



LISS PARISH COUNCIL

Minutes of the Highways, Footpaths and Transport Committee Monday 27th February 2023

MEMBERS

*Cllr Smith (Chair) *Cllr Baker *Cllr Baldwin *Cllr Budden Cllr Deacon
*Cllr Linsley *Cllr McDonald *Cllr Tordoff * Cllr Williams *Cllr Wilson

*Present

This meeting was clerked by Assistant Parish Clerk Lizzy Keeling ("APC")

H01/23 Apologies:

APC noted that an apology had been received from Cllr Deacon. Committee members expressed their concern and wished him a speedy recovery.

H02/23 Declarations of interests:

Councillors were reminded of their responsibility to declare any pecuniary interest, which they may have in any item of business, no later than when that item is reached. In addition when discussing an item which is related to a charity that councillors must ensure any decision made be in accordance with the Charities governing documents, rather than for the benefit of Liss Parish Council as a whole.

H03/23 Approval of minutes of the previous meeting held on 7th November 2022:

Cllr Linsley questioned the costs of the SID for item H29/22 but members agreed these should stand as they simply represent ball park figures.

Resolved: That the minutes of the Highways Committee meeting held on 7th November 2022 be approved as an accurate record, motion was proposed by Cllr Linsley, seconded by Cllr Wilson with all in favour.

H04/23 Matters arising from the previous meeting:

H15/22 Feasibility of moving Ten Acre Field footpath 141/5/4 to allow a safer exit onto Forest Road.

Cllr Budden informed members their attempt to contact the owners of Ten Acre Field had failed so they hadn't been able to gain permission to place a warning sign near the fields exit, advising walkers to the busy road with limited visibility and level-crossing.

The Chair notified members that he had discussed this Right of Way visibility issue with Network Rail and had requested that it was looked at as part of the Farncombe to Petersfield ("F2P") Signalling Works. Talks were ongoing but he would update the committee once a decision had been made.

H5.2/22 Illegal parking on courtesy crossing by the Pavilion on Station Road.

Chair had previously investigated if LPC could pay for adding a Traffic Regulation Order "TRO" and associated double yellow lines but EHDC had not been receptive. Cllr Wilson noted that at a recent HALC Conference Cllr Oppenheimer had given a presentation about funding sources which could be used for double yellow lines and offered to circulate the presentation to member.

H31/22 Update on pedestrian crossing on Hill Brow Road associated with Andlers Wood development

The chair informed members that after a discussion with the Chair of the Planning Committee, Cllr Budden, it had been agreed that this matter would best be dealt with by just one committee. It was decided that the Planning Committee would hold it as an ongoing agenda item going forward.

H34.1 Lengthsman Scheme: Cllr Wilson noted that the Lengthsman Scheme had been funded for another two years and requested the APC circulate the Lengthsman Worksheet to members. APC reminded members to send any Lengthsman duties they notice around the parish directly to them (e.g.

cutting seasonal vegetation on right of way network, cleaning road signs, strimming verges...).

H34.2 Network Rail: Cllr Wilson asked if there had been any update on the possible closure of the Mint Road rail pedestrian crossing. The Chair confirmed that a decision had not been made and he would ensure Network Rail are aware that Liss Parish Council wish it to remain open and request that they undergo a formal consultation on the matter before a decision is made.

H29/22 Proposal to upgrade Speed Indicator Device ("SID") for traffic calming. Cllr Budden informed the committee that EHDC had announced their intention to set aside a budget to allow 10 parishes to get a couple of speed cameras but these would be on a first come first served basis. Committee members expressed interest in ensuring Liss Parish were prepared to apply and the Chair asked that this be discussed later during agenda item 8 on Traffic Calming Proposals.

H04/23 Adjournment for public participation:

The chair noted that there were no members of public present.

H05/23 Latest Liss Parish Works Schedule for Hampshire Highways Operations Team:

Committee members noted the report produced by Lisa Davis, Principal Engineer, Highways North (below). It was observed that this was a positive outcome of the Hampshire Highways Meeting held in January 2023 and confirmed their wish to keep this as a rolling agenda item.

Members had a brief discussion on Highways issues on the list and how to report them directly to Hampshire County Council using the online form.

ACTION: Members requested that APC report the missing kerbstones by the Rail Station entrance on the Estate Agents side to by Lisa Davis, Principal Engineer for Highways North.

Liss Parish Works Schedule for Hampshire Highways Operations Team 20th February 2023:

1. Hill Brow Road – near Fairview House - relay loose kerb
2. Hill Brow Road – crossing point at doctors surgery – replace 2 x damaged bollards
3. Stairs Hill – at Lavender Cottage – re-erect 2 x Chevron Signs
4. Inwood Road – outside 14 – repair carriageway pothole
5. B3006 Selborne Road – at speed limit change for Empshott – renew 30mph hi-vis sign
6. Ford Lane – near Quarry Farm buildings – repair carriageway pothole. *[Councillors unsure where this is?]*

No precise dates for the works at this time as the prioritising of defects is completed according to tight criteria so some defects take longer to fix than others.

Drainage Works: Andlers Ash and Hill Brow School Zone

Jet and cleanse the existing system: Andlers Ash completed Hill Brow Road outstanding.

Once completed they'll be undertaking works to increase the ability of the highway drainage system to capture surface water by installing:

1. Gullies in front of the weir kerbs
2. 2 new gullies adjacent to the new school road crossing linked to Andlers Wood development

H06/23 S106 Update – remaining funds and proposals:

Committee members noted the report submitted by APC. The Chair introduced a proposal to use unspent S106 funds to work with Hampshire Highways to investigate Community Funded Infrastructure ("CFI") options for highways improvements on Forest Road, Hill Brow Road, and Andlers Ash Road. In addition to the purchase of an additional SID and associated highways works for removable posts in speeding hot-spot locations (discussed in the next item).

Cllr McDonald requested that highways decluttering be looked at, the APC confirmed that a schedule of decluttering had taken place during the gateways works and had consulted councillors and other interested parties. Members requested that decluttering be included in any future Highways projects.

Cllr Wilson declared a non-pecuniary interest in Forest Road works as he lives in Liss Forest and had lost a cat due to speeding issues on Forest Road.

Cllr Wilson requested that any works to rectify issues on Forest Road take a strategic approach to ensure efforts are concentrated where maximum impact can be made. He offered to show HCC Highways Officers the issues on Forest Road that concern Liss Forest residents.

Cllr Williams requested that Farnham Road be added to the roads looked at as part of the CFI options for highways improvement, members agreed that it should be added to the list.

The Chair informed the committee that he hoped HCC Highways would be able to create plans for Station Road and Hill Brow Road/School zones as part of the current workstream and that a plan for other roads may be drawn up for low cost/free if interventions were deemed to be lower level/minor by HCC. Members requested the Chair contact HCC Highways to see if they could develop some proposals on interventions for the Forest Road, Hill Brow Road, Andlers Ash Road and Farnham Road that would improve the street scene, declutter and make them safer for pedestrians and cyclists. ACTION: Chair

H07/23 Traffic Calming Proposal - Speed Indicator Devices ("SID") and associated ground sockets:

Committee members noted the report submitted by APC. Cllr Tordoff reminded the committee members of the paper produced for previous meeting on CIL funding and discussed the proposal for purchasing one Speed Indicator Devices ("SID") for every two speeding hot-spot locations then alternating it between the two locations every 2-3 weeks, as per HCC's requirements to reduce motorist complacency. She directed councillors to compare the two SID manufacturers and recommended that the UK based one be considered to make repairs/upgrades cheaper and easier. Committee members were in agreement given current difficulties shipping to and from Europe.

Cllr Tordoff continued by telling members of HCC Highways suggestions to install ground sockets that would allow removable posts to hang the SID. The post can be removed when the SID is moved to another location, therefore reducing street clutter. HCC have quoted LPC the following costs for Ground sockets costs c. £600 and removable posts c. £200.

Suggested speeding hot-spot locations for alternating a SID included:

1. Andlers Ash Road
2. Hill Brow Road
3. Station Road
4. Forest Road

Cllr Baker raised concerns about the vulnerability of SID's hung on removable posts to theft. Members asked APC to investigate how posts and SID's would be secured with manufacturer and with the LPC Insurance.

ACTION: APC

Cllr Baldwin expressed concern about the labour required to move the posts and SID's and requested further information on who would be responsible. Cllr Tordoff confirmed it would be possible for the Groundsman to do what was required within their scheduled work hours, with possible assistance by the Village Hall Caretaker.

Cllr McDonald asked if the Village Gateways had an impact on traffic calming and Cllr Tordoff responded that given the reduction in Liss SpeedWatch activities there haven't been any measures to quantify the impact the gateways had made.

Committee members expressed a preference for the use of solar panels to trickle charge and extend battery life (at a cost of c.£650 per SID) and for the purchase of differing displays: smiley/sad face or "slow down" and car speed and road speed.

Chair confirmed with members that Highways Committee would recommend to Full Council the proposal to:
That Liss Parish Council authorise the use of up to £18,204 S106 funds to purchase two Speed Indicator Devices with removable ground-posts, and to commission Hampshire County Council Highways to install sufficient ground sockets to help address speeding at the following locations in Liss: Andlers Ash Road; Hill Brow Road; Station Road; Forest Road; and Farnham Road. Delegated authority will be given to Cllr Tordoff, Cllr Smith and Assistant Parish Clerk to decide on the total number and locations of the ground sockets to be installed upon consultation with the Highways authority.

In addition, the Highways Committee gave delegated authority to Cllr's Budden, Tordoff, Smith and the APC to submit a bid to EHDC when they announced Parish Speed Camera grants were open for bidding (discussed earlier in the meeting under H04/23 -> H29/22)

H08/23 Rights of Way Issues and Hampshire County Council Countryside Service Team Grants:

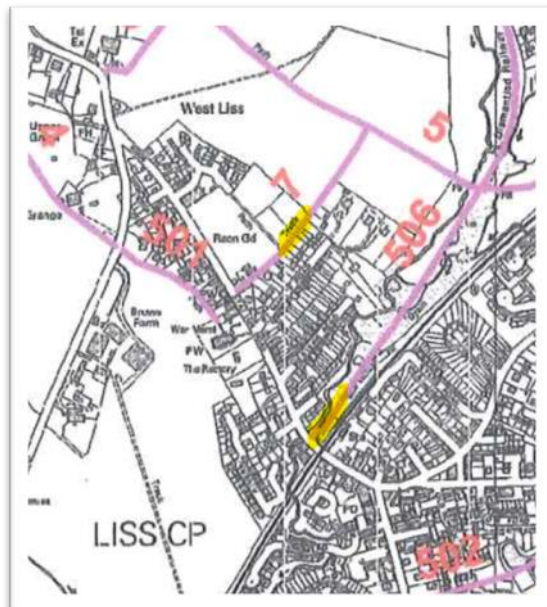
APC reported on several meetings held with ROW Officers from the South East Access Countryside Services Team to assess issues on high footfall ROWs and work out a way forward to making repairs required (map shows footpath locations).

Works required to improve drainage and accessibility on the 'circular' route includes footpath #7 starting at Station Road / West Liss Pavilion and footpath #506 from the Station side entrance of Riverside Way: Works required to improve drainage and accessibility.

At Footpath #5: APC facilitated meeting with landowners and HCC Countryside Team. [APC note: Works to rectify water run-off issues from neighbouring land had been performed by the landowner and HCC Countryside Team has agreed to perform the ROW resurfacing repairs required in late Spring 2023]

Cllr Williams offered to connect the HCC Countryside Team are introduced to the Riverside Walk Rangers and Cllr Oppenheimer who manage parts of the Riverside Walk nature reserve and some of the best used ROW's.

Applications for HCC Access Grants for financial year 2023-2024 are open and APC recommended an application is made for the ROW repairs listed about. The grant would not only secure funds for materials but HCC Countryside Services Team expertise. Members agreed that a grant should be submitted.



ACTION: APC to apply for an HCC Access Grant to make repairs to ROW #7 and #506.

H09/23 Update on Community Rail Partnership:

Cllr Budden noted that the newly merged Surrey Hills to South Downs Community Rail Partnership ("CRP") with the East Hampshire and Havant Community Rail Partnership would be called "Hill to Harbour CRP".

He informed the Committee of his request to Network Rail that Liss and Petersfield railway footbridges be painted during the next scheduled line closures.

ACTION: Cllr Budden to invite CRP Officer Mark Whitter (sp?) to the next Highways Committee meeting to discuss CRP Role and possible synergies.

H10/23 Any Other Business

10.1 Chair notified members that Hampshire Services have submitted a draft proposal for the Village Centre Project which would be reviewed by the Working Group in the next fortnight and circulated to wider council afterwards. A full consultation on plans would be performed after May elections.

10.2 Cllr Baldwin discussed the planned Norse Spring Clean. Cllr Budden advised that the machinery used to do road sweeping can only be used on roads with curb stones so some areas of Liss will not be swept (e.g. lower Rake Road) in addition EHDC has applied to the highways authority to cleaner the central reservation on the A3.

10.3 Chair informed members that in April 2023 Parking Enforcement and Traffic Regulation Orders authority will be moving back from EHDC to Hampshire County Council.

The Chair closed the meeting at 20:32

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Chair

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Date:

Next meeting: 5th June 2023