



LISS PARISH COUNCIL

COUNCIL MEETING

A Meeting of Liss Parish Council took place at 6.30pm on 22nd March 2023 in the Village Hall

Members:

*Mr K. Budden (Chair), *Mr R Baker, *Ms S. Baldwin, Mr P. Deacon,
*Mr R. Hargreaves, *Mr D. Jerrard, *Mr H. Linsley, *Ms L McDonald,
*Mr C. Olley, *Mr A. Smith, *Ms K. Tordoff, *Ms C. Williams and *Mr N. Wilson

* Present

Clerk: S. Smith, in addition to County Cllr Russell Oppenheimer

44/23 Apologies

Apologies were accepted from Cllr Deacon.

45/23 Declarations of Interests and Role as Charity Trustee

Councillors were reminded of the following:

- i. Their responsibility to declare any pecuniary interest they may have in any item of business no later than when that item is reached.
- ii. That when discussing Charity business, any decision must be made in accordance with the Charities' governing documents, rather than for the benefit of LPC as a whole.

46/23 Chair's announcements

The Chair noted that the next scheduled Council meeting on 17th April 2023 may not take place due to the period of purdah commencing 23rd March in the lead up to the elections.

47/23 Adjournment for public participation

No members of the public were present so no adjournment for public participation was required.

48/23 Minutes of the meeting of Council of 20th February 2023

Resolved: That the minutes of the Council meeting of 20th February 2023 be approved as an accurate record (proposed by Cllr Williams and seconded by Cllr Baldwin and with all in favour).

49/23 Matters arising

There were no matters arising from the minutes.

50/23 RFO's reports on payments and receipts for the period 14th February 2023 to 13th March 2023

Cllr Williams, Chair of the Finance Committee, highlighted any unusual payments providing any further information as necessary and noted how well the investment was performing.

Resolved: That the receipts and payments reported in the Responsible Finance Officer's Report for the period 14th February 2023 to 13th March 2023, for both the Liss Parish Council and the Charities' accounts, be approved (proposed by Cllr Williams and seconded by Cllr Wilson with all in favour) as at ANNEX A.

51/23 Report of the Highways Committee meeting of 27th February 2023

Members noted the minutes of the Highways Committee meeting of 27th February 2023.

52/23 Recommendation from the Highways Committee

Resolved: That Liss Parish Council authorise the use of up to £18,204 S106 funds to purchase two Speed Indicator Devices with removable ground-posts, and to commission Hampshire County Council Highways to install sufficient ground sockets to help address speeding at the following locations in Liss: Andlers Ash Road; Hill Brow Road; Station Road; Forest Road; and Farnham Road. Delegated authority will be given to Cllr Tordoff, Cllr Smith and Assistant Parish Clerk to decide on the total number and locations of the ground sockets to be installed upon consultation with the Highways authority (proposed by Cllr Smith and seconded by Cllr Tordoff with all in favour).

53/23 Report of the Planning Committee of 6th March 2023

Members noted the minutes of the Planning Committee of 6th March 2023.

The Chair highlighted that a visit from the Planning Team had taken place earlier in the week to look at the various issues of concern raised regarding the Andlers Wood development and associated footpath and crossing. Rob Ainslie (Deputy Head of Planning at SDNPA) and Richard Ferguson (the case officer at EHDC) had provided some initial feedback on the issues and a full written response was awaited.

Discussions had also taken place with Doug Jones, Hampshire Parishes Appointee to the SDNPA on the various issues. It was hoped that some SDNPA CIL money might be forthcoming to improve the accessibility of the crossing. As regards concerns raised about the amendments made by EHDC Officers on materials at the Opie Gardens development, it was noted that decisions on materials following the initial planning approval are considered 'non-material' amendments and so the usual planning consultation procedures are not followed. Doug Jones had undertaken to raise the issue with Tim Slaney (Director of Planning at SDNPA) with a view to better involving parish councils on decisions regarding changes in materials.

Cllr Tordoff highlighted the benefits of all parties working together on the issues raised at Andlers Wood.

County Councillor Russell Oppenheimer and Cllr Linsley joined the meeting at 18.51.

54/23 Report of the Facilities Committee meeting of 13th March 2023

Members noted the minutes of the Facilities Committee meeting of 13th March 2023.

Cllr Wilson noted the tree planting in the meadow area behind West Liss Recreation Ground. The Clerk added that EHDC had advised that 500 trees had been planted at the site as part of the EHDC project to plant 120,000 trees in the district. A tree planting event would follow which would publicise the initiative and LPC had been invited to be involved and plant a tree.

55/23 Recommendations from the Facilities Committee

a)Resolved: That Council approves expenditure of £30,000 of the £50,000 Ear Marked Reserves from CIL for improvements to Liss Forest for a suitable replacement for the multi-play unit (proposed by Cllr Wilson and seconded by Cllr Williams with all in favour).

b)Resolved: That Council approves expenditure of up to £5,000 of the of the £50,000 Ear Marked Reserves from CIL for improvements to Liss Forest for phase 1 of drainage works (proposed by Cllr Wilson and seconded by Cllr Williams with all in favour).

Cllr Wilson highlighted that the contractor's quote was below £5,000 but the higher figure would allow for on-site supervision by the GMA expert and additional works such as the swale proposed by Cllr Olley.

c)Resolved: That Council approves expenditure of up to 10% of the total cost of the pump track project as a deposit (up to £10,000 subject to the exchange rate at the time of order) from the

£100,000 Ear Marked Reserves for the project (proposed by Cllr Wilson and seconded by Cllr Smith with one abstention and all other Members in favour).

It was noted that EHDC had advised that the Lawful Development Certificate (LDC) could take up to 3 months but that advice from EDHC Planning Team with regards to planning permission was that a pump track would not require planning permission as 'it falls under Class A, Part 12, Schedule 1 of the Town and Country Planning (General {Permitted Development} (As Amended) (England) Order 2015'. Members were therefore reassured that the risk of not obtaining the LDC was low and so it would be appropriate to pay the deposit which would allow the manufacturing of the track to commence to allow for a summer installation. If, for any unforeseen circumstance, an issue should arise and the LDC was not granted, members noted that the deposit money could be used for a further extended period of hire of a temporary track instead.

d)Resolved: That Council approves the expenditure of £7,950 for additional safety surfacing at the new West Liss Play Area, to be funded from remaining play equipment budget provision with the remainder to come from the Ear Marked Reserve for play equipment and surfacing (proposed by Cllr Wilson and seconded by Cllr Smith with all in favour).

56/23 Matters to report and appointments to outside bodies

Cllr Smith reported that he had submitted bids to both the SDNPA and EHDC for Phase 1 of the Village Centre Improvement Project. This was a joint bid with Network Rail and South Western Rail (supported by the SDNPA, HCC, EHDC and Hills to Harbour Rail Partnership) to extend the 'up' railway platform to prevent overhang of 10 and 12 coach trains, therefore decreasing the length of time the barrier was down. This would contribute to reducing traffic congestion and air pollution in the village and would unlock subsequent phases of the Village centre Improvement project. Cllr Smith noted that HCC had identified funds to pay for the feasibility study and that Network Rail were contributing £500,000 as a contribution in kind, as planned re-signalling works in 2024 would reduce the overall sum required for the platform extension project by this sum.

It was noted that positive feedback from Vanessa Rowlands and Doug Jones had been received at the SDNPA Hampshire Parish Meeting that Cllrs Olley and Tordoff had attended that evening in Meonstoke.

Members expressed thanks to Cllr Smith for arranging this visit which had been very well received.

Cllr Williams advised that planning for the coronation continued. Timings were pending as these had yet been confirmed by the Palace. Cllr Williams encouraged anybody wishing to be involved in the Village Day event on the Saturday (6th May) at Newman Collard to get in touch with her or Dorothy Collard. Further detail would be circulated in due course.

Cllr Baker advised that recent improvements to Rake Village Hall, including toilet refurbishment, had had a positive impact on bookings.

57/23 Exempt Session

Resolved: That the following item be taken in exempt session due to the personal and sensitive nature of the discussions (proposed by Cllr Wilson and seconded by Cllr Williams with all in favour).

58/23 Exempt Item: Exempt minutes of the Council meeting of 20th February 2023

Resolved: That the Exempt Minutes, subject to one amendment, be approved as an accurate record of the meeting (proposed by Cllr Wilson and seconded by Cllr Williams with all in favour).

The Chair closed the meeting at 19.30 hrs.

Next of next scheduled meeting: Monday 17th April 2023, 7pm

Signed:.....Dated:.....

ANNEX A RFO REPORT FOR THE PERIOD 14th February 2023 to 13th March 2023
MAIN ACCOUNTS (LISS PARISH COUNCIL)

Liss Parish Council Current Year

Cashbook 1

Treasurers Acc. 00110939

Payments made between 14/02/2023 and 13/03/2023

Date	Payee Name	£ Total Amount
22/02/2023	Hampshire Pension	2016.19 Pension Feb month 11
22/02/2023	HMRC	764.05 HMRC NI Feb month 11
22/02/2023	Salaries	6426.78 Salaries Feb month 11
22/02/2023	HMRC	880.40 HMRC Tax Feb 11
23/02/2023	Sodexo Motivaton Solutions UK	10.00 Salaries Feb month 11
28/02/2023	Veolia ES UK Ltd	226.90 Waste bins NC & Pav
02/03/2023	Day Group Ltd	637.26 Shingle for Pav Car park
06/03/2023	Sodexo Motivaton Solutions UK	0.72 Salaries Feb month 11
06/03/2023	Cloudy IT Ltd	72.00 Server hosting March
06/03/2023	Rake Garden Centre	65.94 Post mix
06/03/2023	Hampshire County Council	16.58 Stationery
06/03/2023	Viking Direct	37.58 Ink for RFO printer
06/03/2023	Datasharp Independant Solution	43.06 Copier print charge Jan/Feb
06/03/2023	Kompan Ltd	1092.00 Play equipment NC rec

Total Payments: 12289.46

Liss Parish Council Current Year

Cashbook 1

Treasurers Acc. 00110939

Receipts between 14/02/23 and 13/03/2023

16/02/2023	Cash Deposited	6.00 Leaflets sold
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Liss Parish Council Current Year

Cashbook 2

BUS Instant 07410075

Receipts between 14/02/23 and 13/03/2023

Receipt Ref	Name of Payer	£ Amount Received
03/02/2023	Interest	1475.91 Interest received
09/02/2023	Interest	82.40 Interest received

Total received 1558.31

**ANNEX A RFO REPORT FOR THE PERIOD 14th FEBRUARY 2023 to 13th MARCH 2023
CHARITY ACCOUNTS (LISS PARISH COUNCIL)**

Liss Parish Council - Charities Current Year

Cashbook 1

Treasurer Account 00257581

Payments made between 14th FEBRUARY 2023 to 13th MARCH 2023

Date	Payee Name	£ Total Amount
16/02/2023	British Gas	108.79 Electric Pavilion 2/1-1/2/23
21/02/2023	British Gas	542.46 Electric VH 2/1-1/2/23
22/02/2023	Pension Services	265.77 Pension Feb month 11
22/02/2023	Salaries paid	1103.80 Salaries Feb month 11
22/02/2023	HMRC	17.80 HMRC Tax Feb 11
22/02/2023	HMRC	30.24 HMRC NI Feb month 11
22/02/2023	Business Stream	48.72 Waste water VH
23/02/2023	SSE Energy Supply	311.50 Gas Pavilion 1/1/23-6/2/23
23/02/2023	British Gas	1034.20 Gas VH 2/1-1/2/23
27/02/2023	Business Stream	22.00 Waste water Pavilion
02/03/2023	Castle Water	4.29 Water supply Fernhills
02/03/2023	Castle Water	9.85 Water supply Mitchells
02/03/2023	Castle Water	117.94 Water supply Lower Green
06/03/2023	Castle Water	26.97 Water supply Kelseys
Total Payments:		3644.33

Liss Parish Council - Charities Current Year

Cashbook 1

Treasurer Account 00257581

Receipts received between 14th FEBRUARY 2023 to 13th MARCH 2023

(Village Hall, Pavilion, allotments Income)

16/02/2023	Banked	536
Total Receipts		536

Liss Parish Council - Charities Current Year

Cashbook 2

Bus Bank Account 00270588

**Receipts received between 14th FEBRUARY 2023 to 13th MARCH 2023
(Village Hall, Pavilion, West Liss Pitch and allotments income)**

Banked	28/02/2023	769.28
Banked	05/03/2023	195.50
Banked	13/03/2023	176.00
	13/03/2023	Bank Interest Recd 2.52

Total Receipts: 1143.30

Cashbook 3

Pavilion Fund 19371968

Payments made between 14th FEBRUARY 2023 to 13th MARCH 2023

No transactions this period.

Liss Parish Council - Charities Current Year

Cashbook 3

Pavilion Fund 19371968

**Receipts received between 14th FEBRUARY 2023 to 13th MARCH 2023
(Pavilion rentals)**

No transactions this period.