



LISS PARISH COUNCIL

Minutes of the meeting of the Facilities Committee held on 27th January 2025, 7pm,
Village Hall

COMMITTEE MEMBERS

*C.Olley (Chair), *K.Budden, R.Smith
*A.Smith, *C.Williams, P.Payne, *S.Stratford-Tuke

*Present

Also present:

Sarah Smith (Clerk to Liss Parish Council)

Katrina Burns (Projects and Funding Officer – Clerk to Facilities Committee).

Cllr R Crane

1/F25 Apologies

Apologies were accepted from Cllr Payne.

2/F25 Declarations of interest

The following non-pecuniary interests were declared:

Cllr Williams and Cllr Olley as Newman Collard Playing Fields Trustees.

3/F25 Adjournment for public participation

No members of the public were present.

4/F25 Minutes and matters arising of the Facilities Committee 7th October 2025

Matters arising

There were no matters arising.

Resolved: That the minutes of the Facilities meeting of 7th October 2025 be accepted as an accurate record of the meeting (proposed by Cllr Williams and seconded by Cllr A.Smith, with all in favour).

5/F25 Funding sources

SDNPA CIL

Another round of SDNPA CIL monies is available to bid for until 25th April. Funding decisions will be made in Autumn 2025. Any bids need to be made using the new application form. Cllr Olley stated he would apply for funding for works to the footpaths at Newman Collard, and Cllr A. Smith for funding for the platform extension at Liss station. Cllr Williams thought that the Triangle Centre would submit a bid for energy efficiency measures on the building.

6/F25 Riverside Walk

General Management

C.Olley reported that he and Cllr S.Stratford-Tuke had met with Cllr P. Payne on site to look at what work needed doing on the land belonging to LPC. An application to the SDNPA Sustainable Communities Fund would be submitted for improvement works.

It was agreed that a vision document, including a management plan needed to be drawn up for Riverside Walk in a similar format to those for the other recreation grounds, and link in with the findings of the ecological assessment. The list of works should include the

management of skunk cabbage, tree planting, works to the informal path, repairs to the seat, and possible installation of a barrier.

Action – Cllr Olley to draw up a vision document for the Riverside Walk to incorporate a management plan of works.

Three quotations have been received for scraping mud off the LPC owned part of the Riverside Walk path.

Resolved – that the quote from Wylds Farm be accepted (proposed by Cllr Budden, seconded by Cllr Williams, with all in favour).

The Clerk reported that the risk assessment for the play area in the December operational play inspection report was low risk.

7/F25 Mill Road Community Garden

It was agreed that a vision document needed to be drawn up for the Community Garden in due course in a similar format to those for the other recreation grounds, and link in with the findings of the ecological assessment.

Orchard pruning

S.Stratford-Tuke informed the Committee that the retired Head of Fruit from Blackmoor had offered to prune the trees at the Community Orchard. Once the date has been confirmed, this could be advertised to the local community to come along with their own tools if they wanted to help.

Action – Cllr Stratford-Tuke to confirm the date for pruning and inform the Clerk so that the event can be advertised, and Pecan and Shine be informed.

The Clerk reported that the risk assessment for the play area in the December operational play inspection report was low risk.

8/F25 Liss Forest Recreation Ground

Nature Reserve/Drainage update

C.Olley informed the Committee that he had yet to hear back from the Liss Forest Residents' Association regarding plans for a nature reserve. With regards to drainage, it was noted that there had been no reports about the grass area being particularly wet since the clearing out of the drainage ditch, and unless there were any further complaints, the digging of a swale would not be required.

The Clerk reported that the risk assessment for the play area in the December operational play inspection report was low risk.

51/F25 Newman Collard Playing Fields Trust (NCPFT)

C.Olley reported that he is looking at putting in a SDNPA CIL funding bid to make the paths at least 1.2m wide so that they conform to the DDA standard.

Car park remedial works

The Clerk reported that a quote had been obtained to redo an area of the car park surface near the entrance as filling the holes was no longer working.

Cllr Williams reported that she had shared a quotation for resurfacing the car park with the NCPFT. Members agreed that the works to the car park should be prioritised.

Action – Clerk to seek two further quotes for resurfacing an area of the car park, approach the Doctor's surgery and the school for a contribution and agree a way forward with the NCPFT.

The Clerk reported that the risk assessment for the play areas and recreation facilities onsite in the

December operational play inspection report was low risk.

9/F25 Environmental projects

Bug hotels

Following the receipt of £1,145 in DC grant funding for a bug hotel, an alternative quotation for the construction of a bug hotel had been provided by the Men’s Shed for the sum of £200. Members agreed this quotation was preferable as it would mean that a greater number of bug hotels could be built with the funding awarded.

It was noted that at least 5 bug hotels could be purchased and installed by the Men’s Shed from the available grant monies (DC Roger Mullenger had indicated approval), and it was agreed to place 1 at Mill Road Community Gardens, 2 at West Liss Recreation Ground, and 2 at Liss Forest Recreation Ground. If there are enough funds available for 6, a second should be placed at Mill Road Community Gardens.

Preliminary Ecological Appraisal (PEA) report

Cllr Olley informed the Committee that the PEA had shown that there was nothing of ecological significance at any of the green sites owned by LPC. The Committee discussed the potential site alterations covered in the addendum to the report. Cllr Williams stated that she was writing a report on allotment sites in Liss and the recommendations in her report would be similar to those in the PEA report.

It was agreed that a discussion needed to take place about the future of Fernhills and Princes Bridge allotment sites following consideration of Cllr Williams’s report, and until then, there should be a freeze on the renting out of plots at these sites to prospective new tenants.

Resolved – there is a temporary freeze on the letting out of allotment plots and Fernhills and Princes Bridge until further discussion has taken place following the issuing of Cllr Williams’s allotment report.

The meeting closed at 7.50pm.
Date of next meeting – 14th April 2025.

Signed..... Dated.....