



LISS PARISH COUNCIL

Minutes of the meeting of the Charities Committee held on 27th January 2025, 730pm,
Village Hall

COMMITTEE MEMBERS

*C.Olley (Chair), *K.Budden, *A.Smith
R.Smith, *C.Williams, P.Payne, *S.Stratford-Tuke

*Present

Also present:

Katrina Burns (Projects and Funding Officer)
Sarah Smith (Clerk to Liss Parish Council)
Cllr R Crane

1/CHAR/25 Apologies

Apologies were accepted from Cllr Payne.

2/CHAR/25 Declarations of interest

The following non-pecuniary interests were declared:

Cllr Williams as a an allotment tenant.
Cllr A Smith as Chair of Liss Scouts

3/CHAR/25 Adjournment for public participation

No members of the public were present.

4/CHAR/25 Minutes of the Charities Committee 25th November 2024

It was noted that the draft minutes needed to be corrected as they implied that Cllr Mort was a member of the Committee when he is not.

Resolved: That the minutes of the Charities Committee of 25th November 2024 be accepted as an accurate record of the meeting, subject to the deletion of Cllr Mort from the list of committee members and record of apologies (proposed by Cllr Olley and seconded by Cllr A. Smith, with all in favour).

5/CHAR/25 Matters arising

There were no matters arising.

6/CHAR/25 Funding sources

SDNPA CIL

Another round of SDNPA CIL monies is available to bid for until 25th April. Funding decisions will be made in Autumn 2025. Any bids need to be made using the new application form. Cllr Olley stated he would apply for funding for works to the footpaths at Newman Collard, and Cllr A. Smith for funding for the platform extension at Liss station. Cllr Williams thought that the Triangle Centre would submit a bid for energy efficiency measures on the building.

7/CHAR/25 Village Hall, including the office (Charity 301872)

Roof insulation works

The Projects and Funding Officer informed the committee that there was a underspend of £2,499 on

the grant provided by Hampshire County Council for roof insulation works on the Village Hall and Council office. Permission would need to be sought from HCC on what this underspend could be spent on in terms of energy efficiency works. Options could include recommendations listed on the energy audits on the Village Hall, office and Pavilion, or the EPC recommendations on the Village Hall. Cllr Budden proposed that the underspend be spent on cavity wall insulation for the office.

Action – The Project and Funding Officer to obtain 3 quotes for cavity wall insulation for the office.

Action – Cllr A. Smith to look at solar and battery storage options for the Pavilion.

Action – The Clerk to check what fund the monies allocated to replace the blown windows at the Village Hall was coming from.

Action – The Project and Funding Officer to obtain quotes for secondary glazing at the Village Hall.

8/CHAR/25 Allotments (Charity 237190)

Improvement programme works update

The Clerk informed the Committee that the following works had been undertaken or planned as part of the allotment improvement works programme – new signage, changing of padlocks/codes, and new fencing at the Riverside Walk allotment site.

Lower Green shed – roof works – funding sources

The Clerk reported that due to a branch going through the asbestos roof of the Lower Green shed, the Men's Shed are currently unable to use the facility. Quotes had been sought to remove the asbestos roof and the Clerk was awaiting a cost estimate for the new materials for the roof (the Men's Shed had agreed to provide the labour required to fit the new roof). This will go to Council to agree funding. Cllr Olley reported that further funding was being sought to enhance the shed further including the installation of an electricity supply.

It was agreed that it was worth trying to enhance the asset through improvements such as electricity supply, windows, doors, access etc. but only if the basic structure was deemed as structurally sound.

It was agreed that a license should be drawn up with the Men's Shed regarding the use of the building.

Water supply for Riverside Walk

The Clerk reported that it was no longer viable to install a water supply for Riverside Walk allotments as the cost was now approximately £14,000. Instead, a longer hose should be purchased to facilitate drawing water from the river to fill the tanks, and the water tank structure should be reinforced.

9/CHAR/25 West Liss Recreation Ground, including the Pavilion (Charity 301871)

Solar System

A quote had been received for an upgrade to the water heating system but this left the solar system redundant. Members agreed not to pursue this avenue.

It was agreed that the solar water heating system should be looked at in conjunction with the installation of a wider solar system at the Pavilion.

Redecoration

It was agreed that monies (around £3,000) should be built in to next years budget for the redecoration of the Pavilion with a view to looking to decorate it every five years.

West Liss pitch assessment

The Clerk informed the Committee that monies for pitch improvements could potentially be accessed following a pitch assessment which could be done in house, or externally by a Hampshire FA pitch advisor, at a cost of £100.

Action – The Clerk to send Cllr Olley the link to the pitch inspection assessment web page so that he can determine whether or not he can undertake a pitch assessment, prior to paying for an external pitch inspector.

Resolved - it was agreed to pay £100 for a pitch inspection (if Cllr Olley was not able to conduct this himself) – proposed by Cllr Budden and seconded by Cllr A. Smith, with all in favour.

The Clerk reported that the risk assessment for the recreation facilities onsite in the December operational play inspection report was low risk, aside from a moderate rating for a damaged swing; a replacement was being pursued.

10/CHAR/25 Finance

Review of Charities Accounts Q1 and Q2

The Committee noted the Charities accounts for Q1 and Q2. Cllr Williams noted some duplication in account categories; the Clerk undertook to raise with the RFO to rectify this.

Approval of payments and receipts for the period 1st October 2024 to 22nd January 2025

Resolved: That the list of payments and receipts for Charities between 1/10/24 and 22/1/25 are approved (proposed by Cllr Olley and seconded by Cllr A. Smith with an abstention from Cllr Williams), subject to clarity on one minus payment (NB. It was subsequently noted that this was a booking refund).

11/CHAR/25 Charities policies

Resolved: That the Charities Committee adopts all Liss Parish Council policies where appropriate (proposed by Cllr Olley and seconded by Cllr Budden, with all in favour).

The meeting closed at 20:35

Date of next meeting: 14th April 2025

Signed..... Dated.....