



LISS PARISH COUNCIL

Minutes of the Finance Committee held on 2nd February 2026 @ 7.00pm
Liss Village Hall

Members: *Cllr C. Williams (Chair), *Cllr K. Budden, Cllr P. Payne,
*Cllr C. Olley, *Cllr A. Smith, and Cllr C. Mort.

*Present.

The meeting was clerked by Rebecca Lawrence, Assistant Clerk.

Also present was Sarah Smith, Clerk and Responsible Finance Officer.

01/FIN/26 Apologies

Apologies were received from Cllr C. Mort and Cllr A. Smith.

02/FIN/26 Declarations of interests

The Chair reminded Members of their responsibility to declare any pecuniary interest they may have in any item of business, no later than when that item is reached.

There were no declarations declared.

03/FIN/26 Adjournment for public participation

No members of public were present.

04/FIN/26 Minutes of the meeting and any matters arising of 24th November 2025

Resolved: That the minutes of 24th November 2025 be accepted as a correct record (proposed by Cllr Olley and seconded by Cllr Budden with all in favour).

This included the exempt minute 34/FIN/25 as, although the discussion had been held in exempt session, the outcome as recorded in the minute was not exempt.

05/FIN/26 Review of Liss Parish Council Accounts to Q3

The Committee noted the accounts for the period 1st October to 31st December 2025.

Members noted that there would likely be an underspend at the end of the financial year.

06/FIN/26 Update on earmarked reserves

Members noted the levels of earmarked reserves as circulated.

EMR 385 – Pav. Solar (EHDC Grant) was due to be moved across to Charities as a Designated Fund as the funding award was made directly to the West Liss Recreation Ground Charity.

Cllr Budden suggested that LPC might consider increasing the funds held in EMR – Emergency Response, particularly due to the current adverse weather.

The Chair proposed that this be considered at the end of the financial year.

07/FIN/26 Update and allocation of CIL – Charities Committee request for allocation of funds for window works, for the sum of up to £13,000

The Chair noted that the total amount of unallocated CIL was £40,455.61.

Resolved: That the Finance Committee recommend that Council allocate the sum of £13,000 of LPC CIL funds to Village Hall window works, as requested by Charities Committee (proposed by Cllr Olley and seconded by Cllr Budden with all in favour).

08/FIN/26 Review of Financial Regulations 2026

The Clerk noted that the current version is based on the NALC Model Financial Regulations which is dated March 2025.

Resolved: That the current version of the Financial Regulations would be put to the annual meeting of Council in May for approval (proposed by Cllr Olley and seconded by Cllr Budden with all in favour).

09/ FIN/26 Review of the Financial Risk Assessment 2026

Resolved: That the proposed amendments to the Financial Risk Assessment be recommended to Council for approval (proposed by Cllr Budden and seconded by Cllr Olley with all in favour).

The Chair closed the meeting at 7:13pm.

Date of next scheduled meeting: 1st June 2026.

Signed..... Dated.....