



## LISS PARISH COUNCIL

Minutes of the Finance Committee held at Liss Village Hall

on 25<sup>th</sup> November 2024 7.30pm

Members: \*Cllr C. Williams (Chair), Cllr K. Budden, \*Cllr P. Payne, \*Cllr C. Olley,  
\*Cllr A. Smith, \*Cllr S. Stratford-Tuke and Cllr C. Mort.

\*Present. In addition S. Smith (Clerk),

The meeting was clerked by S. Humphrey, Responsible Finance Officer

Meeting commenced at 7.44 pm

### **18/FIN/24 Apologies**

Apologies were accepted from Cllrs Mort and Budden.

### **19/FIN/24 Declarations of interests**

The following non-pecuniary interests were noted: The Chair and Cllr Olley as Trustees of the Newman Collard Playing Fields Trust and Cllr Smith as Chair to 1<sup>st</sup> Liss Scouts. Cllr Olley also noted that his wife was a volunteer for CAB.

### **20/FIN/24 Adjournment for public participation**

No members of public were present.

### **21/FIN/24 Minutes of the meeting and any matters arising of 30<sup>th</sup> September 2024**

**Resolved:** That the minutes of 30<sup>th</sup> September 2024 be accepted as a correct record (proposed by Cllr Smith and seconded by Cllr Olley with all in favour).

### **22/FIN/24 Review of LPC Accounts to 30<sup>th</sup> September 2024 (quarter 1 and 2)**

The RFO presented the report from Omega for the first 6 months of the year and advised that the accounts were largely on target against budgeted expenditure. The following points were noted:

- Himalayan Balsam Removal: A higher budget provision has been put in place for next year.
- Stationery: A minus figure was due to cross-charges to the charities – the RFO will reverse the overcharge. A lower budget has been put in place for next year.
- Play Equipment & Safety Surfacing (Capital Projects): The figures show a substantially higher figure than budgeted but expenditure had been funded from a CIL grant from the SDNPA. This was a ‘quirk’ of the system which the RFO will investigate with Rialtas to try and resolve.
- Community group grants balance should be £3580 as a £3000 grant should have been paid from CIL allocated for this purpose. RFO to correct this in the accounts.

**23/FIN/24 Update on earmarked and general reserves**

Members noted the earmarked reserves (EMRs) and that the general reserves stood at £138,133.13; it was noted this was an appropriate level as 6 months running costs should always be held.

**24/FIN/24 Consider any in year grant applications**

**Resolved:** That the sum of £450 be awarded to Liss Branch RBL for the retrospective cost of the in depth cleaning of the war memorial including surround and path (proposed by Cllr Williams and seconded by Cllr Olley with all in favour).

**25/FIN/24 2025/26 LPC Budget Proposal for precept and consideration for any grants to be made.**

**Resolved:** That the draft budget of £270,623 as at Annex A be submitted to Council for approval (proposed by Cllr Olley and seconded by Cllr Payne with all in favour). Members noted that this was a 2.2% increase from the 24/25 precept. Appendix A.

**Resolved:** That Cross Over application for £4,000 be put into the in year grant pot and they be asked to meet with the council to discuss their application further. All other grants as at Annex B were approved (proposed by Cllr Olley and seconded by Cllr Payne with all in favour).

Members also noted the following principles which would be included in the next redraft of the LPC Grants Policy:

- a) That all LPC grants are to be spent within the financial year allocated and any unspent grant funding should be returned to LPC if unspent.
- b) That any conditional grant offers would expire if not drawn down within the financial year.
- c) That retrospective funding requests will not normally be approved.

The Chair closed the meeting at 20.45 hrs

Date of next scheduled meeting: Monday 24<sup>th</sup> February 2024 @ 7 pm.

**ANNEX A: Budget  
2025/26 Approved by  
Finance Committee**

		<b>Total Budget</b>		<b>Total Budget</b>
		<b>2024/25</b>		<b>2025/26</b>
<b>Staff Costs</b>		-	-	-
Main Salaries		<b>132522</b>	Main Salaries	<b>135835</b>
Village Hall Salary		<b>14388</b>	Village Hall Salary	<b>8053</b>
Pavillion Salary		<b>4692</b>	Pavillion Salary	<b>5270</b>
		<b>5000</b>	Casual Labour	
			Pension costs	<b>22181</b>
<i>less cross charges on salaries</i>		<i>30540</i>		<i>50676</i>
<b>TOTAL STAFF COSTS</b>		<b>126062</b>	<b>TOTAL STAFF COSTS</b>	<b>120663</b>
<b>Administration Costs</b>		<b>16623</b>	<b>Administration Costs</b>	<b>16009</b>
<b>Other Costs</b>			<b>Other Costs</b>	
Newman Collard Costs		<b>9800</b>	Newman Collard Costs	<b>12299</b>
Grounds Maintenance Costs		<b>17010</b>	Grounds Maintenance Costs	<b>18108</b>
Contracted out grass cutting		<b>4070</b>	(Includes grass cutting LF,MR)	
Grants & Donations		<b>14450</b>	Grants & Donations	<b>16586</b>
Capital Projects		<b>47478</b>	Capital Projects	<b>44478</b>
Kings Coronation				
<b>Subvention Payments</b>			<b>Subvention Payments</b>	
Village Hall		26168	Village Hall	24741
West Liss		9160	Pavilion/West Liss	22486
Allotments		12805	Allotments	18053
Pavilion		3897		
		£		£
Subvention Total		52,030		65,280
		<b>287,528</b>		<b>293423</b>
Less: Income from interest etc.		<b>20000</b>	Less: income from CCL interest acct	<b>22800</b>
Less: Rental Incomes				
Less: Subvention payments				
<b>TOTAL NET RUNNING COST</b>		<b>267,528</b>	<b>TOTAL NET RUNNING COST</b>	<b>£ 270,623</b>
Funded by:			Funded by:	
<b>PRECEPT</b>		<b>267,528</b>	<b>PRECEPT</b>	<b>£ 270,623</b>

**ANNEX B: Grants Applications 2025/26 Approved by Finance Committee**

<u>24/25 Grant</u>	<u>Applications for 25/26</u>	<u>Amount Applied for</u>	<u>Finco - Agreed</u>
-	-	-	-
<b>3,500</b>	East Hants Area CAB	<b>3,500</b>	<b>3,500</b>
	Crossover Youth Centre	<b>4,000</b>	-
<b>400</b>	Liss Area Historic Soc.	<b>400</b>	<b>400</b>
<b>200</b>	1st Liss Scouts	<b>200</b>	<b>200</b>
<b>500</b>	Home Start Butser	<b>1,000</b>	<b>1,000</b>
	Rake Village Hall	<b>670</b>	<b>670</b>
<b>200</b>	LUPIN	<b>400</b>	<b>400</b>
<b>250</b>	St Mary's Church	<b>350</b>	<b>350</b>
<b>2,200</b>	Liss Community Association	<b>3,000</b>	<b>3,000</b>
	Liss Heart Charity Trust	<b>66</b>	<b>66</b>
<b>3,000</b>	Newman Collard Trust		
<b>120</b>	Liss Band	-	-
<b>600</b>	Petersfield Community Radio		
<b>100</b>	Tylers Trust		
<b>100</b>	HIOW victim support		
<b>3280</b>	In Year Grants	<b>3000</b>	<b>7000</b>
<b>14,450</b>	applications total	<b>16,586</b>	<b>16,586</b>
<b>14,450</b>	<b>TOTAL</b>	<b>16,586</b>	<b>16,586</b>