

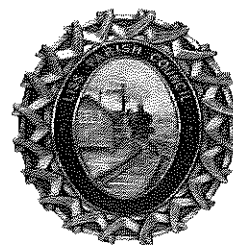
LISS PARISH COUNCIL

The Council Room, Village Hall, Hill Brow Road, Liss, Hampshire, GU33 7LA

Clerk: Sarah Smith, e-mail: clerk-smith@lissparishcouncil.gov.uk

Assistant Clerk: Rebecca Lawrence, assistantclerk@lissparishcouncil.gov.uk

Telephone 01730 892823, www.lissparishcouncil.gov.uk VAT registration no. UB 001613



Members of the Charities Committee,

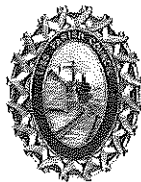
**I hereby summon you to attend the meeting of the CHARITIES COMMITTEE.
To be held on 26th January 2026 at 730pm at the Liss Village Hall.**

Members of the public are welcome to attend.

Katrina Burns, Projects and Funding Officer 21/1/26

A G E N D A

1. Apologies
2. Declarations of interest
3. Adjournment for public participation
4. Minutes and matters arising of the Charities Committee 24th November 2025
5. Village Hall, including the office (Charity 301872)
 - Options for glazing
 - Electrical installation condition report – completed works
 - Building inspection report – update on ‘immediate’ and ‘urgent’ works
 - Approval of governing document and next steps
6. West Liss Recreation Ground, including the Pavilion (Charity 301871)
 - Solar system update
 - Approval of Vision
 - Approval of governing document and next steps
7. Allotments (Charity 237190)
 - Lower Green shed update
 - Riverside Walk: update on water supply (mains connection)
 - Allotment improvement works update
 - Approval of governing document and next steps
8. Finance
 - Approval of payments and receipts for the period 1st October – 31st December 2025
 - Review of Charities Accounts Q3
 - Approval of annual trustee report for West Liss Recreation Ground Charity
9. Date of next meeting – 30th March 2026



LISS PARISH COUNCIL

Minutes of the meeting of the Charities Committee held on 13th October 2025, 7.30pm,
Village Hall

COMMITTEE MEMBERS

*C. Olley (Chair), *K. Budden, *R. Crane, *A. Smith
*R. Smith, *C. Williams, P. Payne, *S. Stratford-Tuke

*Present

Also present:

Sarah Smith (Clerk to Liss Parish Council)

Katrina Burns (Projects and Funding Officer) – clerking meeting

33/CHAR/25 Apologies

Apologies were received from Cllr Payne

34/CHAR/25 Declarations of interest

The following non-pecuniary interests were declared:

Cllr Williams as an allotment tenant.

Cllr A Smith as Chair of 1st Liss Scouts.

35/CHAR/25 Adjournment for public participation

There were no members of the public present.

36/CHAR/25 Minutes and matters arising of the Charities Committee 14th July 2025

There were no matters arising from the minutes of 14th July.

Resolved: That the minutes of the Charities Committee of 14th July 2025 be accepted as an accurate record of the meeting (proposed by Cllr Budden and seconded by Cllr Crane, with all in favour).

37/CHAR/25 Village Hall, including the office (Charity 301872)

Quotations for secondary glazing and update on re-allocation of £2,499 grant underspend)

The Projects and Funding Officer reported that Hampshire County Council had agreed that the £2,499 grant underspend from the energy efficiency grant could be used for secondary glazing, and needed to be spent by 10th September 2026.

The Clerk reported that further analysis of the glazing quotations was required, in addition to investigating what type of replacement windows could be used.

Action – The Clerk to look at pricing and glazing options for the Village Hall

Electrical installation condition report works

The Clerk reported that electrical works had been commissioned to take place the second week of December.

Building inspection report

The Clerk reported that the only immediate area highlighted on the report was regarding legionella's disease. However, this was not an issue as a Legionnaire Risk Assessment with all relevant precautionary measures was already in place. There were four category 2 'urgent' recommendations which the Administration Officer was looking into. All costings will be brought back to the Committee for the consideration.

Review of Governing Document

Cllr Williams informed the Committee that she was looking into updating the governing document for the Village Hall as it dated back to the Inclosure Act.

It was agreed that any comments regarding the redrafted governing document should be fed back to Cllr Williams within the next week so it can be submitted to the Charities Commission.

38/CHAR/25 West Liss Recreation Ground, including the Pavilion (Charity 301871)

Solar System – funding update

The Projects and Funding Officer reported that a grant application had been made to EHDC's Community Climate Action Fund for a Solar system at the Pavilion. Any grant funding awarded would be likely to require some kind of match funding.

West Liss pitch assessment – funding update

The Projects and Funding Officer reported that in order to obtain FA funding for pitch improvements, LPC would be expected to contribute £6,400 over years 3 to 6 of the grant funding period.

Members agreed not to pursue pitch improvements unless a football team using the site were also prepared to commit financially.

InPost locker extension update

The Clerk reported that the extension to the InPost locker had been made, and was being well used.

Annual Play Inspection Report

All areas are shown as being low risk.

Review of Vision

The Clerk reported that all of the Vision documents for the recreation and green space areas around the village were in the process of being reviewed.

Action – any amendments to the Vision document for West Liss Recreation Ground should be sent to the Projects and Funding Officer.

Review of Governing Document

Cllr Williams informed the Committee that she was looking into updating the governing document for West Liss Recreation Ground as it dated back to the Inclosure Act.

It was agreed that any comments regarding the redrafted governing document should be fed back to Cllr Williams within the next week so it can be submitted to the Charities Commission.

39/CHAR/25 Allotments (Charity 237190)

Lower Green shed – update on roof works, Liss Men's Shed (LMS) tenure of use

The Committee noted the update provided by the Liss Men's Shed regarding the roof repair works to the Lower Green allotment shed and expressed its thanks for all their hard work.

The Committee agreed that the LMS could use the Lower Green shed free of charge for a 10 year period, subject to them maintaining it, and that a formal agreement should be drawn up to ensure that a proper written record is held.

Action – The Clerk to draw up a formal agreement for a 10 year tenure of the LMS using the Lower Green shed.

Riverside Walk – update on water supply

The Clerk reported that the infrastructure was now in place for a water supply to the Riverside Walk allotments, and that the mains connection would take place in November.

Allotment improvements works update

The Clerk reported that the allotment skip clearance offer had been very popular with 2 skips of old waste being filled. There are still 3 bins which require removal at Riverside allotments and a fence which requires some maintenance.

Action – The Clerk to speak to the groundsman with regards to using a tensioning machine to raise a fence at the Riverside Walk allotment site.

Review of Governing Document

Cllr Williams informed the Committee that she was looking into updating the governing documentation for the Parish allotments as it dated back to the Inclosure Act. Any permission to change the use of land from allotments would have to be agreed by the Secretary of State.

It was agreed that any comments regarding the amendments to the governing documents for the Parish allotments should be fed back to Cllr Williams within the next week so it can be submitted to the Charities Commission.

40/CHAR/25 Finance

Approval of payments and receipts for the period 1st June until 30th September 2025

Resolved: That the list of payments and receipts for Charities between 1/6/25 and 30/9/25 are approved - proposed by Cllr Olley and seconded by Cllr Stratford Tuke, with all in favour (Cllr Williams abstained due to being an allotment tenant).

Internal Audit Report for the Accounts 2024/25

The internal audit report for the Charity accounts 2024/25 was noted.

Review of Charities Accounts Q2

The Committee noted the accounts for the period 1st April to 30th September 2025.

The meeting closed at 8:50pm.

Date of next meeting(budget setting); 24th November at 7pm (before Finance Committee)

Signed..... Dated.....



LISS PARISH COUNCIL

Minutes of the meeting of the Charities Committee held on 24th November 2025 @ 7pm,
Village Hall

COMMITTEE MEMBERS

*C. Olley (Chair), *K. Budden, R. Crane, *A. Smith
R. Smith, *C. Williams, *P. Payne, *S. Stratford-Tuke

*Present, in addition to Cllr C. Mort.

The meeting was clerked by Sarah Smith, Clerk and Responsible Finance Officer.

41/CHAR/25 Apologies

Apologies were received from Cllrs Crane and R. Smith.

42/CHAR/25 Declarations of interest

The Chair reminded Members of their responsibility to declare any pecuniary interest they may have in any item of business, no later than when that item is reached.

The following non-pecuniary interests were declared:

Cllr Williams as an allotment tenant.

Cllr A. Smith as Chair of 1st Liss Scouts.

43/CHAR/25 Adjournment for public participation

There were no members of the public present.

44/CHAR/25 Minutes and matters arising of the Charities Committee 13th October 2025

Resolved: That the minutes of the Charities Committee of 13th October 2025 be accepted as an accurate record of the meeting (proposed by Cllr Williams and seconded by Cllr Smith, with all in favour).

There were no matters arising from the minutes of 13th October 2025.

45/CHAR/25 Proposed schedule of fees and charges 2026/27

Resolved: That the schedule of fees and charges for 2026/27 as at **Annex A** be approved (proposed by Cllr Smith and seconded by Cllr Budden with an abstention from Cllr Williams and all other members in favour).

46/CHAR/25 Charities Budget Proposal 2026/27 and consideration of grant request to Liss Parish Council

Resolved: That the budgets and grant requests to Liss Parish Council for the Allotments Charity (as at **Annex B**), Village Hall Charity (as at **Annex C**), and West Liss Recreation Ground Charity (as at **Annex D**) be approved (proposed by the Chair and seconded by Cllr Budden with all in favour).

The meeting closed at 7.19pm.

Date of next meeting: tbc

Signed..... Dated.....

5

Update on recommendations arising from Building Condition report carried out on the Pavilion, Village Hall and Office on 1st September 2025

Works identified as 'immediate' and 'urgent' have been looked into and actioned as followed:

Village Hall

Side Fire Door

Timber sill noted to be rotten and anticipate some degree of concealed decay to the framework at low level. Works required to replace hardwood threshold under door.

Rear Fire Door

Recommended that the door and door frame be comprehensively overhauled, cutting out and replacing rotten timber and the weather bar. Consider replacing the door and door frame. Works required to replace glazed door, weather bar, push bar and concrete small area around threshold to divert water away from threshold.

Update

Works due to be carried out on 26/1/26.

Windows

Survey Finding

Wood rot developing beneath the painted surfaces and should be repaired as soon as practicable.

Update

One quote received for new double glazed hard wood windows. 2 further quotes to be sourced.

Floor

Survey Finding

High moisture meter readings obtained from floorboards using an electronic moisture meter indicating condensation. Likely some degree of concealed decay and nail fixings are corroding which is also a sign of condensation and lack of adequate air flow to the subfloor voids beneath. Report recommends ventilation introduced beneath the suspended floors via external air bricks and suitable ducting where this is possible. In the

interim, investigation is warranted as to the structural state of the supporting floor joists beneath by lifting a few floorboards and visual assessment.

Update

Works are being looked into.

Pavilion

Extractor fans

Scorched marks on extractor fans in ladies and gents toilets – requires checking as a precaution.

Update

Checks completed.

Showers

Concern relating to potential Legionnaires disease from lack of regular use.

Update

Completed - Legionella Risk Assessment carried out.

GOVERNING DOCUMENT

Liss Village Hall (Charity Number 301872)

1. Name of the Charity

The name of the charity is **Liss Village Hall** (referred to in this governing document as "the Charity").

2. Administration

The Charity is administered in accordance with this governing document and in compliance with the general law applicable to charities.

3. Trustee

The sole trustee of the Charity is **Liss Parish Council** (the "Trustee"), a local authority constituted under the Local Government Act 1972, which holds and manages the Charity on trust for the benefit of the public in accordance with the terms of this governing document.

4. Charitable Objects

The object of the Charity is the provision and maintenance of a village hall on Hill Brow Road, GU33 7LA for the use of the inhabitants of Liss and the surrounding area, without distinction of political, religious or other opinions, including, but not limited to, use for:

- Meetings;
- Lectures and classes;
- Physical and recreational activities;
- Other forms of recreation and leisure-time occupation;

With the aim of improving the conditions of life for the said inhabitants.

5. Powers

The Trustee has the following powers, which must be exercised only in furtherance of the Charity's objects:

- To maintain, manage and improve the village hall and its facilities;
- To raise funds and invite and receive contributions by way of donation, grant or otherwise, provided that it does not undertake any permanent trading activity
- To co-operate with other charities, local authorities, voluntary bodies and statutory bodies;
- To delegate duties to appropriate officers or employees (including Clerk or Responsible Finance Officer of the Council), with appropriate supervision;
- To apply for and receive public or private grants;
- To charge for the use of the premises, provided that any income is used solely for the purposes of the Charity;
- To employ such staff or contractors as may be necessary;
- To insure the property of the Charity and its activities;
- To do any other lawful thing necessary or desirable for the achievement of the Charity's objects.

6. Charity Land and Disposal Restrictions

1. The property known as **Liss Village Hall** is designated **charity land**.
2. The Trustee must comply with the **Charities Act 2011** and associated regulations concerning:

- a. **Disposal of charity land** (Sections 117–122), which includes sales, leases, or other forms of disposal;
 - b. The **requirement to obtain written advice** from a qualified surveyor before any disposal;
 - c. The **requirement to advertise** any proposed disposal as recommended in the surveyor's report;
 - d. The **requirement to notify the Charity Commission** where the land is designated for specific charitable purposes.
3. No disposal, mortgage, or lease of the charity land may be undertaken without express compliance with these provisions and any relevant local authority restrictions.
4. The Charity land must be used solely for the purposes of the charity, unless the Charity Commission consents to a change in purpose or disposal under the **cy-près doctrine**.

7. Duties of the Trustee

1. The Trustee must:
 - a. Ensure the Charity is properly managed in accordance with charity law;
 - b. Act solely in the interests of the Charity and not in the interests of the Parish Council as a local authority;
 - c. Maintain separate accounting records for the Charity and its assets;
 - d. Avoid conflicts of interest and maintain independence in decision-making;
 - e. File annual returns and reports with the Charity Commission in accordance with applicable legal requirements.
2. The Trustee must not allow any part of the Charity's assets to be used to subsidise Parish Council activities not related to the charitable objects.

8. Meetings and Decision Making

1. Decisions relating to the Charity must be made by the Parish Council acting **in its capacity as sole charity trustee**, not as a general local authority.
2. Meetings where Charity business is discussed must be clearly minuted as "Meeting of Liss Parish Council as Trustee of Liss Village Hall".
3. Members of the Council must distinguish between council and trustee roles, particularly in decision-making and recording of accounts.

9. Accounts and Reporting

1. The Trustee must:
 - a. Keep accurate and separate financial records for the Charity;
 - b. Prepare annual accounts in accordance with the Charities Act 2011;
 - c. Submit annual returns and reports to the Charity Commission;
 - d. Ensure transparency and public access to annual accounts and the governing document.
2. All income and property of the Charity shall be applied solely towards the promotion of its charitable purposes.

10. Amendments to the Governing Document

1. The Trustee may amend the provisions of this governing document **provided that**:
 - a. The amendment does not alter the charitable purposes of the Charity;
 - b. The amendment is made solely for the purpose of improving the administration of the Charity or complying with statutory or regulatory obligations;

- c. Where the amendment affects the charitable objects or provisions related to trustee duties or use of charity land, the **prior written consent of the Charity Commission** is obtained.
2. Any amendment must be recorded in writing, approved at a formal meeting of the Parish Council **acting as Trustee**, and retained with the Charity's permanent records.

11. Dissolution

1. The Charity may be dissolved by the Trustee only with the **prior consent of the Charity Commission**.
2. Upon dissolution, any remaining assets must be applied:
 - a. In furtherance of the charitable purposes of the Charity; or
 - b. If that is not possible, for similar charitable purposes as directed by the Charity Commission.

12. Interpretation

1. In this governing document:
 - a. "Charity" refers to Liss Village Hall (Charity No. 301872);
 - b. "Trustee" refers to Liss Parish Council in its role as the sole managing trustee;
 - c. "Charity land" is interpreted as per the Charities Act 2011;
 - d. "Commission" refers to the Charity Commission for England and Wales.

Approved by resolution by Liss Parish Council as sole trustee of Liss Village Hall (Reg 301872) on _____

Signed on this day _____

At _____

By _____

On behalf of Liss Parish Council

Liss Recreation Ground vision for West Liss- January 2026

Our aim is to maintain West Liss Rec as a green and pleasant open space, reflecting its formal status as a village green, while enhancing the range of activities which it offers and encouraging re-naturing and biodiversity.

We continue to maintain and promote the football pitch (the site is currently used by two football teams), and this will ensure that the open nature of the site is preserved. Complementing this, the Pavilion continues to host 1st Liss Scouts, the football teams, others clubs and activities.

In line with our strategy for recreation across the village, we have aimed to increase and diversify activity on the site, catering for different age groups and interests. As a first step, we installed moveable goals in summer 2022 which can be used in a variety of ways and locations on the site. The fenced children's play area was fully refurbished in early 2023; this now provides an exciting and environmentally attractive play area which was co-designed with local children.

In reviewing the village's recreation provision, a gap was identified in terms of informal recreational provision for older children and teenagers. Following consultation with the community, a pump track was installed in June 2023. The pump track is used for a range of wheeled sports activities. It has proved very popular with a variety of age groups and is mainly used by bikes and scooters.

Other improvements to the site include the installation of outdoor exercise equipment in December 2023 and table tennis in July 2024. The area behind the Pavilion has been developed as a wild-flower nature site and a bug hotel was installed in spring 2025. There are plans to increase the biodiversity of the site further with the installation of bird and bat boxes in 2026.

We will consider other possibilities for both formal and informal activities to meet demand. We are considering installing a further picnic table to complement the picnic tables which can already be found in the fenced play area, so that this can be enjoyed by other users of the site.

In all this we will work closely with Newman Collard Playing Fields Trust and Liss Forest Residents Association to ensure complementary provision across the village, appropriate to the different settings. We are also considering ways of physically linking the sites through walking, running and cycling routes and wildlife corridors.

We are committed to continuing to consult local residents as future developments begin to take shape. We shall also work closely with other stakeholders and aim to co-design future facilities with relevant groups within the local community – for example, working with the Crossover youth centre and its members on designing informal recreational provision for older children and teenagers.

This vision will provide a basis for further consultation and investment in West Liss Recreation Ground.



GOVERNING DOCUMENT

Liss Recreation Ground (Charity Number 301871)

1. Name of the Charity

The name of the charity is **Liss Recreation Ground** (referred to in this governing document as "the Charity").

2. Administration

The Charity is administered in accordance with this governing document and the general law applicable to charities in England and Wales.

3. Trustee

The sole trustee of the Charity is **Liss Parish Council** ("the Trustee"), a local authority acting as the body corporate responsible for managing the Charity solely in accordance with its charitable purposes and independently from its role as a public authority.

4. Charitable Objects

The object of the Charity is the provision and maintenance of a **recreation ground and pavilion at Station Road, GU33 7AJ, for the benefit of the inhabitants of Liss and the surrounding area**, with the object of improving their conditions of life by providing facilities for:

- Outdoor recreation and leisure activities;
- Organised sport and informal play;
- Community gatherings and events.

Use must be open to the public without discrimination, and with due regard to the preservation of public access and green space.

5. Powers

The Trustee may exercise the following powers in furtherance of the charitable purposes:

- To manage and maintain the recreation ground and any associated facilities (e.g. playing fields, pavilions, playgrounds);
- To raise funds, provided that it does not undertake permanent trading;
- To co-operate with statutory authorities, local voluntary groups, or other charities;
- To apply for grants or donations for improvements and activities;
- To enter into agreements for events or sports usage, provided such use benefits the community;
- To make reasonable charges for organised use, if the income is used solely for charitable purposes;
- To ensure safe and inclusive access to the land and facilities;
- To employ staff or contractors as needed;
- To take out insurance;
- To do any other lawful thing necessary to achieve the charitable objects.

6. Charity Land and Disposal Restrictions

1. The property known as **Liss Recreation Ground** is **charity land** held on trust for public recreational use.
2. The Trustee must comply with **Sections 117–122 of the Charities Act 2011**, which govern:
 - a. Disposal of land (including sale, lease, or transfer);
 - b. Obtaining written advice from a qualified surveyor;

- c. Advertising the proposed disposal if required;
 - d. Notifying and, if applicable, seeking consent from the **Charity Commission**.
- 3. The land must be retained for public benefit unless and until the Charity Commission authorises a change via **cy-près** or similar mechanisms.
- 4. Any **permanent changes of use**, or disposal of any part of the land, must be clearly in the interests of the Charity and authorised under charity law.
- 5. The Charity's land must be **distinct from parish council assets**, and no part may be appropriated for general council use.

7. Duties of the Trustee

The Trustee must:

- Act solely in the interests of the Charity;
- Manage the land and facilities with care and diligence;
- Keep clear separation between Charity assets and Parish Council assets;
- Maintain financial records and ensure proper reporting to the Charity Commission;
- Avoid conflicts of interest between its role as a public authority and its role as sole charity trustee;
- Promote access and equal opportunity in use of the facilities.

The Trustee must not allow any use of the land or its income that is not in line with the charitable purpose.

8. Meetings and Decision-Making

1. All decisions relating to the Charity must be made by the Parish Council **acting expressly as the Charity Trustee**, and this role must be formally minuted as such.
2. Meetings must clearly distinguish between Parish Council business and charity business.
3. Where conflicts of interest arise (e.g. when considering council-led events), the Trustee must act independently and in the interests of the Charity.

9. Accounts and Reporting

1. The Trustee must:
 - a. Keep separate and accurate accounting records for the Charity;
 - b. Prepare annual accounts in accordance with the Charities Act 2011;
 - c. Submit annual returns and reports to the Charity Commission;
 - d. Ensure that financial records and governing documents are available for public inspection.
2. All income and assets must be used exclusively for the advancement of the Charity's objects.

10. Amendments to the Governing Document

1. This governing document may be amended by the Trustee **provided that**:
 - a. The amendments do not alter the charitable objects unless authorised by the Charity Commission;
 - b. Any amendment affecting trustee duties, use or disposal of charity land, or the definition of charitable purposes, must receive **prior written consent from the Charity Commission**.
2. Amendments must be:
 - a. Recorded in writing;
 - b. Approved by the Parish Council acting as Trustee;
 - c. Retained as part of the Charity's official records.

11. Dissolution

1. The Charity may only be dissolved by the Trustee with the **prior consent of the Charity Commission**.
2. If dissolved, all assets must be applied:
 - a. To charitable purposes as close as possible to the original objects (e.g. recreational benefit for Liss inhabitants); or
 - b. In accordance with a **cy-près scheme** authorised by the Charity Commission.

12. Interpretation

In this governing document:

- "Charity" means Liss Recreation Ground, Charity No. 301871;
- "Trustee" means Liss Parish Council, acting in its capacity as sole trustee;
- "Charity land" means land subject to the provisions of the Charities Act 2011;
- "Commission" means the Charity Commission for England and Wales.

Approved by resolution by Liss Parish Council as sole trustee of Liss Recreation Ground (Reg 301871) on

Signed on this day _____

At _____

By _____

On behalf of Liss Parish Council



GOVERNING DOCUMENT

Liss Parish Allotments (Charity Number 237190)

1. Name of the Charity

The name of the charity is **Liss Parish Allotments** (referred to in this document as "the Charity").

2. Administration

The Charity is administered in accordance with this governing document and relevant charity and allotment legislation in force in England and Wales.

3. Trustee

The sole trustee of the Charity is **Liss Parish Council** (referred to as "the Trustee"), a local authority acting in its capacity as the sole corporate charity trustee, distinct from its other functions as a parish council.

4. Charitable Objects

The object of the Charity is to provide and maintain **allotment gardens (as detailed in Appendix A) for the use of the inhabitants of Liss and surrounding areas**, for the purposes of:

- Horticulture;
- Subsistence cultivation;
- Physical and mental well-being;
- Encouraging local food production and sustainable land use.

Such use shall be in line with the traditional purpose of allotments and for the improvement of the quality of life of local residents.

5. Powers

In furtherance of the charitable purposes, the Trustee has the following powers:

- To manage, maintain, and improve the allotment land and facilities;
- To let allotments to residents of the parish or surrounding area;
- To make and enforce rules regarding use of the allotments, in accordance with allotment and charity law;
- To charge reasonable rents, with all income applied to the upkeep and charitable purpose;
- To raise funds, apply for grants, and receive donations;
- To work with local groups and authorities to promote community growing;
- To employ contractors or staff as necessary;
- To insure the Charity's property;
- To take any lawful steps to promote the objects of the Charity.

6. Allotment Land and Legal Restrictions

1. The land held by the Charity as allotments is **charity land** and may also be designated as **statutory allotment land** under the **Allotments Act 1925** or subsequent legislation.
2. The Trustee must comply with:
 - a. **Section 8 of the Allotments Act 1925**, which prohibits the disposal, appropriation, or change of use of allotment land without the **consent of the Secretary of State for Environment, Food and Rural Affairs**;

- b. The requirements of the **Charities Act 2011**, including Sections 117–122 (disposal of charity land), where applicable;
 - c. Any legal duties to maintain adequate provision of allotments in the community.
3. The allotment land may not be sold, leased, or used for any non-allotment purpose without:
 - a. Formal consultation with allotment holders;
 - b. Public notice and community engagement;
 - c. Consent from both the **Secretary of State** (if statutory) and the **Charity Commission** (as charity land).
4. The Trustee must protect the long-term use of the land for the benefit of present and future residents, and safeguard against erosion of allotment provision.

7. Duties of the Trustee

The Trustee must:

- Act solely in the interests of the Charity;
- Distinguish clearly between its role as Trustee and its role as Parish Council;
- Maintain separate financial and administrative records for the Charity;
- Manage tenancies fairly and lawfully;
- Promote equitable access to the allotments;
- Comply with statutory duties regarding allotment provision, including maintaining a waiting list where necessary.

No part of the Charity's land or income may be used to support other Parish Council activities not directly related to the Charity's purpose.

8. Meetings and Decision-Making

1. All decisions concerning the Charity must be made by the Parish Council **acting as sole Trustee**, and clearly minuted as such.
2. Trustee decisions must be taken in accordance with charity law and not influenced by the broader interests of the Council.
3. Allotment tenants and members of the public may be consulted or invited to participate in discussions, but governance decisions must rest with the Trustee.

9. Accounts and Reporting

1. The Trustee must:
 - a. Maintain accurate and separate accounts for the Charity;
 - b. Prepare annual accounts in line with the Charities Act 2011;
 - c. Submit annual returns to the Charity Commission as required;
 - d. Keep the governing document and financial reports available for public inspection.
2. All income from rents, donations or other sources must be used solely to maintain or improve the allotments or further the Charity's objects.

10. Amendments to the Governing Document

1. The Trustee may amend this governing document provided:
 - a. The change is consistent with the charitable objects and lawfully improves the administration of the Charity;

- b. Any amendment affecting the charitable objects, trustee duties, or use of charity land has **prior written approval from the Charity Commission**;
 - c. If the land is statutory allotment land, any change that affects its use or management must also comply with **Section 8 of the Allotments Act 1925** (or its replacement provisions) and receive approval from the **Secretary of State**.
2. Amendments must be recorded in writing, approved in a formal meeting of the Parish Council **acting as Trustee**, and retained as part of the Charity's permanent record.

11. Dissolution

1. The Charity may only be dissolved by the Trustee with the **prior consent of the Charity Commission**, and, where applicable, the **Secretary of State** under allotments legislation.
2. Upon dissolution, any remaining assets must be:
 - a. Applied to charitable purposes as close as possible to the original purposes (e.g. alternative land for allotments); or
 - b. Distributed in accordance with a **cy-près scheme** authorised by the Charity Commission.

12. Interpretation

In this governing document:

- "Charity" means Liss Parish Allotments, Charity No. 237190;
- "Trustee" means Liss Parish Council acting solely as the charity trustee;
- "Charity land" means land held in trust for the charitable purposes;
- "Statutory allotment land" has the meaning given under the Allotments Acts;
- "Commission" means the Charity Commission for England and Wales;
- "Secretary of State" refers to the relevant Government Minister responsible for allotments.

Approved by resolution of Liss Parish Council in its capacity as sole Trustee of Liss Parish Allotments, on

Signed etc etc

4

Date: 07/01/2026

Liss Parish Council - Charities Current Year

Page 1

Time: 14:43

Cashbook 2

User: SARAH

Bus Bank Account 00270588

Payments made between 01/09/2025 and 31/12/2025

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>£ Amount</u>	<u>Transaction</u>
29/09/2025	Treasurer Account 00257581	TOP UP	20,000.00			200	20,000.00	Transfer from 270588 to 257581
06/10/2025	Treasurer Account 00257581	TFR	20,000.00			200	20,000.00	TOP UP
09/10/2025	Treasurer Account 00257581	TOP UP	10,000.00			200	10,000.00	Transfer from 270588 to 227581
09/12/2025	Interest Received	PAY	7.56			1080 1000	2.52	Interest Received
						1080 1100	2.52	Interest Received
						1080 1300	2.52	Interest Received
09/12/2025	Interest Received	PAY	-7.56			1080 1000	-2.52	Interest Received
						1080 1100	-2.52	Interest Received
						1080 1300	-2.52	Interest Received
18/12/2025	Treasurer Account 00257581	TOP UP	10,000.00			200	10,000.00	Transfer from 270588 to 257581
Total Payments:			60,000.00	0.00	0.00		60,000.00	

Treasurer Account 00257581

Payments made between 01/09/2025 and 31/12/2025

Nominal Ledger Analysis							
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>£ Amount Transaction</u>
02/09/2025	Amazon EU S.a.r.L.	BACS	53.99		9.00	4240 1100	44.99 White Lining Paint West Liss
02/09/2025	British Gas BGL553157	DD	97.14		4.62	4155 1100	92.52 British Gas BGL553157
02/09/2025	Timpson Ltd	DEB	15.00		2.50	4186 1100	12.50 3 External Store Keys Pavilion
03/09/2025	Boyd Sport & Play Limited	DEB	100.80		16.80	4240 1100	84.00 White Lining Paint West Liss
04/09/2025	Castle Water Pavilion	DD	13.17			4160 1100	13.17 Pavillion Water Supply
04/09/2025	TJ Waste Ltd	DEB	0.01			1600 1300	0.01 Allotment Skip
05/09/2025	Amazon EU S.a.r.L.	DEB	9.99		1.67	4175 1100	8.32 2 Childs Plastic Foot Stools
05/09/2025	TJ Waste Ltd	DEB	343.13		57.19	1600 1300	285.94 Allotment Skip Hire
08/09/2025	British Gas 600237357	DD	23.59		1.12	4150 1000	22.47 Village Hall Gas Supply
09/09/2025	British Telecom	DD	298.44		49.74	4075 1000	124.35 Telephone & Broadband VH
						4075 1100	124.35 Telephone & Broadband PAV
09/09/2025	2 U Tyres Ltd	DEB	18.00		3.00	4240 1100	15.00 White Lining Inner Tube
09/09/2025	Hampshire Grounds Ltd	FPO	302.40		50.40	4235 1100	252.00 Grass Cutting West Liss
09/09/2025	PBA Consulting Solutions	FPO	288.00		48.00	4246 1300	240.00 Treat Himalayan Balsam August
09/09/2025	U-DO-DIY	FPO	18.52		3.09	4175 1000	15.43 Washers, Bolts & Gloves
11/09/2025	Amazon EU S.a.r.L.	DEB	6.64		1.11	4195 1000	5.53 Burns & Scalds Dressings
11/09/2025	Stephen Lawrence	FPO	60.00			1603 1100	60.00 LPV267-268 Refund Pitch Hire
16/09/2025	Lloyds Bank	FPO	8.50			4166 1000	2.83 Lloyds Bank
						4166 1100	2.83 Lloyds Bank
						4166 1300	2.84 Lloyds Bank
17/09/2025	Castle Water Kelseys	DD	43.66			4160 1300	43.66 Kelseys Water Supply
18/09/2025	Castle Water Mitchells	DD	10.97			4160 1300	10.97 Mitchells Water Supply
18/09/2025	Castle Water Fernhills	DD	21.72			4160 1300	21.72 Fernhills Water Supply
23/09/2025	Business Stream 2962726	DD	53.05			4160 1100	53.05 Waste Water Pavilion
23/09/2025	The Play Inspection Company	FPO	90.00		15.00	4230 1000	75.00 Annual Inspection West Liss
25/09/2025	Liss Parish Council	TFR	5,240.75			4000 1300	3,770.00 Office Staff
						4000 1300	1,283.75 Grounds Staff
						4000 1300	25.00 Insurance
Subtotal Carried Forward:			7,117.47	0.00	263.24		6,692.23

Treasurer Account 00257581

Payments made between 01/09/2025 and 31/12/2025

						Nominal Ledger Analysis	
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>£ Amount Transaction</u>
						4000 1300	69.50 Subscriptions
						4000 1300	52.50 IT Software
						4000 1300	33.75 Website & Hosting
						4000 1300	6.25 Printer/Copier
25/09/2025	Liss Parish Council	TFR	2,386.25			4000 1000	-2,134.75 Caretaker Staff
						4005 1000	-442.50 Caretaker Pension
						4000 1000	4,318.75 Office Staff
						4070 1000	464.00 Insurance
						4120 1000	69.50 Subscriptions
						4080 1000	52.50 IT Software
						4080 1000	33.75 Website & Hosting
						4100 1000	25.00 Printer/Copier
26/09/2025	Cladco	DEB	142.08		23.68	5000 1300	118.40 Roof Sheets & Fixings LG Shed
27/09/2025	U-DO-DIY	FPO	10.02		1.67	4240 1100	8.35 White Lining Machine Repair PV
27/09/2025	U-DO-DIY	FPO	-10.02		-1.67	4240 1100	-8.35 White Lining Machine Repair PV
29/09/2025	Veolia ES (UK) Ltd	DD	100.86		16.81	4250 1100	84.05 Waste Disposal West Liss
29/09/2025	British Gas BGL553145	DD	144.64		6.89	4155 1000	137.75 Electricity Supply VH
29/09/2025	Liss Parish Council	TFR	6,621.75			4000 1100	4,557.00 Office Staff
						4000 1100	1,316.75 Grounds Staff
						4070 1100	567.25 Insurance
						4120 1100	69.50 Subscriptions
						4080 1100	52.50 IT Software
						4080 1100	33.75 Website & Hosting
						4100 1100	25.00 Printer/Copier
29/09/2025	Liss Parish Council	TFR	5,082.75			4000 1000	4,148.00 Caretaker Staff
						4005 1000	934.75 Caretaker Pension
29/09/2025	Liss Parish Council	TFR	1,317.50			4000 1100	1,317.50 Caretaker Staff
02/10/2025	TJ Waste Ltd	TFR	343.14			1600 1300	343.14 Allotment Skip Hire Refund
02/10/2025	TJ Waste Ltd	TFR	-343.14			1600 1300	-343.14 Allotment Skip Hire Refund
03/10/2025	British Gas BGL582808	DD	55.84		2.66	4150 1000	53.18 Village Hall Gas Supply
06/10/2025	Castle Water Lower Green	FPO	490.87			4160 1300	490.87 Castle Water Lower Green
06/10/2025	Liss Parish Council	TFR	12,670.58			4000 1000	12,670.58 Staff Salary - Village Hall
06/10/2025	Liss Parish Council	TFR	1,196.09			4005 1000	1,196.09 Pensions - Village Hall
06/10/2025	Liss Parish Council	TFR	13,473.29			4000 1100	13,473.29 Staff Salary - West
Subtotal Carried Forward:			50,799.97	0.00	313.28		37,013.40

Nominal Ledger Analysis							
Date	Payee Name	Reference	£ Total	£ Creditors	£ VAT	A/c	£ Amount Transaction
							Liss
06/10/2025	Liss Parish Council	TFR	4,785.50			4000 1300	4,785.50 Staff Salary - Allotments
06/10/2025	Liss Parish Council	TFR	5,135.00			4005 1300	5,135.00 Pensions - Allotments
07/10/2025	U-DO-DIY	FPO	22.33		3.72	4190 1000	18.61 Clear Silicone & Blue Rolls VH
07/10/2025	U-DO-DIY	FPO	10.02		1.67	4240 1100	8.35 White Lining Machine Repair PV
07/10/2025	Hampshire Grounds Ltd	FPO	151.20		25.20	4235 1100	126.00 Grass Cutting - West Liss
09/10/2025	Brighton & Hove City Council	DEB	24.00			4175 1100	24.00 Solar Panels Advice Pavilion
09/10/2025	Victoria Plumbing	DEB	55.89		8.32	4175 1100	47.57 Replacement Toilet Seat for PV
09/10/2025	Liss Parish Council	TFR	2,568.55			1999 1000	2,568.55 Funds held incorrectly in 566
10/10/2025	British Telecom	DD	370.45		61.74	4075 1000	154.36 Telephone & Broadband VH
						4075 1100	154.35 Telephone & Broadband PV
16/10/2025	County Supplies Hampshire CC	FPO	67.96		11.33	4190 1000	56.63 Cleaning Materials VH
16/10/2025	Travis Perkins	FPO	15.94		2.66	5000 1300	13.28 Gutter Stop End & Bracket
20/10/2025	Castle Water Mitchells	DD	12.95			4160 1300	12.95 Water Supply Mitchells
20/10/2025	Castle Water Pavilion	DD	12.91			4160 1100	12.91 Water Supply Pavilion
20/10/2025	Castle Water Fernhills	DD	21.45			4160 1300	21.45 Water Supply Fernhills
20/10/2025	Castle Water Kelseys	DD	43.39			4160 1300	43.39 Water Supply Kelseys
20/10/2025	Lloyds Bank	PAY	8.50			4166 1000	2.83 Bank Charges
						4166 1100	2.83 Bank Charges
						4166 1300	2.84 Bank Charges
27/10/2025	British Gas BGL553145	DD	203.63		9.70	4155 1000	193.93 Village Hall Electricity
27/10/2025	Coomers Ltd	FPO	67.55		3.22	4175 1100	64.33 Paint for Village Hall
28/10/2025	Veolia ES (UK) Ltd	DD	111.83		18.64	4250 1100	93.19 Waste Disposal West Liss
30/10/2025	British Gas BGL553157	DD	106.00		5.05	4155 1100	100.95 Electricity Supply Pavilion
03/11/2025	British Gas BGL553157	DD	108.72		5.18	4155 1100	103.54 Electricity Supply Pavilion
03/11/2025	Crossover Youth Centre	FPO	111.00			1602 1100	111.00 Crossover Youth Centre Refund
05/11/2025	British Gas BGL582808	DD	138.47		9.25	4150 1000	129.22 Gas Supply - Village Hall
Subtotal Carried Forward:			64,953.21	0.00	478.96		64,474.25

Nominal Ledger Analysis							
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>£ Amount Transaction</u>
10/11/2025	British Telecom	DD	336.05		56.01	4075 1000	140.02 Telephone & Internet VH
						4075 1100	140.02 Telephone & Internet PV
12/11/2025	RCD Hoare (Selborne) Ltd	FPO	349.44		58.24	4260 1100	87.36 Hedge Cutting West Liss x 1
						4260 1300	203.84 Hedge Cutting Allotments x 3
12/11/2025	County Supplies Hampshire CC	FPO	109.11		18.18	4190 1000	80.63 Cleaning Materials VH
						4190 1100	10.30 Cleaning Materials WL
12/11/2025	Hampshire Grounds Ltd	FPO	453.60		75.60	4235 1100	378.00 Grass Cutting West Liss
18/11/2025	Castle Water Kelseys	DD	43.66			4160 1300	43.66 Water Supply - Kelseys
18/11/2025	Castle Water Mitchells	DD	46.07			4160 1300	46.07 Water Supply - Mitchells
18/11/2025	Lloyds Bank	PAY	8.50			4166 1000	2.83 Bank Charges
						4166 1100	2.83 Bank Charges
						4166 1300	2.84 Bank Charges
19/11/2025	Castle Water Fernhills	DD	21.72			4160 1300	21.72 Water Supply Fernhills
19/11/2025	County Supplies Hampshire CC	FPO	59.69		9.95	4190 1100	49.74 Cleaning Materials Pavilion
20/11/2025	Business Stream 2962726	DD	34.18			4160 1000	34.18 Waste Water Village Hall
21/11/2025	Castle Water Pavilion	DD	63.18			4160 1100	63.18 Water Supply Pavilion
25/11/2025	SSE Energy Solutions	DD	360.07		17.15	4150 1100	342.92 Gas Supply Pavilion
28/11/2025	Veolia ES (UK) Ltd	DD	122.24		20.37	4250 1100	101.87 Waste Disposal Pavilion
28/11/2025	British Gas BGL553145	DD	239.33		11.40	4155 1000	227.93 Electricity Supply VH
01/12/2025	Castle Water Lower Green	FPO	717.23			4160 1300	717.23 Castle Water Lower Green
03/12/2025	Boyd Sport & Play Limited	DEB	151.20		25.20	4240 1100	126.00 White Lining Paint 12.5 Litres
04/12/2025	British Gas BGL553157	DD	110.87		5.28	4155 1000	105.59 Electricity Village Hall
04/12/2025	Castle Water Pavilion	DD	15.54		2.59	4160 1100	12.95 Water Supply Pavilion
05/12/2025	British Gas BGL582808	DD	222.59		19.85	4150 1000	202.74 Gas Village Hall
09/12/2025	Lightatouch	FPO	150.00			4115 1000	68.18 Health Check VH Apr-Sep 25
						4115 1100	68.18 Health Check PV Apr-Sep 25
						4115 1300	13.64 Health Check Allots Apr-Sep 25
Subtotal Carried Forward:			68,567.48	0.00	798.78		67,768.70

Nominal Ledger Analysis							
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>£ Amount Transaction</u>
09/12/2025	Hallmaster	FPO	561.60		93.60	4080 1000	234.00 Hallmaster Licence 2026 VH
						4080 1100	234.00 Hallmaster Licence 2026 PV
10/12/2025	British Telecom	DD	336.05		56.01	4075 1000	140.02 Telephone & Internet VH
						4075 1100	140.02 Telephone & Internet PV
15/12/2025	SSE Energy Solutions	DD	166.39		7.92	4150 1100	158.47 Gas Supply Pavilion
16/12/2025	Castle Water Kelseys	DD	159.67			4160 1300	159.67 Water Supply Kelseys
16/12/2025	Lloyds Bank	PAY	8.50			4166 1000	2.83 Bank Charges
						4166 1100	2.83 Bank Charges
						4166 1300	2.84 Bank Charges
17/12/2025	Allibone Electrical Services	FPO	3,216.00		536.00	5000 1000	2,680.00 Remedial Works Village Hall
18/12/2025	Castle Water Mitchells	DD	19.53			4160 1300	19.53 Water Supply Mitchells
18/12/2025	Castle Water Fernhills	DD	30.23			4160 1300	30.23 Water Supply Fernhills
18/12/2025	The Play Inspection Company	FPO	90.00		15.00	4230 1100	75.00 Playground Inspection WL
22/12/2025	Business Stream 2962726 PV	DD	41.41			4160 1100	41.41 Waste Water Pavilion
23/12/2025	Octopus Energy Limited	DEB	324.38		54.06	4150 1100	135.16 Security Deposit Gas PV
						4155 1100	135.16 Security Deposit Electric PV
29/12/2025	Veolia ES (UK) Ltd	DD	106.36		17.73	4250 1100	88.63 Waste Disposal West Liss
29/12/2025	British Gas BGL553145	DD	348.05		58.01	4155 1000	290.04 Electricity Village Hall
31/12/2025	Hampshire Grounds Ltd	FPO	151.20		25.20	4235 1100	126.00 Grass Cutting West Liss
Total Payments:			74,126.85	0.00	1,662.31		72,464.54

14

14/01/2026

16:30

Liss Parish Council - Charities Current Year

Cashbook 2

Bus Bank Account 00270588

Receipts received between 01/10/2025 and 31/12/2025

Page 1

User: SARAH

Nominal Ledger Analysis

Receipt Ref	Name of	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Banked 01/10/2025	72.25						
	Sales Recpts Page 535	72.25	72.25		100			Sales Recpts Page 535
	Banked 01/10/2025	227.00						
	Sales Recpts Page 536	227.00	227.00		100			Sales Recpts Page 536
	Banked 02/10/2025	-30.00						
	Sales Recpts Page 531	-30.00	-30.00		100			Sales Recpts Page 531
	Banked 02/10/2025	-30.00						
	Sales Recpts Page 532	-30.00	-30.00		100			Sales Recpts Page 532
	Banked 02/10/2025	22.50						
	Sales Recpts Page 537	22.50	22.50		100			Sales Recpts Page 537
	Banked 02/10/2025	60.00						
	Stephen Lawrence	60.00			1603	1100	60.00	Refund from another
	Banked 03/10/2025	152.00						
	Sales Recpts Page 538	152.00	152.00		100			Sales Recpts Page 538
	Banked 03/10/2025	60.00						
	Sales Recpts Page 539	60.00	60.00		100			Sales Recpts Page 539
	Banked 06/10/2025	216.00						
	Sales Recpts Page 540	216.00	216.00		100			Sales Recpts Page 540
	Banked 06/10/2025	100.00						
	Sales Recpts Page 541	100.00	100.00		100			Sales Recpts Page 541
	Banked 07/10/2025	0.25						
	Scottish & Southern Electric	0.25			1999	1100	0.25	SSEN Wayleave
	Banked 08/10/2025	166.50						
	Sales Recpts Page 542	166.50	166.50		100			Sales Recpts Page 542
LPC VAT	Banked 08/10/2025	2,399.27						
LPC VAT	Liss Parish Council	2,399.27			105 1999	1100	1,628.53 770.74	VAT Owed VAT Owed
	Banked 08/10/2025	20.00						
	Sales Recpts Page 543	20.00	20.00		100			Sales Recpts Page 543
	Banked 08/10/2025	144.00						
	Sales Recpts Page 544	144.00	144.00		100			Sales Recpts Page 544
	Banked 09/10/2025	96.00						
	Sales Recpts Page 545	96.00	96.00		100			Sales Recpts Page 545
	Banked 09/10/2025	21.15						
	Bank Interest Recd	21.15			1080 1080 1080	1000 1100 1300	7.05 7.05 7.05	Bank Interest Received Bank Interest Received Bank Interest Received
Subtotal Carried Forward:		3,696.92	1,216.25	0.00			2,480.67	

14/01/2026

Liss Parish Council - Charities Current Year

Page 2

16:30

Cashbook 2

User: SARAH

Bus Bank Account 00270588

Receipts received between 01/10/2025 and 31/12/2025

Nominal Ledger Analysis

Receipt Ref	Name of	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Banked 13/10/2025	11.52						
	Sales Recpts Page 549	11.52	11.52		100			Sales Recpts Page 549
	Banked 14/10/2025	111.00						
	Sales Recpts Page 550	111.00	111.00		100			Sales Recpts Page 550
	Banked 16/10/2025	352.00						
	Sales Recpts Page 551	352.00	352.00		100			Sales Recpts Page 551
	Banked 17/10/2025	1,967.27						
LPC VAT	Liss Parish Council	1,967.27			105		1,967.27	Q2 VAT Return
	Banked 21/10/2025	85.50						
	Sales Recpts Page 552	85.50	85.50		100			Sales Recpts Page 552
	Banked 21/10/2025	274.00						
	Sales Recpts Page 553	274.00	274.00		100			Sales Recpts Page 553
	Banked 27/10/2025	38.00						
	Sales Recpts Page 555	38.00	38.00		100			Sales Recpts Page 555
	Banked 31/10/2025	25.50						
	Sales Recpts Page 557	25.50	25.50		100			Sales Recpts Page 557
	Banked 31/10/2025	51.00						
	Sales Recpts Page 558	51.00	51.00		100			Sales Recpts Page 558
	Banked 31/10/2025	90.00						
	Sales Recpts Page 559	90.00	90.00		100			Sales Recpts Page 559
	Banked 03/11/2025	-111.00						
	Sales Recpts Page 556	-111.00	-111.00		100			Sales Recpts Page 556
	Banked 03/11/2025	190.00						
	Sales Recpts Page 560	190.00	190.00		100			Sales Recpts Page 560
	Banked 03/11/2025	270.00						
	Sales Recpts Page 561	270.00	270.00		100			Sales Recpts Page 561
	Banked 03/11/2025	90.00						
	Sales Recpts Page 562	90.00	90.00		100			Sales Recpts Page 562
	Banked 03/11/2025	20.00						
	Sales Recpts Page 563	20.00	20.00		100			Sales Recpts Page 563
	Banked 03/11/2025	20.00						
	Sales Recpts Page 564	20.00	20.00		100			Sales Recpts Page 564
	Banked 03/11/2025	111.00						
CYC001		111.00			1602	1100	111.00	Cancel entry
	Banked 04/11/2025	252.00						
	Sales Recpts Page 565	252.00	252.00		100			Sales Recpts Page 565

Subtotal Carried Forward:

7,544.71

1,769.52

0.00

4,558.94

Bus Bank Account 00270588

Receipts received between 01/10/2025 and 31/12/2025

Nominal Ledger Analysis							
<u>Receipt Ref</u>	<u>Name of</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u> <u>Transaction Detail</u>
	Banked 04/11/2025	119.00					
	Sales Recpts Page 566	119.00	119.00		100		Sales Recpts Page 566
	Banked 05/11/2025	81.00					
	Sales Recpts Page 567	81.00	81.00		100		Sales Recpts Page 567
	Banked 06/11/2025	264.00					
	Sales Recpts Page 568	264.00	264.00		100		Sales Recpts Page 568
	Banked 07/11/2025	203.25					
	Sales Recpts Page 569	203.25	203.25		100		Sales Recpts Page 569
	Banked 07/11/2025	20.00					
	Sales Recpts Page 570	20.00	20.00		100		Sales Recpts Page 570
	Banked 10/11/2025	6.81					
	Bank Interest Recd	6.81			1080	1000	2.27 Bank Interest Received
					1080	1100	2.27 Bank Interest Received
					1080	1300	2.27 Bank Interest Received
	Banked 11/11/2025	129.25					
	Sales Recpts Page 571	129.25	129.25		100		Sales Recpts Page 571
	Banked 11/11/2025	84.00					
	Sales Recpts Page 574	84.00	84.00		100		Sales Recpts Page 574
	Banked 12/11/2025	88.00					
	Sales Recpts Page 573	88.00	88.00		100		Sales Recpts Page 573
	Banked 13/11/2025	0.40					
	Sales Recpts Page 575	0.40	0.40		100		Sales Recpts Page 575
	Banked 18/11/2025	114.00					
	Sales Recpts Page 576	114.00	114.00		100		Sales Recpts Page 576
	Banked 18/11/2025	153.00					
	Sales Recpts Page 577	153.00	153.00		100		Sales Recpts Page 577
	Banked 20/11/2025	90.00					
	Sales Recpts Page 578	90.00	90.00		100		Sales Recpts Page 578
	Banked 21/11/2025	79.50					
	Sales Recpts Page 579	79.50	79.50		100		Sales Recpts Page 579
	Banked 24/11/2025	20.00					
	Sales Recpts Page 580	20.00	20.00		100		Sales Recpts Page 580
	Banked 24/11/2025	7.68					
	Sales Recpts Page 581	7.68	7.68		100		Sales Recpts Page 581
	Banked 27/11/2025	90.00					
	Sales Recpts Page 583	90.00	90.00		100		Sales Recpts Page 583
Subtotal Carried Forward:		9,094.60	1,543.08	0.00			4,565.75

14/01/2026

Liss Parish Council - Charities Current Year

Page 4

16:30

Cashbook 2

User: SARAH

Bus Bank Account 00270588

Receipts received between 01/10/2025 and 31/12/2025

Nominal Ledger Analysis

Receipt Ref	Name of	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Banked 27/11/2025	20.25						
	Sales Recpts Page 584	20.25	20.25		100			Sales Recpts Page 584
	Banked 28/11/2025	60.00						
	Sales Recpts Page 585	60.00	60.00		100			Sales Recpts Page 585
LPV328	Banked 01/12/2025	102.00						
	Sales Recpts Page 586	102.00	102.00		100			Sales Recpts Page 586
	Banked 01/12/2025	216.00						
	Sales Recpts Page 587	216.00	216.00		100			Sales Recpts Page 587
	Banked 01/12/2025	152.00						
	Sales Recpts Page 588	152.00	152.00		100			Sales Recpts Page 588
	Banked 01/12/2025	108.00						
	Sales Recpts Page 589	108.00	108.00		100			Sales Recpts Page 589
	Banked 01/12/2025	20.00						
	Sales Recpts Page 590	20.00	20.00		100			Sales Recpts Page 590
	Banked 02/12/2025	40.00						
	Sales Recpts Page 591	40.00	40.00		100			Sales Recpts Page 591
	Banked 03/12/2025	211.00						
	Sales Recpts Page 592	211.00	211.00		100			Sales Recpts Page 592
	Banked 09/12/2025	7.56						
	Bank Interest Recd	7.56			1080	1000	2.52	Interest Received
					1080	1100	2.52	Interest Received
					1080	1300	2.52	Interest Received
	Banked 09/12/2025	195.00						
	Sales Recpts Page 593	195.00	195.00		100			Sales Recpts Page 593
	Banked 12/12/2025	32.67						
	Sales Recpts Page 594	32.67	32.67		100			Sales Recpts Page 594
	Banked 15/12/2025	143.50						
	Sales Recpts Page 595	143.50	143.50		100			Sales Recpts Page 595
	Banked 15/12/2025	42.65						
	Sales Recpts Page 596	42.65	42.65		100			Sales Recpts Page 596
	Banked 15/12/2025	46.20						
	Sales Recpts Page 597	46.20	46.20		100			Sales Recpts Page 597
	Banked 15/12/2025	31.15						
	Sales Recpts Page 598	31.15	31.15		100			Sales Recpts Page 598
	Banked 15/12/2025	49.34						
	Sales Recpts Page 599	49.34	49.34		100			Sales Recpts Page 599

Subtotal Carried Forward:

10,571.92

1,469.76

0.00

4,573.31

14/01/2026

Liss Parish Council - Charities Current Year

Page 5

16:30

Cashbook 2

User: SARAH

Bus Bank Account 00270588

Receipts received between 01/10/2025 and 31/12/2025

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked 15/12/2025	30.36						
	Sales Recpts Page 600	30.36	30.36		100			Sales Recpts Page 600
	Banked 15/12/2025	47.36						
	Sales Recpts Page 602	47.36	47.36		100			Sales Recpts Page 602
	Banked 16/12/2025	16.34						
	Sales Recpts Page 603	16.34	16.34		100			Sales Recpts Page 603
	Banked 16/12/2025	81.51						
	Sales Recpts Page 604	81.51	81.51		100			Sales Recpts Page 604
	Banked 16/12/2025	20.00						
	Sales Recpts Page 672	20.00	20.00		100			Sales Recpts Page 672
	Banked 17/12/2025	16.50						
	Sales Recpts Page 608	16.50	16.50		100			Sales Recpts Page 608
	Banked 17/12/2025	50.16						
	Sales Recpts Page 609	50.16	50.16		100			Sales Recpts Page 609
	Banked 17/12/2025	33.00						
	Sales Recpts Page 610	33.00	33.00		100			Sales Recpts Page 610
	Banked 17/12/2025	56.43						
	Sales Recpts Page 611	56.43	56.43		100			Sales Recpts Page 611
	Banked 17/12/2025	47.19						
	Sales Recpts Page 612	47.19	47.19		100			Sales Recpts Page 612
	Banked 17/12/2025	43.89						
	Sales Recpts Page 613	43.89	43.89		100			Sales Recpts Page 613
	Banked 17/12/2025	35.64						
	Sales Recpts Page 614	35.64	35.64		100			Sales Recpts Page 614
	Banked 17/12/2025	58.08						
	Sales Recpts Page 615	58.08	58.08		100			Sales Recpts Page 615
	Banked 17/12/2025	22.57						
	Sales Recpts Page 616	22.57	22.57		100			Sales Recpts Page 616
	Banked 17/12/2025	30.03						
	Sales Recpts Page 617	30.03	30.03		100			Sales Recpts Page 617
	Banked 17/12/2025	32.67						
	Sales Recpts Page 618	32.67	32.67		100			Sales Recpts Page 618
	Banked 17/12/2025	33.00						
	Sales Recpts Page 619	33.00	33.00		100			Sales Recpts Page 619
	Banked 17/12/2025	33.00						
	Sales Recpts Page 620	33.00	33.00		100			Sales Recpts Page 620
Subtotal Carried Forward:		11,259.65	687.73	0.00			4,573.31	

14/01/2026

Liss Parish Council - Charities Current Year

Page 6

16:30

Cashbook 2

User: SARAH

Bus Bank Account 00270588

Receipts received between 01/10/2025 and 31/12/2025

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked 17/12/2025	56.43						
	Sales Recpts Page 621	56.43	56.43		100			Sales Recpts Page 621
	Banked 17/12/2025	47.52						
	Sales Recpts Page 622	47.52	47.52		100			Sales Recpts Page 622
	Banked 17/12/2025	42.50						
	Sales Recpts Page 653	42.50	42.50		100			Sales Recpts Page 653
	Banked 18/12/2025	54.45						
	Sales Recpts Page 605	54.45	54.45		100			Sales Recpts Page 605
	Banked 18/12/2025	50.16						
	Sales Recpts Page 606	50.16	50.16		100			Sales Recpts Page 606
	Banked 18/12/2025	39.93						
	Sales Recpts Page 607	39.93	39.93		100			Sales Recpts Page 607
	Banked 18/12/2025	28.05						
	Sales Recpts Page 623	28.05	28.05		100			Sales Recpts Page 623
	Banked 18/12/2025	87.78						
	Sales Recpts Page 624	87.78	87.78		100			Sales Recpts Page 624
	Banked 18/12/2025	50.16						
	Sales Recpts Page 625	50.16	50.16		100			Sales Recpts Page 625
	Banked 18/12/2025	44.55						
	Sales Recpts Page 626	44.55	44.55		100			Sales Recpts Page 626
	Banked 18/12/2025	32.34						
	Sales Recpts Page 628	32.34	32.34		100			Sales Recpts Page 628
	Banked 18/12/2025	40.39						
	Sales Recpts Page 629	40.39	40.39		100			Sales Recpts Page 629
	Banked 18/12/2025	32.34						
	Sales Recpts Page 630	32.34	32.34		100			Sales Recpts Page 630
	Banked 18/12/2025	46.20						
	Sales Recpts Page 631	46.20	46.20		100			Sales Recpts Page 631
	Banked 18/12/2025	53.46						
	Sales Recpts Page 632	53.46	53.46		100			Sales Recpts Page 632
	Banked 18/12/2025	452.75						
	Sales Recpts Page 654	452.75	452.75		100			Sales Recpts Page 654
	Banked 18/12/2025	116.00						
	Sales Recpts Page 655	116.00	116.00		100			Sales Recpts Page 655
	Banked 18/12/2025	-32.34						
	Sales Recpts Page 678	-32.34	-32.34		100			Sales Recpts Page 678

Subtotal Carried Forward:

12,502.32

1,242.67

0.00

4,573.31

Bus Bank Account 00270588

Receipts received between 01/10/2025 and 31/12/2025

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked 19/12/2025	26.40						
	Sales Recpts Page 633	26.40	26.40		100			Sales Recpts Page 633
	Banked 19/12/2025	33.00						
	Sales Recpts Page 634	33.00	33.00		100			Sales Recpts Page 634
	Banked 19/12/2025	28.05						
	Sales Recpts Page 635	28.05	28.05		100			Sales Recpts Page 635
	Banked 19/12/2025	63.43						
	Sales Recpts Page 636	63.43	63.43		100			Sales Recpts Page 636
	Banked 19/12/2025	33.66						
	Sales Recpts Page 637	33.66	33.66		100			Sales Recpts Page 637
	Banked 22/12/2025	38.61						
	Sales Recpts Page 627	38.61	38.61		100			Sales Recpts Page 627
	Banked 22/12/2025	46.20						
	Sales Recpts Page 638	46.20	46.20		100			Sales Recpts Page 638
	Banked 22/12/2025	44.88						
	Sales Recpts Page 639	44.88	44.88		100			Sales Recpts Page 639
	Banked 22/12/2025	44.88						
	Sales Recpts Page 640	44.88	44.88		100			Sales Recpts Page 640
	Banked 22/12/2025	19.01						
	Sales Recpts Page 641	19.01	19.01		100			Sales Recpts Page 641
	Banked 22/12/2025	27.72						
	Sales Recpts Page 642	27.72	27.72		100			Sales Recpts Page 642
	Banked 22/12/2025	30.03						
	Sales Recpts Page 643	30.03	30.03		100			Sales Recpts Page 643
	Banked 22/12/2025	33.00						
	Sales Recpts Page 644	33.00	33.00		100			Sales Recpts Page 644
	Banked 22/12/2025	69.30						
	Sales Recpts Page 646	69.30	69.30		100			Sales Recpts Page 646
	Banked 22/12/2025	38.72						
	Sales Recpts Page 656	38.72	38.72		100			Sales Recpts Page 656
	Banked 22/12/2025	-38.61						
	Sales Recpts Page 677	-38.61	-38.61		100			Sales Recpts Page 677
	Banked 22/12/2025	-38.61						
	Sales Recpts Page 681	-38.61	-38.61		100			Sales Recpts Page 681
	Banked 22/12/2025	38.61						
	Sales Recpts Page 683	38.61	38.61		100			Sales Recpts Page 683

Subtotal Carried Forward:

13,040.60

538.28

0.00

4,573.31

Bus Bank Account 00270588

Receipts received between 01/10/2025 and 31/12/2025

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked 24/12/2025	33.00						
	Sales Recpts Page 647	33.00	33.00		100			Sales Recpts Page 647
	Banked 29/12/2025	33.00						
	Sales Recpts Page 645	33.00	33.00		100			Sales Recpts Page 645
	Banked 29/12/2025	46.20						
	Sales Recpts Page 648	46.20	46.20		100			Sales Recpts Page 648
	Banked 29/12/2025	33.00						
	Sales Recpts Page 649	33.00	33.00		100			Sales Recpts Page 649
	Banked 29/12/2025	32.67						
	Sales Recpts Page 650	32.67	32.67		100			Sales Recpts Page 650
	Banked 29/12/2025	60.89						
	Sales Recpts Page 651	60.89	60.89		100			Sales Recpts Page 651
	Banked 29/12/2025	39.93						
	Sales Recpts Page 652	39.93	39.93		100			Sales Recpts Page 652
	Banked 29/12/2025	36.30						
	Sales Recpts Page 658	36.30	36.30		100			Sales Recpts Page 658
	Banked 29/12/2025	57.00						
	Sales Recpts Page 665	57.00	57.00		100			Sales Recpts Page 665
	Banked 29/12/2025	153.00						
	Sales Recpts Page 666	153.00	153.00		100			Sales Recpts Page 666
	Banked 29/12/2025	170.50						
	Sales Recpts Page 667	170.50	170.50		100			Sales Recpts Page 667
	Banked 29/12/2025	-38.72						
	Sales Recpts Page 671	-38.72	-38.72		100			Sales Recpts Page 671
	Banked 29/12/2025	38.72						
	Sales Recpts Page 675	38.72	38.72		100			Sales Recpts Page 675
	Banked 30/12/2025	28.31						
	Sales Recpts Page 659	28.31	28.31		100			Sales Recpts Page 659
	Banked 30/12/2025	56.93						
	Sales Recpts Page 660	56.93	56.93		100			Sales Recpts Page 660
	Banked 30/12/2025	35.64						
	Sales Recpts Page 661	35.64	35.64		100			Sales Recpts Page 661
	Banked 30/12/2025	23.10						
	Sales Recpts Page 662	23.10	23.10		100			Sales Recpts Page 662
	Banked 30/12/2025	31.35						
	Sales Recpts Page 663	31.35	31.35		100			Sales Recpts Page 663

Subtotal Carried Forward:

13,911.42

870.82

0.00

4,573.31

14/01/2026

Liss Parish Council - Charities Current Year

Page 9

16:30

Cashbook 2

User: SARAH

Bus Bank Account 00270588

Receipts received between 01/10/2025 and 31/12/2025

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked 30/12/2025	47.36						
	Sales Recpts Page 664	47.36	47.36		100			Sales Recpts Page 664
	Banked 30/12/2025	190.00						
	Sales Recpts Page 668	190.00	190.00		100			Sales Recpts Page 668
	Banked 31/12/2025	25.74						
	Sales Recpts Page 669	25.74	25.74		100			Sales Recpts Page 669
	Banked 31/12/2025	33.00						
	Sales Recpts Page 673	33.00	33.00		100			Sales Recpts Page 673
	Banked 31/12/2025	19.80						
	Sales Recpts Page 674	19.80	19.80		100			Sales Recpts Page 674
Total Receipts:		14,227.32	9,654.01	0.00			4,573.31	

6

14/01/2026

Liss Parish Council - Charities Current Year

Page 1

16:30

Cashbook 1

User: SARAH

Treasurer Account 00257581

Receipts received between 01/10/2025 and 31/12/2025

Nominal Ledger Analysis									
Receipt Ref	Name of	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail	
	Banked 02/10/2025	343.14							
	TJ Waste Ltd	343.14			1600	1300	343.14	Refund Skip Hire	
	Banked 06/10/2025	20,000.00							
TFR	Bus Bank Account 00270588	20,000.00			205		20,000.00	TOP UP	
	Banked 07/10/2025	0.25							
	Scottish & Southern Electric	0.25			1999	1100	0.25	SSEN Wayleave	
	Banked 07/10/2025	-0.25							
	Scottish & Southern Electric	-0.25			1999	1100	-0.25	SSEN Wayleave	
	Banked 09/10/2025	10,000.00							
TOP UP	Bus Bank Account 00270588	10,000.00			205		10,000.00	Transfer from 270588 to	
	Banked 09/10/2025	21.15							
	Bank Interest Recd	21.15			1080	1000	7.05	Bank Interest Received	
					1080	1100	7.05	Bank Interest Received	
					1080	1300	7.05	Bank Interest Received	
	Banked 09/10/2025	-21.15							
	Bank Interest Recd	-21.15			1080	1000	-7.05	Bank Interest Received	
					1080	1100	-7.05	Bank Interest Received	
					1080	1300	-7.05	Bank Interest Received	
	Banked 18/12/2025	10,000.00							
TOP UP	Bus Bank Account 00270588	10,000.00			205		10,000.00	Transfer from 270588 to	
CHEQUE	Banked 18/12/2025	32.34							
	Lower Green Plot 8B1 ALL485	32.34			1600	1300	32.34	Lower Green Plot 8B1	
	Banked 18/12/2025	32.34							
	Sales Recpts Page 680	32.34	32.34		100			Sales Recpts Page 680	
	Banked 18/12/2025	-32.34							
	Sales Recpts Page 682	-32.34	-32.34		100			Sales Recpts Page 682	
	Banked 18/12/2025	32.34							
	LG 8B1 ALL485	32.34			1600	1300	32.34	Allotment Rent LG 8B1	
	Banked 18/12/2025	-32.34							
	Allotment Rent	-32.34			1600	1300	-32.34	Allotment Rent	
CHEQUE	Banked 22/12/2025	38.61							
	Lower Green Plot 7B2 ALL415	38.61			1600	1300	38.61	Lower Green Plot 7B2	
	Banked 22/12/2025	38.61							
	Sales Recpts Page 679	38.61	38.61		100			Sales Recpts Page 679	
	Banked 22/12/2025	-38.61							
	Sales Recpts Page 684	-38.61	-38.61		100			Sales Recpts Page 684	
CHEQUE	Banked 22/12/2025	38.61							
Subtotal Carried Forward:		40,452.70	0.00	0.00			40,414.09		

14/01/2026

Liss Parish Council - Charities Current Year

Page 2

16:30

Cashbook 1

User: SARAH

Treasurer Account 00257581

Receipts received between 01/10/2025 and 31/12/2025

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	LG 7B2 ALL415	38.61			1600	1300	38.61	LG 7B2 ALL415
	Banked 22/12/2025	-38.61						
	Allotment Rent	-38.61			1600	1300	-38.61	Allotment Rent
Total Receipts:		40,414.09	0.00	0.00			40,414.09	

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1000 Village Hall							
1080 Bank Interest	91	0	(91)			0.0%	
1601 Village Hall Rent	8,769	15,000	6,231			58.5%	
1610 LPC Grant	24,741	24,741	0			100.0%	
1999 Other Income	(2,569)	0	2,569			0.0%	
Village Hall :- Income	31,033	39,741	8,708			78.1%	0
4000 Staff Salary	25,328	25,328	0		0	100.0%	
4005 Pensions	1,969	1,969	0		0	100.0%	
4060 Training	(125)	0	125		125	0.0%	
4070 Insurance	1,856	1,856	0		0	100.0%	
4080 IT Software & Support	210	210	0		0	100.0%	
4090 Stationery	(84)	50	134		134	(167.3%)	
4100 Printer/copier	100	100	0		0	100.0%	
4106 Office IT equipment	0	135	135		135	0.0%	
4115 Audit	318	250	(68)		(68)	127.3%	
4120 Subscriptions	348	278	(70)		(70)	125.0%	
4145 Council Tax & licences	60	160	100		100	37.4%	
4150 Gas	1,408	1,500	92		92	93.8%	
4155 Electricity	1,674	2,250	576		576	74.4%	
4160 Water - supply & waste	392	125	(267)		(267)	313.6%	
4166 Bank Charges	31	0	(31)		(31)	0.0%	
4170 Fire safety	0	380	380		380	0.0%	
4175 Building Maintenance	1,617	3,500	1,883		1,883	46.2%	
4180 Feminine Hygiene Costs	359	350	(9)		(9)	102.5%	
4190 Cleaning Materials	462	200	(262)		(262)	230.8%	
4195 Other Servicing	86	1,000	914		914	8.6%	
4245 Other Grounds Costs	47	100	53		53	47.3%	
5000 Spending from reserves	4,405	0	(4,405)		(4,405)	0.0%	
Village Hall :- Indirect Expenditure	40,460	39,741	(719)	0	(719)	101.8%	0
Net Income over Expenditure	(9,427)	0	9,427				
1100 West Liss Recreation Ground							
1080 Bank Interest	91	0	(91)			0.0%	
1602 Pavilion Rent	16,863	21,850	4,987			77.2%	
1603 West Liss Pitch & Changing	795	1,000	205			79.5%	
1605 Inpost Income	250	1,000	750			25.0%	
1606 Food Vans	563	1,000	438			56.3%	
1610 LPC Grant	22,486	22,486	0			100.0%	
1999 Other Income	921	150	(771)			614.0%	
West Liss Recreation Ground :- Income	41,969	47,486	5,517			88.4%	0

Detailed Income & Expenditure by Budget Heading 21/01/2026

Month No: 10

Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4000 Staff Salary	28,766	28,765	(1)		(1)	100.0%	
4060 Training	(188)	0	188		188	0.0%	
4070 Insurance	2,269	2,269	0		0	100.0%	
4075 Telephone & Internet	1,106	850	(256)		(256)	130.1%	
4080 IT Software & Support	210	210	0		0	100.0%	
4090 Stationery	(84)	50	134		134	(167.3%)	
4100 Printer/copier	100	100	0		0	100.0%	
4106 Office IT equipment	0	135	135		135	0.0%	
4115 Audit	68	250	182		182	27.3%	
4120 Subscriptions	522	278	(244)		(244)	187.8%	
4135 CCTV Maintenance	0	100	100		100	0.0%	
4136 Alarm Maintenance	0	200	200		200	0.0%	
4145 Council Tax & licences	461	310	(151)		(151)	148.7%	
4150 Gas	1,647	2,100	453		453	78.5%	
4155 Electricity	980	2,500	1,520		1,520	39.2%	
4160 Water - supply & waste	250	150	(100)		(100)	166.5%	
4166 Bank Charges	31	0	(31)		(31)	0.0%	
4170 Fire safety	0	380	380		380	0.0%	
4175 Building Maintenance	706	1,500	794		794	47.1%	
4180 Feminine Hygiene Costs	204	350	146		146	58.4%	
4186 Key Cutting	20	0	(20)		(20)	0.0%	
4190 Cleaning Materials	264	500	236		236	52.7%	
4195 Other Servicing	544	1,000	456		456	54.4%	
4200 Equipment Repairs & Servicing	0	450	450		450	0.0%	
4230 Playground Inspection	809	65	(744)		(744)	1244.7%	
4235 Grass Cutting	2,016	3,024	1,008		1,008	66.7%	
4240 Pitch Related Costs	233	350	117		117	66.7%	
4245 Other Grounds Costs	39	100	61		61	38.9%	
4250 Waste Disposal	523	1,500	977		977	34.9%	
4260 Hedge Cutting	87	0	(87)		(87)	0.0%	
5000 Spending from reserves	1,725	0	(1,725)		(1,725)	0.0%	
West Liss Recreation Ground :- Indirect Expenditure	43,310	47,486	4,176	0	4,176	91.2%	0
Net Income over Expenditure	(1,341)	0	1,341				
<u>1200 No longer in use</u>							
4250 Waste Disposal	57	0	(57)		(57)	0.0%	
No longer in use :- Indirect Expenditure	57	0	(57)	0	(57)		0
Net Expenditure	(57)	0	57				

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1300 Allotments							
1080 Bank Interest	103	0	(103)			0.0%	
1600 Allotment Rent	5,052	5,000	(52)			101.0%	
1610 LPC Grant	18,053	18,053	0			100.0%	
1999 Other Income	27	0	(27)			0.0%	
Allotments :- Income	23,235	23,053	(182)			100.8%	0
4000 Staff Salary	15,080	15,080	0		0	100.0%	
4005 Pensions	5,135	5,135	0		0	100.0%	
4060 Training	(63)	0	63		63	0.0%	
4070 Insurance	100	100	0		0	100.0%	
4080 IT Software & Support	210	210	0		0	100.0%	
4090 Stationery	(84)	50	134		134	(167.3%)	
4100 Printer/copier	25	25	0		0	100.0%	
4106 Office IT equipment	0	135	135		135	0.0%	
4115 Audit	14	50	36		36	27.3%	
4120 Subscriptions	278	278	0		0	100.0%	
4160 Water - supply & waste	2,201	1,000	(1,201)		(1,201)	220.1%	
4166 Bank Charges	31	0	(31)		(31)	0.0%	
4245 Other Grounds Costs	37	100	63		63	37.4%	
4246 Himalayan Balsam Removal	960	0	(960)		(960)	0.0%	
4255 Tree Sugery	0	500	500		500	0.0%	
4260 Hedge Cutting	204	390	186		186	52.3%	
5000 Spending from reserves	3,944	0	(3,944)		(3,944)	0.0%	
Allotments :- Indirect Expenditure	28,073	23,053	(5,020)	0	(5,020)	121.8%	0
Net Income over Expenditure	(4,837)	0	4,837				
Grand Totals:- Income	96,237	110,280	14,043			87.3%	
Expenditure	111,899	110,280	(1,619)	0	(1,619)	101.5%	
Net Income over Expenditure	(15,662)	0	15,662				
Movement to/(from) Gen Reserve	(15,662)	0	15,662				

**Charity name:**

Liss Recreation Ground

Charity registration number:

301871

Principal address:

The Council Room

Village Hall

Hill Brow Road

Liss

Hants

GU33 7LA

Trustee:

Liss Parish Council (acting as corporate trustee)

Structure, Governance and Management

Liss Recreation Ground is governed by a trust deed dated 6th September 1864.

The charity is wholly administered by Liss Parish Council, which acts as sole corporate trustee.

The charity does not appoint individual trustees.

The Parish Council administers the charity in accordance with the governing document, relevant legislation, and the Council's standing orders and financial regulations.

Objects and Public Benefit

The objects of the charity are to provide and maintain recreational facilities for the benefit of the inhabitants of Liss and the surrounding area.

In planning and reviewing the charity's activities, the Parish Council has had regard to the Charity Commission's guidance on public benefit. The pavilion and recreation ground are open to the public and provides recreational benefit to the local community.

Activities and Achievements

During the year ended 31 March 2025, the charity continued to maintain and manage the pavilion and recreation ground for public use, including routine maintenance and safety checks. The Parish Council considers that the charity has continued to meet its objectives.

Financial Review

Total income for the year was £25,046, with total expenditure of £34,212, resulting in a deficit of £9,166.

The principal sources of income were parish council contributions and fees.

The Parish Council considers that the level of reserves held at the year end is adequate to meet the charity's ongoing obligations.

The charity does not hold investments.

Trustee Responsibilities

The Parish Council, acting as trustee, is responsible for preparing the Trustees' Annual Report and financial statements in accordance with applicable law and UK accounting standards.

Approval

This report was approved by Liss Parish Council acting as trustee on behalf of the charity.

Signed:

Name: Clive Olley

Position: Chair of the Charities Committee

Date: 26th January 2026