond effectively to demand and ensure that sufficient school places remain available, in line with our statutory duties as a County Council.

5. HCC extends its support for Community Energy projects

A grant of £100,000 has been awarded by HCC to Community Energy South (CES), ensuring continued support to resident groups, helping them develop and manage community-based renewable energy projects in Hampshire. The funding will be available over the next two years as part of the Authority's activity to support the county to become Carbon Neutral by 2050 and be resilient to a two degree rise in temperature.

Further support includes a revolving community energy fund which can invest up to £25,000 in any individual community project in Hampshire. Any profits are reinvested to support further community schemes. Communities interested in generating renewable energy can find out more at [Community energy | Hampshire County Council](#)

Renewable energy currently generated in Hampshire is only 5% of the total used, so there is a sizeable opportunity to generate local, low carbon energy.

The funding awarded to CES will enable them to train and guide a growing number of Hampshire communities who want to come together to buy, manage, and generate low carbon heat and power. Examples of ways this might be achieved could include setting up a residents' home energy advice service or building community solar power facilities.

6. SDNPA is recruiting a new Authority Member

There is a vacancy for a Secretary of State Authority Member at the SDNPA and the appointment process is being run by DEFRA. The closing date is 20 February. If anybody is interested or knows somebody who might be interested please find below the link.

<https://publicappointments.cabinetoffice.gov.uk/appointment/secretary-of-state-members-to-national-park-authorities-and-aonb-conservation-boards/>

It is definitely in our interests to encourage strong Hampshire representation on the Board at the SDNPA.

7. Grant pot

I seem to still have £900 in my HCC grant pot. These funds need to be allocated by 18 February so please do get in touch with me as soon as possible if you have a scheme which you think could be suitable for funding.

RUSSELL OPPENHEIMER
County Councillor for Petersfield Hangers

RFO REPORT FOR THE PERIOD 11th JANUARY 2023 to 13th FEBRUARY 2023
CHARITY ACCOUNTS (LISS PARISH COUNCIL)

Liss Parish Council - Charities Current Year

Cashbook 1

Treasurer Account 00257581

Payments made between 11th JANUARY 2023 to 13th FEBRUARY 2023

Date	Payee Name	£ Total Amnt	
17/01/2023	British Gas	198.88	Gas Pav 2/12-1/1/23
20/01/2023	British Gas Electric	559.98	Elec VH 2/12-1/1/23
23/01/2023	SSE Energy Supply	539.35	Gas Pav 1/12-31/12/22
25/01/2023	Pension Services	162.83	Pension Jan month 10
25/01/2023	HMRC	162.83	HMRC NI Jan month 10
25/01/2023	Salaries paid	1007.74	Salaries Jan month 10
25/01/2023	British Gas Village Hall	1035.2	Gas VH 2/12-1/1/23
25/01/2023	Willow Windows Ltd	132	Window adjustment Pav
25/01/2023	PPL PRS	320.11	Music licence Pav 6/1-5/1/24
25/01/2023	Cross Fire	51	Fire Extinguisher service
25/01/2023	Petersfield Town Council	864	Grass cut WL 2 Jun/Sept/Oct
25/01/2023	Ampella Maintenance	150	Plumber callout Pav hot water
25/01/2023	Alpha Graphics	70.8	Car park signs Pav
26/01/2023	Business Stream	22	Waste water Pav 8/3-16/6/22
30/01/2023	Castle Water	4.29	Water Fernhills allotments
30/01/2023	Castle Water	9.85	Water Mitchells 1/4-30/9/22
30/01/2023	Castle Water	117.94	Water Lower Green
03/02/2023	British Telecom	134.86	Phone bill
06/02/2023	Castle Water	20.84	Water Kelseys allotments
07/02/2023	Direct 365 online ltd	205.45	Feminine waste disposal
07/02/2023	U-Do DIY	88.89	Cleaning and general maint.
07/02/2023	Lizzy Keeling	39.63	Reimburse signs for Pav

Total Receipts 5898.47

Liss Parish Council - Charities Current Year

Cashbook 1

Treasurer Account 00257581

Receipts received between 11th JANUARY 2023 to 13th FEBRUARY 2023

No receipts this period.

Liss Parish Council - Charities Current Year

Cashbook 2

Bus Bank Account 00270588

Receipts received between 11th JANUARY 2023 to 13th FEBRUARY 2023

(Village Hall, Pavilion, West Liss Pitch and allotment income)

Banked:	31/01/2023	1326.27
Banked:	31/01/2023	316.60
Banked:	01/02/2023	478.60

09/02/2023	Bank Interest Recd	2.80
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Total Receipts	2124.27
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Liss Parish Council - Charities Current Year

Cashbook 3

Pavilion Fund 19371968

Payments made between 11th JANUARY 2023 to 13th FEBRUARY 2023

13/02/2023	Castle Water	76.90 Pavilion
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Total payments	76.90
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Liss Parish Council - Charities Current Year

Cashbook 3

Pavilion Fund 19371968

Receipts received between 11th JANUARY 2023 to 13th FEBRUARY 2023

(Pavilion rentals)

Banked:	31/01/2023	90.00
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Banked:	13/02/2023	373.50
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Total receipts	463.50
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RFO REPORT FOR THE PERIOD 11TH January 2023 to 13th February 2023
MAIN ACCOUNTS (LISS PARISH COUNCIL)

Liss Parish Council Current Year

Cashbook 1

Treasurers Acc. 00110939

Payments made between 11/01/2023 and 13/02/2023

Date	Payee Name	£ Total Amount
18/01/2023	Sage UK	14.40 Payroll software
25/01/2023	Hampshire Pension	2016.19 Pension Jan Month 10
25/01/2023	HMRC	828.00 HMRC tax Jan month 10
25/01/2023	HMRC	601.22 HMRC NI Jan month 10
25/01/2023	Hampshire County Council	91.86 Stationery supplies
25/01/2023	Cross Fire	57.00 Fire extinguisher service fee
25/01/2023	Merali Beedle	99.00 Land Registry for NC
25/01/2023	PETERSFIELD TOWN COUNCIL	1440.00 Grass cutting NC x 6 cuts
25/01/2023	JRB Enterprise Ltd	535.20 Dog waste bags
25/01/2023	Coomers Ltd	143.94 Paint and white spirit
25/01/2023	Salaries	6426.98 Salaries Jan month 10
25/01/2023	Paul Kibbs	80.00 Fuel for landrover
25/01/2023	Sarah	84.00 Reimburse subscription
25/01/2023	Sarah	6.99 Reimburse for water temp. tester pen
30/01/2023	Sodexo Motivaton Solutions UK	10.00 Salaries Jan month 10
30/01/2023	Veolia ES UK Ltd	202.98 Waste NC & Pav
30/01/2023	Natural Playscapes Ltd	8934.00 10% Design&Build playground
01/02/2023	Public Works Loan	3278.94 Public works loan
03/02/2023	Cross Fire	30.00 Fire extinguisher service fee
03/02/2023	Cloudy IT Ltd	72.00 Server hosting Feb
07/02/2023	Pic-a-Lily Gardening	695.00 Tree work Lower Green
07/02/2023	Travis Perkins	242.83 Rocksalt for icy weather
07/02/2023	The Play Inspection Company Lt	295.20 Playgrounds inspection fee
07/02/2023	Dirt Factory Limited	334.28 Public consultation pump track
07/02/2023	Datasharp Independant Solution	73.71 Photocopier charges
07/02/2023	Hampshire County Council	58290.00 Final 50% courtesy crossing & gateways etc.
07/02/2023	JPP Surveying Ltd	864.00 Survey Drainage cost
07/02/2023	Sarah	2.15 Reimburse for tea bags
07/02/2023	Lizzy Keeling	13.00 Reimburse gift outgoing tree surgeon
08/02/2023	Sodexo Motivaton Solutions UK	0.72 Salaries Jan month 10
Total Payments:		85763.59

Liss Parish Council Current Year

Cashbook 2

BUS Instant 07410075

Receipts received between 11/01/2023 and 13/02/2023

Receipt Ref	Name of Payer	£ Amount Received
04/01/2023	Banked:	1291.26
Interest	Savings account	Savings account
09/01/2023	Banked:	117.35
int recd	Lloyds Bank	Interest rec'd
	Total rec'd	1408.61

NOTE FOR FULL COUNCIL 20 FEBRUARY 2023
PROPOSAL - ALLOTMENT MAINTENANCE PLAN

To create an Earmarked Reserve of £7,000 and approve expenditure up to £7,000 for general maintenance and upkeep to the village allotment sites in accordance with draft budget below.

DRAFT ALLOTMENT MAINTENANCE PLAN

RIVERSIDE WALK

Fencing				
	front	50m	1,272.00	to replace damaged sections
	right side	25m	636.00	new fencing to boundary
Signage			33.33	
			<u>1,941.33</u>	

MITCHELLS

Gates			50.00	materials only. Mens Shed
Signage			33.33	
Clearance			500.00	Arranged by Lizzy
Padlocks			28.00	
			<u>611.33</u>	

LOWER GREEN

Tree line clearance			-	Volunteer labour
Tree surgery			800.00	
Digger hire			250.00	
Labour			250.00	Paul K
Skip hire			250.00	Most waste to be chipped
Gate			300.00	
Padlocks			28.00	
Signage			33.33	
			<u>1,911.33</u>	

PRINCES BRIDGE

Fencing	entry	max 25m	636.00	
Padlock			14.00	
Digger hire			125.00	to clear abandoned plots.
Labour			250.00	to clear abandoned plots.
Skip hire			250.00	to clear abandoned plots.
Signage			33.33	
			<u>1,308.33</u>	

KELSEYS

Padlocks			28.00	
Signage			33.33	
Digger hire			125.00	to level waste mounds
Labour			250.00	to level waste mounds
Skip hire			250.00	to level waste mounds
			<u>686.33</u>	

FERNHILL

Padlocks			28.00	
Signage			33.33	
			<u>61.33</u>	
TOTAL			<u>6,520.00</u>	



Liss Parish Council Action Plan for 2023/2024

During the Council year 2023/24 Liss Parish Council will undertake the following actions:

- Maintain, improve and promote the use of recreation grounds, open spaces and the Village Hall and Liss Pavilion.
- Comment on all planning applications which fall within or impact on the Parish.
- Represent the views and promote the interests of the parish of Liss, particularly in relation to East Hampshire District Council, the South Downs National Park Authority and Hampshire County Council.
- Engage with the community, including parishioners, local businesses, community groups and organisations in Liss, including by maintaining an up-to-date website and social media presence in the village, in line with the Community Engagement Policy.
- Listen, investigate and respond to issues identified by the parish of Liss and, if appropriate, to signpost to the correct person/ organisation for resolution/ further progression.
- Work with and support local groups for the improvement of the facilities, environment and social and economic wellbeing in the community.
- Deliver speedy and transparent decisions through full meetings of the Council, supported by appropriate committees and working groups.
- Maintain good financial practices, ensuring transparency and value for money, continuing to build on the reporting capacity of the new finance software.
- Identify and secure sources of funding to advance LPC priorities.
- Promote training and induction and ongoing support for members of staff and councillors.
- Maintain good governance, including adhering to relevant benchmarks to achieve Quality Status of the Local Council Award Scheme.
- Fulfil responsibilities as Sole Trustee to three Charities: (West) Liss Recreation Ground (Charity number 301871), Village Hall; (Charity number 301872) and Parish Allotments (Charity number 237190).

Key projects for 2023/2024 include:

- Funding: Deciding priorities for the use of CIL funds allocated directly to Liss Parish Council, drawing on previous and future community engagement, and accessing other sources of investment, including SDNPA CIL.
- Highways priorities:
 - Completing the school zone proposals.
 - Exploring options for highways improvements using the Community Funded Initiatives Scheme, in particular on Andlers Ash Road and Forest Road, following delivery of the gateways project, school zone works on Hill Brow Road and addition of two courtesy crossings on Station Road.
- Facilities priorities:
 - Completing delivery of the Mill Road Community Garden.
 - Delivering the pump track at West Liss Recreation Ground
 - Working with partners on pitch improvement programmes and drainage improvements at Newman Collard, West Liss and Liss Forest recreation grounds.
 - Renovating the children's play area at Liss Forest.
 - Undertaking an improvement programme to enhance the allotment sites.
- Developing proposals for enhancement of the village centre with Hampshire County Council, East Hampshire District Council and the South Downs National Park Authority.
- Contributing to nature recovery through green space projects to enhance biodiversity and protect the environment.
- Liss Neighbourhood Plan: working with the SDNPA to review and refresh the SDNPA Local Plan and Liss Neighbourhood Plan.

