



## LISS PARISH COUNCIL

### COUNCIL MEETING MINUTES

The annual meeting of Liss Parish Council took place at 7pm on 19<sup>th</sup> May 2025 in Liss Village Hall

#### Members

\*Mr K. Budden (Chair), Ms S. Baldwin, \*Ms R. Crane, \*Mr I. James, \*Mr D. Jerrard, \*Mr C. Olley,  
\*Mr C. Mort, Mr P. Payne, \*Mr A. Smith, \*Mr R. Smith, \*Mrs S. Stratford-Tuke,  
Mr D. Turner and \*Ms C. Williams

\* Present

In addition to S. Smith (Clerk), County Councillor Russell Oppenheimer and District Councillor Roger Mullenger.

#### **58/25 Election of Chair**

**Resolved:** Cllr Budden, proposed by Cllr A. Smith and seconded by Cllr Williams, was unanimously elected as Chairman for the ensuing Council year. Cllr Budden signed the Declaration of Acceptance of Office.

#### **59/25 Election of Vice Chair**

**Resolved:** Cllr Payne, proposed by Cllr Mort and seconded by Cllr Stratford-Tuke, was unanimously elected as Vice Chair for the ensuing Council year.

#### **60/25 Apologies**

Members accepted apologies from Cllrs Baldwin, Payne and Turner.

#### **61/25 Declarations of Interests**

Councillors were reminded of their responsibility to declare any pecuniary interest they may have in any item of business, no later than when that item is reached.

#### **62/25 Chair's announcements**

The Chair advised that a planning application had been submitted to the SDNPA for demolition of Copper Beaches and Silver Birch buildings and the construction of 68 new residential dwellings, including the conversion of the existing Heathmount to residential use. The SDNPA had confirmed that the application would be called in for a decision by the Park. Cllr Budden proposed to invite the developers to present the proposals at a forthcoming Planning Committee.

#### **63/25 Adjournment for public participation**

There were no members of the public present.

#### **64/25 Update from the County Councillor**

Cllr Oppenheimer had submitted a written report at **Annex A**.

In addition to the report content, work on devolution continued behind the scenes.

In responses to questions, Cllr Oppenheimer advised that the forthcoming works on Hill Brow Road were the remaining surface dressing and that the new recycling facility would allow a much wider range

of plastic recycling but with the same number of bins.

#### **65/25 Update from District Councillors**

Cllr Mullenger presented his report as at **Annex B**.

The Clerk provided an update on the meeting which had taken place earlier in the day on the Riverside Walk volunteers to which Cllr Mullenger referred: EHDC have drafted a Licence to Occupy the tool shed which also outlines works that the volunteers can undertake on EHDC land. The legal agreement will need to be reviewed and approved by Liss Parish Council, it will then allow access to the tool shed and contents and the volunteers to start work on the EHDC section of the Riverside Walk. EHDC had undertaken to share the Biodiversity Management Plan with LPC, but it was not currently for the public domain.

Cllr Mullenger advised that he was still pressing for this document to be placed in the public domain. The Clerk added that there would be one dedicated point of contact going forward which should help improve communication with parishioners via LPC.

Both district councillors were keen to approve grants - Cllr A. Smith expressed an interest in bidding for District Cllr funds for solar works and Cllr Mullenger suggested that the climate fund would probably be a better option.

#### **66/25 Minutes of the meeting of Council of 28th April 2025**

**Resolved:** That the minutes of the Council meeting of 28<sup>th</sup> April 2025 be approved as an accurate record (proposed by Cllr A. Smith and seconded by Cllr Olley with all in favour).

#### **67/25 Matters arising**

No issues were raised.

#### **68/25 Report of the Planning Committee of 12<sup>th</sup> May 2025**

Cllr Mort noted an interest in any discussion on Bleinheim Court as he is an employee there.

In response to a question from Cllr Jerrard, Cllr Stratford-Tuke advised that consultation responses were still anticipated for the consultation on the Cricket Club application for the Glebe.

The Chair noted that the Newman Collard Trust application for a MUGA had been refused; this was disappointing and would probably be appealed.

Members noted the minutes of the Planning Committee of 12<sup>th</sup> May 2025.

#### **69/25 Review of delegation arrangements and Terms of Reference for committees**

**Resolved:** That Liss Parish Council:

- a) Continue to operate delegated arrangements by way of the existing committee structure, comprising the Charities, Facilities, Finance, Highways, Planning and Staff Committees;
- b) Approve the Terms of Reference.

The motion was proposed by Cllr Olley and seconded by Cllr Williams with all in favour.

**Clerk's Note:** These will be available on the LPC website for reference.

#### **70/25 Appointments to committees**

The Chair advised that Roger Hargreaves and Sue Halstead were content to remain as co-opted members on the Planning Committee for a further year only.

**Resolved:** That appointments to committees be approved as at **Annex C**, subject to Cllr Stratford Tuke's request to be removed from the Finance Committee (proposed by Cllr Mort and seconded by Cllr Williams with all in favour).

**Clerk's Note:** Staff Committee appointments will be updated once chairs of Facilities and Finance Committees have been appointed as they are ex officio Members. Committee chairs will also be added once appointed at the first meeting of each committee.

Cllr Oppenheimer left the meeting at this point.

#### **71/25 Approval of Standing Orders 2025**

The Clerk proposed two amendments to the order of business at the annual meeting in section 5(5j) and the inclusion of approval of the annual Action plan.

**Resolved:** That the Standing Orders be approved to include the revisions above (proposed by Cllr Williams and seconded by Cllr Olley with all in favour).

#### **72/25 Approval of Financial Regulations 2025**

**Resolved:** That the Standing Orders as drafted be approved (proposed by Cllr Williams and seconded by Cllr Mort with all in favour).

#### **73/25 Appointments of representatives to outside bodies, champions and working groups**

**Resolved:** That appointments of representatives to outside bodies, champions and project leads be approved as at **Annex D** (proposed by Cllr Mort and seconded by Cllr Crane with all in favour).

#### **74/25 General Power of Competence**

**Resolved:** That Liss Parish Council, from 19<sup>th</sup> May 2025, until the next relevant Annual Meeting of Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, to adopt the General Power of Competence (proposed by the Chair and seconded by Cllr Smith with all in favour).

#### **75/25 Calendar of meetings for the remainder of 2025**

**Resolved:** That the calendar of LPC meetings for the remainder of 2025 be noted (proposed by Cllr Mort and seconded by Cllr Olley with all in favour).

**Resolved:** That no full council meetings will be scheduled in January each year (proposed by Cllr Jerrard and seconded by the Chair with all in favour).

#### **76/25 Approval of the Liss Parish Council Action Plan for 2025/26**

The Clerk noted that no comments had been received on the draft Action Plan for 25/26 since it had been open to public consultation since the Annual Parish Meeting.

**Resolved:** That the Liss Parish Council Action Plan for 2025/26 be approved (proposed by Cllr Williams and seconded by Cllr Crane with all in favour).

#### **77/25 Payments and receipts for the period 1<sup>st</sup> April to 31<sup>st</sup> April 2025**

**Resolved:** That the receipts and payments set out in **Annex E** for the period 1<sup>st</sup> April to 31<sup>st</sup> April 2025, for the Liss Parish Council accounts, be approved (proposed by Cllr Williams and seconded by Cllr Olley with all in favour).

#### **78/25 CIL update**

Members noted the total sum of LPC CIL unallocated stood at £17,082.03.

It was agreed that Finance Committee would table a discussion of CIL allocation at the forthcoming meeting on 2<sup>nd</sup> June.

#### **79/25 Matters to report**

The Clerk read a report from Maureen Keel, LPC representative to the George Street Trust: the annual grant to Crossover had been increased to £1500 this year and an additional grant of £3,000 was also agreed at the meeting in June 2024; a grant of £4,000 was awarded to a family in need at the November 2024 meeting.

Cllr Williams thanked the Chair for plating the tree at the VE Day celebrations and Groundsman Jed Deane for lighting the beacon.

Cllr Crane advised that she had received a communication from Wylds Farm about issues with agricultural deliveries getting through Mint Road. Cllr A. Smith suggested that Wylds Farm approach County Cllr Russell Oppenheimer about hedgerows encroaching on the road but it may be that smaller delivery vehicles would need to be used as not much could be done to widen the road.

Cllr Mort noted some very tall trees to the rear of Newfield Road. It was noted that these were on private land.

The Chair noted a meeting had taken place with Liss In Bloom and South Western Railway regarding planters at the station; South Western Railway had agreed to fund replacements planters which would also contain a water reservoir at the bottom,

The Chair closed the meeting at 20:01 hours.

Date of next scheduled meeting: Monday 19<sup>th</sup> June 2025, 7pm

Signed:.....Dated:.....

DRAFT

# COUNTY COUNCILLOR REPORT TO ALL PARISH COUNCILS IN PETERSFIELD HANGERS

**1 MAY 2025**

1. Hampshire celebrates 80<sup>th</sup> Anniversary of VE day

On the 80th anniversary of Victory in Europe Day, 8 May 2025, Hampshire County Council will proudly raise the Union Flag outside the Great Hall in Winchester in celebration of the day in 1945 which brought an end to the nearly six years of World War II

More information on VE day events as well as guidance for community celebrations such as street parties can be found on the County Council's webpages at this link: [VE Day events](#).

2. New Recycling Facility approved by HCC

Plans to construct a new, state-of-the-art recycling facility for Hampshire have been given the go-ahead, enabling residents to recycle a wider range of household materials at the kerbside in future.

The proposal to build a new £50.5 million Materials Recovery Facility has been developed in conjunction with Hampshire's neighbouring waste disposal partners, Portsmouth City Council and Southampton City Council, who will jointly fund the project ensuring a consistent service across the region. Based in Eastleigh, the new Materials Recovery Facility (MRF) is expected to be up and running by the end of 2027, and will support all households across the Hampshire region to recycle:

- a much wider range of plastics, including pots, tubs, trays, cartons, and soft plastic film
- glass
- metal
- paper and cardboard

Commenting on her decision to green light the investment, Hampshire County Council's Cabinet Member for Universal Services, Councillor Kirsty North said:

“I know residents are keen to do more, and I receive regular questions about when and how a greater variety of materials will be able to be recycled more easily from home. To help people recycle well and recycle better, we need the right processing facilities in place to make that happen.”

Currently we send a tiny proportion of waste to landfill in Hampshire, with the bulk either recycled or incinerated. Any waste we can divert from incineration is not only better for the environment, creating less carbon, but also increases our recycling rate, costs less to dispose of, and has a second or third or fourth life as a new product. Importantly, it also helps ensure we maximise return for local taxpayers.

3. SDNPA takes enforcement action in the High Court

Town and Parish Councillors will be encouraged to note that the SDNPA has taken successful High Court enforcement action for planning breaches within the National Park. There are grounds for optimism that a message has been sent, a precedent has been set, and similar action will now follow in East Hampshire.

A woman was sentenced to four months in jail, suspended for four years, after ignoring a planning injunction to remove a caravan that had been illegally placed on agricultural fields at Long Road, Soberton. Judge Dunne observed that had she not moved the caravans off the plot prior to the hearing, she was at risk of immediate imprisonment. Judge Dunne also awarded the South Downs National Park Authority its costs, to the sum of £14,945, in bringing the proceedings. These should be paid to the Authority within 12 months.

I think it is worth including here the quote issued by Tim Slaney, Director of Planning at the South Downs National Park Authority. He said:

“Court action is not something we choose to do lightly and is often a last resort for us. The National Park is a very special landscape that has been designated for the benefit of the entire nation because of its natural beauty, wildlife and cultural heritage. Without a planning system that everyone adheres to, it could be harmed by any number of illegal developments and would cease to be a special place for people to live, work and enjoy. This enforcement case is an example of strong partnership working and we’re very grateful to Winchester City Council for their support.”

#### 4. End of Purdah period

As mentioned in my last report, HCC has been in purdah during April due to two by-elections taking place today. That means there have not been many announcements and hence this report is a short one. I look forward to seeing many of you at Annual Parish Meetings later this month!

**RUSSELL OPPENHEIMER**  
**County Councillor for Petersfield Hangers**

**Report to Liss Parish Council - Monday 19<sup>th</sup> May 2025****Councillor grants**

- No applications from Liss yet. I will be promoting their availability.

**Surgeries**

- Ian James & I have continued our surgeries on the first Saturday morning of each month.

**Casework**

- The poor road closure signage in Station Road reported at the last meeting was caused by South East Water. I have contacted them to point out the failure of their contractor.
- Various reports on behalf of residents have been made to HCC. These include road defects, flooding in Andlers Ash Road and a missing bollard near West Liss Rec. The latter is marked complete although only half done.

**Planning**

- EHDC planning department is still suffering delays, and recently they stopped work for one week on new applications to concentrate on backlog items. There is general dissatisfaction, inside and outside EHDC, with the new planning software which is used for the non-SDNP areas of East Hampshire. There is a lot of work going on to try to improve it, probably not helping in the overall efficiency of the department.

**Other**

- Cala Homes are still proving to be hopeless.
- Attended a briefing by council officers about the progress on the RRW with volunteering, the management plan and bridge repairs. There was a meeting planned for today with LPC.
- The “Fly Tipping Task & Finish Group” has produced some recommendations which need to be approved before being actioned.

**EHDC business**

- The annual meeting unanimously voted Cllr Graham Hill (Alton) as Chairman and Cllr Penny Flux (Whitehill) as deputy Chairman.
- I will continue as EHDC rep for Liss Community Association
- There was no substantive business at the council meeting.

**Local Government Reorganisation**

- HCC has decided to go its own way, separate from the other councils, and Cllr Millard leader of EHDC has decided to join them. The option favoured by Cllr Millard and HCC coincide. The council leaders and CEOs of the city, borough and district councils are in difficult negotiations and Cllr Millard doesn't agree with them.

**Devolution**

- Nothing new to report.

**Roger Mullenger, 19th May 2025**

			<u>External bodies/Champion</u>	<u>PLANNING</u>		<u>FACILITIES</u>		<u>CHARITIES</u>		<u>FINANCE</u>		<u>HIGHWAYS</u>	<u>STAFF</u>
1	Keith	Budden	Hills to Harbour Rail Partnership	1		1		1		1		1	1*
2	Sheila	Baldwin	Rake Village Hall Longmoor Rural Community Partnership Liss Forest Residents Association	1								1	
3	Rebecca	Crane		1		1		1				1	
4	Ian	James										1	
5	Donald	Jerrard		1									
6	Chris	Mort							1			1	
7	Clive	Olley	Newman Collard Playing Fields Trustee Green Projects Working Group Allotment Working Group			1		1		1			
8	Paddy	Payne	Crossover Youth Centre SANG Monitoring	1		1		1		1		1	1
9	Andy	Smith	Village Centre Improvements Project lead Twitter and Instagram & Facebook Allotment Working Group			1		1		1		1	
10	Robert	Smith		1		1		1				1	
11	Selina	Stratford-Tuke		1		1		1		1		1	
12	Daniel	Turner											
13	Clayre	Williams	Newman Collard Playing Fields Trustee Community engagement lead Hills to Harbour Rail Partnership Triangle Community Centre Allotment Working Group Green Projects Working Group			1		1		1		1	
				Co-opted Members: Sue Halstead & Roger Hargreaves									
	<b>TOTAL</b>			<b>9 (2 non voting)</b>		<b>8</b>		<b>8</b>		<b>7</b>		<b>10</b>	<b>4</b>
	Quorum			4		4		4		3		5	2
	Clerked by			Assistant Clerk		Project Officer		Project Officer		RFO		Project Officer	Clerk



## **Appointments to Outside Bodies**

**ANNEX D**

### **No. Required**

3	NCPFT - Clive Olley, Clayre Williams & 1 vacancy.
1	Triangle Community Association - Clayre Williams
	EHAPTC - All members entitled to attend.
1	Rake Village Hall - Sheila Baldwin
2	Liss, Greatham & Hawkley Friendship Fund - Keith Budden & Sandra Berriman
1	Crossover Youth Centre - Paddy Payne
1	George Street Trust - Maureen Keel
2	EHDC Community Forum - All members entitled to attend
1	Longmoor Rural Community Partnership Meeting - Sheila Baldwin
1	Liss Forest Residents Association - Sheila Baldwin.
2	Hills to Harbour Rail Partnership - Clayre Williams & Keith Budden

## **External Appointees**

Tree Consultant - James-Pieter Berry

## **Social Media Account Managers**

Facebook: Clerk, Assistant Clerk, Andy Smith.

Twitter: Andy Smith

Instagram: Clerk & Andy Smith

Nextdoor Liss: Vacant.

## **Champions**

Community engagement: Clayre Williams

Link with local businesses: Selina Stratford-Tuke.

Date: 14/05/2025

## Liss Parish Council Current Year

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Time 10:46

## Cashbook 2

User: SARAH

BUS Instant 07410075

For Month No: 1

## Receipts for Month 1

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
<b>Balance Brought Fwd :</b>		<b>52,038.79</b>					<b>52,038.79</b>	
Banked 02/04/2025		1,910.89						
CCLA		1,910.89			1081	100	1,910.89	Investment dividends
Banked 07/04/2025		50.00						
On All Floors		50.00			1205	210	50.00	Liss In Bloom donation
Banked 08/04/2025		30.00						
Liss Yarns		30.00			1205	210	30.00	Liss In Bloom donation
Banked 17/04/2025		4,387.28						
South Downs National Park Auth		4,387.28			1077	100	4,387.28	SDNPA CIL
Banked 28/04/2025		180,416.00						
East Hants District Council		180,416.00			1076	100	180,416.00	Precept payment 1
<b>Total Receipts for Month</b>		186,794.17	0.00	0.00			186,794.17	
<b>Cashbook Totals</b>		238,832.96	0.00	0.00			238,832.96	

Continued on Page 14

Payments for Month 1				Nominal Ledger			
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u> <u>Centre</u>	<u>£ Amount</u> <u>Transaction Detail</u>
				0.00			
Total Payments for Month			0.00	0.00	0.00		0.00
Balance Carried Fwd			238,832.96				
Cashbook Totals			238,832.96	0.00	0.00		238,832.96

Receipts for Month 1				Nominal Ledger Analysis			
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u> <u>Transaction Detail</u>
Balance Brought Fwd :		13,223.75					13,223.75
Banked 15/04/2025		7.77					
Amazon		7.77		1.30	4140	150	6.47 Refund replacement microphone
Total Receipts for Month		7.77	0.00	1.30			6.47
Balance Carried Fwd		17,939.84					
Cashbook Totals		31,171.36	0.00	1.30			31,170.06

Date: 13/05/2025

## Liss Parish Council Current Year

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Time 17:27

## Cashbook 1

User: SARAH

Treasurers Acc. 00110939

For Month No: 1

## Payments for Month 1

## Nominal Ledger

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
17/03/2025	Amazon	DDR	66.60		11.10	4105	150	55.50	Replacement office phone set
04/04/2025	Amberol	BACS	84.00	84.00		500			Electronic P/L Pymnt Page 303
07/04/2025	JRB Enterprise Ltd.	BACS	578.40		96.40	4245	200	482.00	Dog waste bags
07/04/2025	East Hants Area CAB	BACS	3,500.00			5050	500	3,500.00	LPC Grant 25/26
07/04/2025	Liss Area Historic Society	BACS	400.00			5050	500	400.00	LPC Grant 25/26
07/04/2025	1st Liss Scouts	BACS	200.00			5050	500	200.00	LPC Grant 25/26
07/04/2025	Home Start Butser	BACS	1,000.00			5050	500	1,000.00	LPC Grant 25/26
07/04/2025	Rake Village Hall	BACS	670.00			5050	500	670.00	LPC Grant 25/26
07/04/2025	LUPIN	BACS	400.00			5050	500	400.00	LPC Grant 25/26
07/04/2025	St. Mary's Church	BACS	350.00			5050	500	350.00	LPC Grant 25/26
07/04/2025	Triangle Community Centre	BACS	3,000.00			5050	500	3,000.00	LPC Grant 25/26
07/04/2025	Amazon	DDR	7.77		1.30	4140	150	6.47	Replacement microphone
07/04/2025	Cloudy IT	BACS	72.00	72.00		500			Electronic P/L Pymnt Page 305
07/04/2025	Liss Mens Shed	BACS	75.00	75.00		500			Electronic P/L Pymnt Page 307
08/04/2025	Hampshire Grounds Limited	BACS	74.00		74.00	105			Grass Cutting March
10/04/2025	Bishop Sports & Leisure	DD	25.14		4.19	4225	200	20.95	Basketball replacement nets
10/04/2025	Castle Water	DD	75.09		12.52	4265	200	62.57	Mill Road Water Supply
10/04/2025	RBS Rialtas	BACS	1,270.80	1,270.80		500			Electronic P/L Pymnt Page 306
10/04/2025	Vision IT	BACS	78.00	78.00		500			Electronic P/L Pymnt Page 308
11/04/2025	Public Works Loan	DD	4,516.10			6005	600	4,516.10	Loan repayment
17/04/2025	Amazon	DDR	29.90		4.98	4245	200	24.92	Metal cable ties kit
17/04/2025	Amazon	DDR	7.77		1.30	4140	150	6.47	Amazon
17/04/2025	Sage	BACS	18.00	18.00		500			Electronic P/L Pymnt Page 304
22/04/2025	LLOYDS BANK	DD	8.50			4009	150	8.50	Bank Charges
22/04/2025	B&M	DDR	5.49			4055	150	5.49	Teabags for office
24/04/2025	Jed Deane	BACS	12.00		2.00	4215	200	10.00	Jed Deane - Reimburse fuel
24/04/2025	Sandra Humphrey	BACS	795.50			4010	150	795.50	Financial support
24/04/2025	HALC	BACS	1,393.00			4120	150	1,393.00	HALC & NALC Fees 25/26
24/04/2025	NALC	BACS	120.00		20.00	4120	150	100.00	LCAS Award Scheme Fee
24/04/2025	Tesco	DDR	1.20			4055	150	1.20	Office milk
28/04/2025	LANDALL	DD	125.43		20.90	4100	150	104.53	Copier charges
28/04/2025	Veolia ES (UK) Limited	BACS	143.86		23.98	4250	200	119.88	NC waste collection
29/04/2025	Tesco	DDR	1.20			4055	150	1.20	Tesco
30/04/2025	Katrina Burns	BACS	25.00			4055	150	25.00	Eye test
30/04/2025	Sandra Humphrey	BACS	193.50			4010	150	193.50	Financial support
30/04/2025	Liss Garage Services	BACS	379.87		54.17	4210	200	325.70	MOT and works to Land Rover
30/04/2025	INTRATEST	BACS	1,080.00		180.00	4300	210	900.00	Structural insp. of lamp posts
30/04/2025	HALC	BACS	252.00		42.00	4120	150	210.00	HALC LCPD Membership
30/04/2025	Amazon	DDR	79.97		13.33	4105	150	66.64	Amazon
30/04/2025	Salaries	BACS	8,005.29			4000	150	8,005.29	April salaries

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Payments for Month 1				Nominal Ledger				
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u> <u>Transaction Detail</u>
30/04/2025	Hampshire Pension	BACS	2,050.98			4005	150	2,050.98 April pension payments
Total Payments for Month			31,171.36	1,597.80	562.17			29,011.39
Cashbook Totals			31,171.36	1,597.80	562.17			29,011.39