



LISS PARISH COUNCIL

Minutes of the Finance Committee held on 1st June 2026 @ 7.00pm
Liss Village Hall

Members: *Cllr C. Williams (Chair), *Cllr K. Budden, *Cllr P. Payne,
*Cllr C. Olley, *Cllr A. Smith, and Cllr C. Mort.

*Present.

The meeting was clerked by Sarah Smith, Clerk and Responsible Finance Officer.

10/FIN/26 Election of Chair

Resolved: That Cllr Williams be appointed as Chair of the Finance Committee (proposed by Cllr Budden and seconded by Cllr Olley with all in favour).

11/FIN/26 Apologies

No apologies were received.

12/FIN/26 Declarations of interests

The Chair reminded Members of their responsibility to declare any pecuniary interest they may have in any item of business, no later than when that item is reached.

There were no declarations declared.

13/FIN/26 Adjournment for public participation

No members of public were present.

14/FIN/26 Minutes of the meeting and any matters arising of 2nd February 2026

Resolved: That the minutes of 2nd February 2026 be accepted as a correct record (proposed by Cllr Olley and seconded by Cllr Budden with all in favour).

15/FIN/26 Review of Liss Parish Council Accounts 2025/26

The Clerk introduced the accounts and drew attention to an overall surplus of income over expenditure.

The Chair noted the fairly large underspend in the salaries. The Clerk advised this was due to some savings following the staff reorganisation in April 2025 and over also over budgeting. It was noted that there was also an impact from cross charges from the Charities. The Clerk noted that the system of cross charges between LPC and the Charities had been replaced with management charges and so the accounts would be clearer in this area going forward.

The Committee noted the accounts for the financial year 2025/26.

The Clerk advised that the internal audit would take place on 8th June and then all end of year financial arrangements would be presented to the June Council for approval.

16/FIN/26 Allocation of unspent budget

The Clerk noted that under an agreement with the Liss in Bloom team who undertook fundraising activities, any net income over expenditure at the end of the financial year on village planting was transferred to earmarked reserves.

The Chair added that the sums budgeted for capital projects were intended to be top up earmarked reserves if unspent (points b-d below refer).

Resolved: That the following movements be proposed to Full Council for approval:

- a) That the sum of £2,748 net income over expenditure for 'Village Planting' be transferred to earmarked reserves.
- b) That the unspent sum of £5,000 for 'Play Equipment and Safety Surfacing' be transferred to earmarked reserves.
- c) That the unspent sum of £5,000 for 'Grounds Equipment Replacement' be transferred to earmarked reserves.
- d) That the unspent sum of £7,000 for 'Feasibility Studies' be transferred to earmarked reserves.
- e) That the underspend of £4,066 in 'Community Grants' be transferred to earmarked reserves.

The motion was proposed by the Chair and seconded by Cllr Smith with all in favour.

17/FIN/26 Update on earmarked reserves and general reserves

Members noted that the sum of earmarked reserves stood at £293,815.61. The Clerk noted that these sums were regularly reviewed and that no further changes were proposed at present.

Members noted that the general reserves stood at £311,645. Members agreed that the reserves were at a healthy level. The Clerk suggested that it might be prudent to transfer some additional sums to the COIF account so that interest would be received.

18/FIN/26 Update and allocation of CIL

Members noted that then current sum of unallocated CIL stood at £46,504.27. Various projects which might require funding would be considered by the spending committees, the Facilities and Charities Committees in particular, and would be presented to the Finance Committee in due course for consideration.

19/FIN/26 EHDC application for CIL funding

Members considered an application from EHDC for the sum of £9,585 to replace the existing Ten Acre Bridge on the Riverside Walk.

It was noted that funding awards for projects were usually made with an element of match funding rather than the entire project costs. Members agreed that further information should be sought from EHDC in order that the application could be considered further. This included a breakdown of project costs and as to whether other quotes had been considered to ensure best value for money. Members were also keen to see a proposed design.

20/FIN/26 British Legion application for grant funding

Resolved: That the application for a grant from the Royal British Legion Liss Branch for the sum of £500 for the costs of activities for families during Armed Forces Day on 27th June 2026 be approved (proposed by Cllr Budden and seconded by Cllr Mort with all in favour).

21/FIN/26 Approval of regular payments

Resolved: That the list of regular payments from the Liss Parish Council accounts be approved (proposed by the Chair and seconded by Cllr Mort with all in favour).

The Chair closed the meeting at 19hrs41.

Date of next scheduled meeting: 27th July 2026.

Signed..... Dated.....