

LISS PARISH COUNCIL

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**Members of the Facilities Committee,
I hereby summon you to attend the meeting of the FACILITIES COMMITTEE.
To be held on 30th March 2026 at 7pm at Liss Village Hall.**

Katrina Burns, Project and Funding Officer, 25/3/26

A G E N D A

1. Apologies
2. Declarations of interest
3. Adjournment for public participation
4. Minutes and matters arising of the Facilities Committee 26th January 2026
5. Riverside Walk
 - EHDC access for works to the 'White Bridge'
 - Riverside Walk event
6. Mill Road Community Garden
7. Liss Forest Recreation Ground
 - Nature reserve – removal of Carex
 - Table tennis table
8. Newman Collard Playing Fields Trust
 - Table tennis table
9. Environmental projects
 - Wildlife boxes - update
10. Date of next meeting – 13th July 2026



LISS PARISH COUNCIL

Minutes of the meeting of the Facilities Committee held on 26th January 2026, 7pm,
Liss Village Hall

COMMITTEE MEMBERS

*C. Olley (Chair), *K. Budden, R. Crane, *R. Smith
A. Smith, *C. Williams, P. Payne, S. Stratford-Tuke

*Present

Also present:

Sarah Smith (Clerk and Responsible Finance Officer)

Katrina Burns (Projects and Funding Officer) – clerking meeting

Two members of the public

1/F26 Apologies

Apologies were received from Cllr Payne, Cllr Crane, Cllr A. Smith, and Cllr Stratford-Tuke.

2/F26 Declarations of interest

The following non-pecuniary interests were declared:

Cllr Olley as Newman Collard Playing Fields Trustees.

The Chair proposed to change the order of the agenda to take Liss Forest Recreation Ground first, as the two members of the public were present for the discussion on the community composting scheme.

4/F26 Adjournment for public participation

The two members of the public who were present outlined their reasons for wishing to continue the composting scheme at Liss Forest Recreation Ground. The main reason being was that the scheme had been in place for years and had served to reduce the boggy nature of the ground which had previously attracted mosquitos.

5/F26 Liss Forest Recreation Ground

Nature reserve

The Projects and Funding Officer reported that 3 contractors had been contacted regarding quotations for the removal of Carex from the wooded area at the bottom of the recreation ground. Cllr Olley informed the Committee that he had still yet to hear back from the Liss Forest Resident's Association Chair, Ruth Taylor, about setting up an environmental planning group to look at creating a nature reserve.

Community composting scheme

Members discussed the scheme. It was generally agreed that the scheme which had operated informally did not meet the requirements of a community composting scheme, particularly as compost was not removed from the site. The Chair also expressed the view that wet woodland provided a valuable natural habitat.

Members then voted as to whether they wanted the scheme to continue. Out of 4 Members voting, 2 voted against the scheme re-starting and 2 abstained from voting. Cllr Budden and the Clerk advised that, as there had been agreement at a previous Committee meeting (in July 2025) to cease

the scheme, this decision would still stand.

It was agreed that the informal composting Scheme at Liss Forest would not be recommended but that an alternative scheme could possibly set up in the village if a suitable, accessible site could be found.

Table tennis table

Members agreed the following:

- a) **That most suitable location for a table tennis table, following the site visit, would be at Option 2 on the map. This was towards the front end of the recreation ground where the land was less boggy.**
- b) **That a quote should be obtained for additional concrete to be laid near to the substation to make the table more accessible.**
- c) **That the lowest quotation for the 2 concrete tables considered at the previous meeting should be pursued using the CIL funds allocated. Members felt it was important to use a single contractor for the works..**

Approval of Vision

The revised Vision was approved (subject to updating the last paragraph).

3/F26 Minutes and matters arising of the Facilities Committee 13th October 2025

There were no matters arising from the minutes of 13th October.

Resolved: That the minutes of the Facilities meeting of 13th October 2025 be accepted as an accurate record of the meeting (proposed by Cllr Budden and seconded by Cllr Williams, with all in favour).

6/F26 Riverside Walk

Surfacing update

The Clerk reported that some remedial works to the Riverside walk path had been carried out using funds previously allocated for path improvement works, in addition to a further sum allocated by District Councillor Cllr Ian James. The contractor is due to re visit the site in March once the ground has dried out to undertake some further works. Whether any more extensive works were required would need to be considered later in the spring.

Cllr Williams requested that any contractors on site at the Riverside Walk need to ensure they remove any tape used to cordon off areas of the Walk.

Approval of Vision

The revised Vision was approved.

Old railway platform set up

Members discussed the den set up at the old railway platform and agreed that this should be removed as it was not in keeping with the natural environment of the Riverside Walk.

7/F26 Mill Road Community Garden

Approval of Vision

The revised Vision was approved.

Orchard update

The Clerk reported that a replacement apple tree had been bought for the orchard.

8/F26 Newman Collard Playing Fields Trust (NCPFT)

Table Tennis Table

The NCPFT had been consulted on the proposed location of a table tennis facility and it was agreed that this should be placed at location 2 on the map, in the area overlooking the football pitches.

Approval of Vision

The revised Vision was approved.

9/F26 Environmental projects

Wildlife boxes

The Projects and Funding Officer reported that the Men's Shed had £705 (£500 CIL monies plus £205 grant underspend from bugs boxes) for 27 bird boxes and 15 bat boxes. Cllr Olley reported that the wildlife boxes would be given to Pic a lily who would be told where to put them up.

The meeting closed at 19:55

Date of next meeting – 30th March 2026.

Signed..... Dated.....

Removal of carex to rear of Liss Forest (woodland area)

3 quotations were sought to clear carry out the following:

- Use specialist flail verge cutter to cut carex sedge where directed
- Cut and mulch the garden waste
- Leave all arisings on site
- 8 weeks later (or sooner if directed) - spray mulched areas

Contractor A	Flail and mulch area - £855 Treatment - £325 per application Total - £1,180
Contractor B	Flail and mulch area £2,495 Treatment - £225 per application Total - £2,720
Contractor C	No quotation received

