



## LISS PARISH COUNCIL

Minutes of the meeting of the Facilities Committee held on 29<sup>th</sup> April 2024, 7:30pm,  
Village Hall

### COMMITTEE MEMBERS

\*C.Olley (Chair), \*K. Budden, \*R Smith  
\*A. Smith, \*C. Williams, \*P.Payne, \*S Stratford-Tuke

\*Present

Also present:

Sarah Smith (Clerk to Liss Parish Council)

Katrina Burns (Projects and Funding Officer – Clerk to Facilities Committee).

Cllr Karen Tordoff

### **13/F24 Declarations of interests**

The following non-pecuniary interests were declared:

Cllr Williams as a Newman Collard Trustee.

### **14/F24/Apologies**

No apologies were received.

### **15/F24 Adjournment for public participation**

No members of the public were present.

### **16/F24 Minutes and matters arising of the Facilities Committee 12<sup>th</sup> February 2024**

**Resolved: That the minutes of the Facilities meeting of 12<sup>th</sup> February 2024 be accepted as an accurate record of the meeting (proposed by Cllr Williams and seconded by Cllr A Smith, with all in favour).**

### **17/F24 Mill Road Community Garden update**

The wording of the sign has been finalised and is with Alpha Graphics to produce a draft design. This will go on the wooden frame which is already in place. Wildflower seeds are in place. The local community will be asked to donate any unwanted watering cans for the site. There has been further vandalism to the wooden frame above the tunnel which has been fixed by the Groundsman.

### **18/F24 Liss Forest Recreation Ground**

#### Play and leisure enhancements - update

The Clerk reported that work to renew some of the pieces of equipment at the Liss Forest play area was due to start that day but had been delayed slightly.

### **19/F24 Newman Collard Playing Fields Trust (NCPFT)**

#### Repairs to play equipment – update

Work to repair to swing and zip wire area is pending (awaiting parts). The damaged picnic table surface will be re-surfaced by the Men's Shed.

**20/F24 Environmental project group**

Green toolkit matrix

Cllr Williams reported that 975 trees had been planted around the village over the winter.

**21/F24 Riverside Walk**

Update on EHDC Management Plan

The Committee noted the Clerk’s update report on the EHDC Management Plan. A discussion took place regarding the use of volunteers on the Riverside Walk, and the Clerk pointed out that volunteers had always worked on the EHDC side of the Riverside Walk, not the LPC side. Cllr Payne reported that 7 volunteers have signed up to help EHDC once their volunteer arrangements had been formalised. Cllr Williams noted that LPC still held some EHDC funds for the Liss Conservation Rangers which should be returned.

It was agreed that closer collaboration and regular meetings with EHDC on the Riverside Walk should continue, with a view to more joined up working such has been the case on the joint Himalayan Balsam management plan.

Path remediation work

The previous Assistant Clerk had done some work on looking to see how the path at the entrance to the Riverside Walk could be improved as it often became impassable in wet weather. Cllr A. Smith told the Committee that HCC saw the Riverside Walk as a key connector route for Liss Forest and Bordon which HCC would develop in future years. The Committee agreed that something needed to be done in the short term to improve the path. Cllr Payne suggested that a digger with a scraper should be tried in the first instance to shift the mud from the track, as the surface was hard underneath.

**Action – the Clerk to contact DNB tree contractors to provide a cost to scrape the mud off the pathway on the first (LPC owned) section of the Riverside Walk.**

**22/F24 Tree survey outcomes**

The Clerk reported that following a tree condition survey in January quotes had been obtained for the medium priority tree works required on the Riverside Walk. Quotes would then be sought for the remainder of the works required.

**Resolved: That the quote for £3,250 (ex VAT) from Pic-a-lily to carry out tree works at the Riverside Walk should be accepted and that Pic-a-lily should be the contractor for any emergency tree works required** (proposed by Cllr Williams and seconded by Cllr Budden, with all in favour).

**23/F24 Chair for next meeting (1/7/24)**

Cllr Budden offered to chair the next meeting in the (possible) absence of Cllr Olley.

The meeting closed at 8:46pm.

Signed..... Dated.....