



LISS PARISH COUNCIL

COUNCIL MEETING MINUTES

A meeting of Liss Parish Council took place at 7pm on 28th April 2025 in the Village Hall

Members

*Mr K. Budden (Chair), *Ms S. Baldwin, *Ms R. Crane, *Mr I. James, *Mr D. Jerrard, *Mr C. Olley,
*Mr C. Mort, *Mr P Payne, *Mr A. Smith, Mr R. Smith, Mrs S. Stratford-Tuke,
and *Ms C. Williams

* Present

In addition to S. Smith (Clerk), District Councillor Roger Mullenger and Paul Ferguson from the Petersfield Post.

39/25 Apologies

Members accepted apologies from Cllr Stratford-Tuke. It was also noted that County Cllr R. Oppenheimer had sent apologies.

40/25 Declarations of Interests

Councillors were reminded of their responsibility to declare any pecuniary interest they may have in any item of business, no later than when that item is reached.

41/25 Chair's announcements

The Chair advised the following:

- That Sandra Humphrey had now left LPC as Responsible Finance Officer and Hannah McIntyre had started in role as Administrative Officer earlier in the day.
- That VE Day Celebrations would take place at Newman Collard on Thursday 1st May at 7pm with tree planting, a performance by Liss Band and lighting of the Beacon.

42 Adjournment for public participation

No issues were raised.

43/25 Update from the County Councillor

Cllr Oppenheimer had submitted a written report (**Annex A**).

44/25 Update from District Councillors

Cllr Mullenger presented his report as at **Annex B**.

Cllr Mort asked about greater enforcement of parking on double yellow lines. Cllr Mullenger advised that this was an issue for the County Councillor.

Cllr Smith added that councillors should ask residents to report online to HCC directly to help prioritisation of resources.

Cllr James added the following:

- That an EHDC motion had been passed on the Mayoral election the previous week which

would inform the EHDC position and lead to lobbying on the issue. The subject was the costs of candidates taking part (a £5,000 deposit and £5,000 costs for distributing material) which was thought to be too high for candidates to meet, particularly independent candidates. A second concern was regarding the election process, specifically and first past the post; the supplementary vote which was thought to be fairer.

- That the 24 hour rule at the rear of the EHDC car park on Hill Brow Road was to be the focus of an enforcement exercise.
- That a briefing meeting was due to take place on 15th May on the Riverside Walk volunteers.

45/25 Minutes of the meeting of Council of 17th March 2025

Resolved: That the minutes of the Council meeting of 17th March 2025 be approved as an accurate record (proposed by Cllr Olley and seconded by Cllr Mort with all in favour subject to one small amendment in matters to report).

46/25 Matters arising

No issues were raised.

47/25 Payments and receipts for the period 1st March to 31st March 2025

Cllr Williams noted an interest in the payment for fencing work at the Riverside Walk as an allotment tenant at the site.

Resolved: That the receipts and payments set out in **Annex C** for the period 1st March to 31st March 2025, for the Liss Parish Council accounts, be approved (proposed by Cllr Mort and seconded by Cllr Olley with an abstention from Cllr Williams and all other members in favour).

48/25 Report of the Highways Committee of 24th March 2025

Members noted the minutes of the Highways Committee of 24th March 2025.

49/25 Report of the Planning Committee of 7th April 2025

Members noted the minutes of the Planning Committee of 27th April 2025.

50/25 Report of the Charities Committee of 14th April 2025

Members noted the minutes of the Charities Committee of 14th April 2025.

51/25 Report of the Facilities Committee of 14th April 2025

Members noted the minutes of the Facilities Committee of 14th April 2025.

52/25 CIL update and allocation

The Clerk advised that a CIL payment of £4,387.28 had been received.

Members noted the total sum of LPC CIL unallocated stood at £17,082.03.

53/25 Interim Internal Audit Report for the period October 2024 to February 2025

Cllr Williams advised that the Interim Audit Report was positive and that the only recommendation (for further training for the Clerk and Assistant Clerk on the Rialtas Omega software) was in hand.

Members noted the Interim Internal Audit Report for the period October 2024 to February 2025.

54/25 Revised policies

Resolved: That the revised Freedom of Information and Publication Scheme 2025 and new policies on Bee Keeping and Co-option be approved (proposed by Cllr Williams and seconded by Cllr Smith with all in favour).

Cllr Mullenger left the meeting at this point.

The Chair agreed to bring forward Matters to Report agenda item as members wished to discuss the

co-option in exempt session and Paul Ferguson wished to stay for that agenda item.

55/25 Matters to report

Cllr Williams provided the following update:

- That Liss Foodbank had serviced on average 20 families/35 individuals per week in the winter. This had dropped to an average 15 families/25 individuals now that the weather is warmer. The Food Bank is also looking for drivers to drop off packages.
- The Triangle warm hub is being held on a Tuesday 20-60 a week; the Triangle is looking into the option of screening of national theatre live events; a CIL bid was being submitted to changes North side windows; the AGM will take place at the end of the summer – trustees were needed as some trustees will be standing down this year for constitutional reasons.
- Newman Collard – the daffodils are in full bloom; an ecological survey (linked to the new development to the rear of the wooded area of Newman Collard) had discovered the presence of dormice at the site which was significant for site management; the AGM will take place on 22 May.

Cllr James asked about the Speed Indicator Devices which were not working - the Clerk confirmed that the two older devices were having some technical issues and would be taken down until the issues had been resolved.

Cllr Olley reported that a meeting had taken place with the Liss Forest Residents Association about the potential nature reserve at the bottom of the Liss Forest Recreation Ground.

Cllr Payne reported the following:

- That the Riverside Walk Ranger Volunteers would meet for their first work session on Wednesday.
- That progress was being made on the SANG pond – 3 quotes had been sought and an application for funding from Punds for Ponds had been submitted.
- That a response had been received from the MOD about the Longmoor Range closures advising that there had been increased pressure for training areas which meant more closures. The MOD would continue to maintain communication.

Cllr Budden reported that he had attended a meeting with Network Rail the previous last week. By way of update the signalling replacement programme is coming to an end and controls will be handed over to Basingstoke in next 3 months. This would mean that the barriers will be down less time.

Cllr Smith added that the barriers would still be down for a longer period if the train was long and overhung the platform, a key driver of the platform extension project.

56/25 Exempt session

The Chair proposed that the discussion be taken in exempt session due to the personal nature of the discussion (Cllr Mort proposed and Cllr Payne seconded with an abstention from Cllr Smith and Williams with other members in favour).

Paul Ferguson left the meeting at this point.

57/25 Councillor co-option

Resolved: That Daniel Turner be co-opted as a Liss Parish councillor for the Liss ward (with 5 votes in favour and 5 votes for a second candidate and carried by a casting vote from the Chair).

The Chair closed the meeting at 20:17 hours.

Date of next scheduled meeting: Monday 19th May 2025, 7pm

Signed:.....Dated:.....

COUNTY COUNCILLOR REPORT TO ALL PARISH COUNCILS IN PETERSFIELD HANGERS

1 APRIL 2025

1. Retirement of HCC Chief Executive

HCC Chief Executive Carolyn Williamson has announced her retirement after four years in the role. She will depart HCC in July. A selection process to recruit her replacement will commence in the coming weeks. This is likely to be a crucial appointment coming as it does at a time of transition for local government in Hampshire.

2. Future Services Consultation on possible changes

In order to bridge our budget gap, HCC is currently consulting on some service changes. I thought it would be appropriate to report on them. Here is a brief summary of the savings proposals:

Planned highway maintenance

This withdrawal of funding is possible due to an increase in National funding of £15.2m. The proposal is to remove £4.32m funding provided each year by the County Council to supplement Department for Transport funding for planned highway maintenance activities including larger-scale structural repairs, surface treatments on roads, and drainage improvements.

Older Adults Day Services

The proposal is for HCC Care and Support Service to stop running the older adult day care services at Chesil Lodge (Winchester), and Newman Court (Basingstoke). These day care services provide a range of individual and group activities (e.g. crafts, exercise, singing) together with personal care.

Post-16 Transport

- To focus the County Council's resources on those most in need, by amending the eligibility criteria for Post-16 transport assistance so that the County Council would only assist with travel for Post-16 students with special educational needs or a disability, and who are from a low-income family.
- To make Post-16 Transport provision more sustainable in the long-term by requiring all families of students who receive County Council-provided Post-16 transport assistance to contribute to the costs of transport for their child.
- To support SEND students to develop their independent travel skills by introducing mandatory Independent Travel Training (ITT) for some Post-16 students.
- To make Post-16 Transport provision more sustainable in the long-term by requiring parents/carers/responsible adults to act as a Passenger Assistant where it is reasonable for them to do so.

Both School Transport and Post-16 Transport

- To reduce the number of unused seats by utilising bus pass usage data.
- To increase flexibility to meet short-term variations in demand by using the full licensed capacity of buses.
- To make discretionary transport more viable by asking parents to increase their financial contribution towards the cost of the transport.
- To promote the most independent forms of transport assistance.

The service change proposals outlined within the consultation would contribute around £9.9 million in total towards balancing the budget for 2025/26 while ensuring that the delivery of essential services is maintained.

If you would like to respond to the consultation, you can do so until 7 May at this link:
<https://www.hants.gov.uk/aboutthecouncil/haveyoursay/consultations/future-services-consultation-spring-2025>

3. Consultation on new layout for junction

HCC has commenced a formal consultation on a new layout for the Causeway/Sussex Road/Hylton Road/Dragon Street junction, also known locally as the “Tesco junction”. As well as making it easier for everyone to cross the road, we also hope that this crossing will have a traffic-calming effect.

A Public Notice was published on 21 March and representations can be made until 18 April. More information is available at this link to the scheme web page:
<https://www.hants.gov.uk/transport/transportchemes/petersfield-dragon-street>

4. HCC enters Purdah due to by-elections

Due to the resignation of sitting councillors Dominic Hiscox and Adrian Collett, by-elections have been triggered for two County Divisions. They are Winchester Eastgate and Yateley East & Blackwater Electoral Divisions.

This means that HCC is now in Purdah and consequently will not make any substantial announcements until the by-elections have taken place on Thursday 1 May. This may mean that there is not anything meaningful for me to report in my next monthly report but let’s see.

5. Easter activity QE Country Park

Queen Elizabeth Country Park has organised an Easter trail for kids called the “Big Butser Egg Roll” Trail. For £6 you get a pack including a trail guide, a pack of pencils, a springtime craft to take home, and a rubber egg to decorate. The idea is that you throw the rubber egg up Butser Hill, see how far it goes, and then watch it roll down. The trail will be in place from 5-21 April. Tickets can be purchased online here:
<https://www.hants.gov.uk/thingstodo/countryparks/qecp/visit-us/whatson/the-big-butser-egg-roll-2025>

6. South Downs celebrates its 15th birthday



The South Downs National Park is marking its 15th birthday by announcing a major upcoming consultation that will help decide future priorities.

The South Downs National Park came into being on 31 March, 2010 after first being mooted in the 1920s. Fifteen years on, a great deal has been achieved for nature, climate and communities. Yet there's still so much more to be done to protect and enhance the landscape, as well as create opportunities for people to enjoy it, all while facing growing challenges such as climate change, biodiversity loss, water pollution and economic uncertainty.

A public consultation will run from June to August on a new draft 5-year Partnership Management Plan, which is an overarching plan setting out the goals for the National Park over the next five years. It will replace the current Partnership Management Plan.

RUSSELL OPPENHEIMER
County Councillor for Petersfield Hangers

Report to Liss Parish Council - Monday 28th April 2025**Councillor grants**

- These are now open with an amount of £7,000 per councillor (up to £1,000 per project but cllrs could work together on projects), plus £3,000 per councillor into a central climate pot. The application process is now fully on-line.
<https://www.easthants.gov.uk/community-and-living/community-grants/councillor-community-grant-scheme>

Surgeries

- Ian James & I have continued our surgeries on the first Saturday morning of each month. Most issues raised are to do with HCC related problems. In these cases we give advice and usually contact HCC or Cllr Oppenheimer on their behalf.

Casework

- Potholes and road signage. The criteria for HCC to do repairs and maintenance are quite strict, and must be deemed to be dangerous. The Government has indicated that some more money will be made available, however the amount isn't adequate to meet the need.
- The cars being sold on EHDC land off Mill Road have been "moved on".

Planning

- The application for the change of temporary to permanent planning permission for Wylds Farm was approved. A register of all events would need to be maintained for inspection if required. Ian James & I wrote to the case officer asking that if certain issues that we raised could be not answered, that it be put forward to the planning committee. We have been informed that our request went through the correct process and that the request was not granted, however we have not yet been given an explanation.

Other

- I have been in communication, again, with Cala Homes for them to remove their Andlers Woods signs. They have proved to be totally incompetent.
- I am pleased to see progress in getting volunteer activity approved for the RRW. Thanks to Paddy Payne and Ian James for pushing this forward.
- There is a "Task & Finish" group at EHDC investigating fly tipping which I am a member of. We have had input from council officers HCC, Hampshire Police and the NFU. Recommendations should be ready for the July council. Item on Countryfile yesterday evening.

EHDC business

- The council approved a motion related to devolution agreeing to write to those in relevant positions, that the mayoral elections should have a fairer voting system and be financially more accessible,
- Regarding local government reorganisation, Hampshire has not yet received a reply from the minister in response the letter sent by all Hampshire councils. There was a

fairly acrimonious debate about the way EHDC's opinions are being proposed to other councils in Hampshire. I have attended briefings on LGR.

- One statement that has been made about devolution & unitaries by those that have experienced it, is that the relationship with the authorities and councillors, will change radically and be much more remote. Somerset set up community networks to improve coordination and representation.

Roger Mullenger, 28th April 2025

Treasurers Acc. 00110939

Payments made between 01/03/2025 and 31/03/2025

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total	£ Creditors	£ VAT	A/c	£ Amount	Transaction
03/03/2025	Debit Card	DCARD	12.00		2.00	4065 150	10.00	engraving for awards
03/03/2025	Amazon	DCARD	15.83		2.64	4105 150	13.19	Amazon
06/03/2025	Cloudy IT Ltd	DDR55	72.00	72.00		500		Monthly Licence fee
06/03/2025	U-Do DIY	FPO123	13.13	13.13		500		misc items for play eq/grds
07/03/2025	tesco	DCARD	2.30			4055 150	2.30	milk and soap
11/03/2025	Datasharp Independant Solution	DDR56	96.11	96.11		500		Photo copier print charge
11/03/2025	Datasharp Independant Solution	DDR57	148.66	148.66		500		Photocopier prints
14/03/2025	Datasharp Independant Solution	DDR58	101.63	101.63		500		Photocopier Feb
17/03/2025	Sage UK	DDR59	18.00	18.00		500		Payroll software
17/03/2025		FPO124	1,207.08	1,207.08		500		Repairs to Riverside Walk
17/03/2025	U-Do DIY	FPO125	10.40	10.40		500		DUPLICATED INV
17/03/2025	Travis Perkins	FPO126	189.94	189.94		500		bulk ballast
17/03/2025	Viking Direct	FPO127	1,064.40	1,064.40		500		office desk disount
17/03/2025	Lightatouch	FPO128	426.66	426.66		500		Interim internal audit
17/03/2025	Alpha Graphics	FPO129	1,137.08	1,137.08		500		Signs for Allotment mill rd
17/03/2025	Hampshire Association of Local	FPO130	420.00	420.00		500		Cilca Course
17/03/2025	The Play Inspection Company Lt	FPO131	435.00	435.00		500		Operational inspection
17/03/2025	Vision ICT Ltd	FPO132	653.10	653.10		500		Website hosting & Support
17/03/2025	Society of Local Council Clerk	FPO133	450.00	450.00		500		Qualification fee Cilca
18/03/2025	Jed Deane	BACS	60.01			4215 200	60.01	Diesel
18/03/2025	tesco	DCARD	1.20			4055 150	1.20	milk
18/03/2025	Lloyds bank	DD	19.09			4009 150	19.09	Account charges
20/03/2025	Paul Kibbs	BACS	80.00			6108 700	80.00	Labour charge for groundwork
						363	-80.00	Labour charge for groundwork
						6000 700	80.00	Labour charge for groundwork
20/03/2025	OLB Group Ltd	FPO136	214.00	214.00		500		PAT Test to equipment
20/03/2025	Hampshire Association of Local	FPO137	57.60	57.60		500		Introduction to Cilca
20/03/2025	Travis Perkins	FPO138	623.81	623.81		500		solid dense block
24/03/2025	Amazon	DCARD	17.49		2.92	4105 150	14.57	Computer wrist support
24/03/2025	Amazon	DCARD	26.32		4.39	4105 150	21.93	Laptop stand, draw organsiers
24/03/2025	Amazon	DCARD	79.97		13.33	4105 150	66.64	Computer monitor and speakers
25/03/2025	tesco	DCARD	1.20			4055 150	1.20	tesco milk

Subtotal Carried Forward:

7,654.01

7,338.60

25.28

290.13

Nominal Ledger Analysis								
Date	Payee Name	Reference	£ Total	£ Creditors	£ VAT	A/c	£ Amount	Transaction
25/03/2025	Tesco	DCARD	2.20			4055 150	2.20	Tesco
26/03/2025	Salaries	BACS	7,288.97			4000 150	7,288.97	salaries Mar mnth 12
26/03/2025	Hampshire Pension	BACS	2,558.79			4005 150	2,558.79	Pension Mar mnth 12
26/03/2025	hmrc ni	BACS	1,098.24			4000 150	1,098.24	hmrc ni Mar mnth 12
26/03/2025	hmrc tax	BACS	1,202.80			4000 150	1,202.80	hmrc tax Mar mnth 12
26/03/2025	Amazon	DCARD	19.98			4105 150	19.98	computer mouse
26/03/2025	Amazon	DCARD	3.33			4090 150	3.33	amazon
27/03/2025	Charities	TNSFR	216.00			540	216.00	Liss railway receipt
28/03/2025	Veolia ES UK Ltd	DDR60	276.00	276.00		500		waste removal
28/03/2025	The BRT Group Ltd	FPO139	31.45	31.45		500		Awards for Villager of Year
28/03/2025	Zurich Municipal (Insurance)	FPO140	478.03	478.03		500		Landrover insurance
31/03/2025	TM Clothing Ltd	FPO141	41.76	41.76		500		workwear
31/03/2025	Hampshire Grounds Ltd	FPO142	370.00	370.00		500		Grass cutting nc,lf,mill rd
31/03/2025	Amberol Ltd	FPO143	1,173.60	1,173.60		500		Planter for LIB
31/03/2025	DRB Contractor	FPO144	1,260.00	1,260.00		500		Post & rail with stock wire
31/03/2025	Travis Perkins	FPO145	79.08	79.08		500		building sand and dense block
31/03/2025	Viking Direct	FPO146	599.99	599.99		500		Office Chairs
Total Payments:			24,354.23	11,648.51	25.28		12,680.44	

Nominal Ledger Analysis								
Receipt Ref	Name of	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Banked 13/03/2025	60.28						
transfer	Charities	60.28			540		60.28	payment from charities
	Banked 18/03/2025	10,000.00						
transfer	BUS Instant 07410075	10,000.00			205		10,000.00	transfer funds
	Banked 19/03/2025	216.00						
cash recdq	Liss Model Railway	216.00			540		216.00	Cash from Liss Model
refund	Banked 20/03/2025	15.83						
refund	amazon	15.83		2.64	4105	150	13.19	amazon wireless mouse
	Banked 24/03/2025	12,150.00						
transfer	BUS Instant 07410075	12,150.00			205		12,150.00	transfer of funds
refund	Banked 27/03/2025	19.98						
refund	Amazon refund	19.98		3.33	4105	150	16.65	amazon wireless mouse
Total Receipts:		22,462.09	0.00	5.97			22,456.12	

Nominal Ledger Analysis							
Date	Payee Name	Reference	£ Total	£ Creditors	£ VAT	A/c	£ Amount Transaction
17/03/2025	Charities	TRANS	1,064.91			105	1,064.91 vat refund to charities
18/03/2025	Treasurers Acc. 00110939	transfer	10,000.00			200	10,000.00 transfer funds
24/03/2025	Treasurers Acc. 00110939	transfer	12,150.00			200	12,150.00 transfer of funds
Total Payments:			23,214.91	0.00	0.00		23,214.91

Nominal Ledger Analysis								
Receipt Ref	Name of	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
div recd	Banked 04/03/2025	1,751.50						
div recd	Public Sector interest	1,751.50			1081	100	1,751.50	ccla interest recd
int recd	Banked 10/03/2025	60.23						
int recd	Lloyds Bank	60.23			1080	100	60.23	lloyds int recd
vat	Banked 17/03/2025	1,064.91						
vat refund	hmrc vat refund	1,064.91			105		1,064.91	vat refund for charities
Total Receipts:		2,876.64	0.00	0.00			2,876.64	