Liss Parish Council Newman Collard Woodland Management Plan

(in woodland subject to a Tree Preservation Order)

1. Description of the existing woodland

The woodland is an established broadleaf, deciduous woodland, predominantly comprising native broadleaf tree species. Over a number of years, the shrub layer has become increasingly dominated by evergreen species, particularly laurel, poplar, rhododendron and holly. These species have spread through parts of the woodland, forming dense understorey growth which has reduced the amount of light reaching the woodland floor.

This has contributed to a darker woodland environment and a reduction in the diversity of native woodland ground flora, shrubs and tree regeneration. The dense evergreen growth has also restricted the natural regeneration of deciduous tree species and reduced the structural diversity of the woodland.

The intention of the proposed management is to restore and enhance the woodland as a diverse, predominantly native oak-dominated deciduous woodland, improving its ecological condition and increasing the range of habitats available to native wildlife.

2. Aims and objectives of the proposed works

The proposed works are intended to improve the long-term health, structure and biodiversity of the woodland through a carefully phased programme of restoration over a period of five years.

The principal objectives are:

- To gradually reduce the dominance of laurel and rhododendron within the shrub layer, allowing increased light to reach the woodland floor and encouraging the recovery of native woodland vegetation.
- To encourage the natural regeneration of existing native trees and introduce additional suitable native species where necessary to improve tree and shrub diversity.
- To develop a more varied woodland structure, comprising mature trees, younger trees, a diverse shrub layer, woodland ground flora and areas of retained deadwood.
- To improve habitat opportunities for woodland birds, invertebrates, small mammals and other native wildlife.
- To enhance the woodland's suitability for hazel dormice. There is evidence of hazel dormice in adjoining areas, and the proposed restoration and planting will aim to improve habitat connectivity and provide suitable food, shelter and nesting opportunities.

- To retain and enhance the woodland's existing ecological value while ensuring that management does not unnecessarily disturb established wildlife populations.

3. Phased approach to woodland management

The proposed works will be undertaken over five years, with the intention of avoiding sudden or extensive changes to the existing woodland environment.

Management will be carried out in small, carefully selected areas, allowing the woodland to respond naturally to each stage of the restoration. The timing and extent of the works will be reviewed as the project progresses, taking account of the condition of the woodland, the success of regeneration and the presence of wildlife.

The removal or reduction of laurel and rhododendron will be undertaken gradually rather than through wholesale clearance. Willow will be coppiced. Existing native trees and shrubs will be retained wherever practicable, and opportunities for natural regeneration will be encouraged before additional planting is undertaken.

Any planting will be undertaken in appropriate areas where sufficient light and growing conditions are available, with the aim of establishing a diverse, naturally structured native woodland.

4. Tree safety and the retention of deadwood

The woodland will continue to be managed with due regard to public safety and the health of retained trees.

Dead, dying or structurally compromised trees will be assessed individually. Where a tree presents an unacceptable risk to people, or access, appropriate remedial work or removal may be necessary.

Where it is safe and practicable to do so, standing dead trees, dead branches and fallen timber will be retained. Deadwood is an important component of woodland ecology, providing habitat for fungi, invertebrates, birds and other wildlife.

All tree and shrub arising from the proposed management will be retained within the woodland wherever practicable. Material will not be chipped or removed from the site. Suitable material will be arranged in discrete deadwood piles, habitat piles or other appropriate configurations to provide additional shelter and habitat.

The location and arrangement of retained material will be considered carefully to avoid obstructing access, creating unnecessary safety risks or smothering areas of natural regeneration.

If appropriate, dead wood will be left standing, and if considered dangerous, removed from mature trees which will be left.

5. Proposed native tree and shrub planting

Planting will aim to strengthen the character of the woodland as a native oak-dominated deciduous woodland, while increasing the diversity of tree and shrub species.

The precise species and quantities will be selected to reflect the existing woodland composition, soil conditions, moisture levels, available light and the ecological requirements of the site.

Suitable species for consideration include:

Canopy and secondary tree species

- Oak Querus
- Silver birch (*Betula pendula*).
- Downy birch (*Betula pubescens*), where soil and moisture conditions are suitable.
- Field maple (*Acer campestre*).
- Small-leaved lime (*Tilia cordata*).
- Wild cherry (*Prunus avium*).
- Rowan (*Sorbus aucuparia*).

Native shrub and understorey species

- Hazel (*Corylus avellana*),
- Hawthorn (*Crataegus monogyna*).
- Spindle (*Euonymus europaeus*).
- Guelder rose (*Viburnum opulus*), where conditions are suitable.
- Crab apple (*Malus sylvestris*).
- Holly (*Ilex aquifolium*), retained and managed as part of a diverse native shrub layer rather than removed indiscriminately.

Native honeysuckle (*Lonicera periclymenum*) may also be encouraged or introduced in suitable locations to provide additional food and nesting opportunities for dormice and other woodland wildlife.

Planting will be undertaken in a naturalistic manner, using locally appropriate native stock where available. Existing native regeneration will be protected and incorporated into the management wherever possible.

6. Wildlife protection and ecological considerations

The proposed works will be planned and undertaken with the protection of existing wildlife as a central consideration.

The phased approach is intended to maintain continuity of habitat and avoid unnecessary disturbance to species currently occupying the woodland.

Particular consideration will be given to hazel dormice, given the evidence of their presence in adjoining areas. The retention and development of hazel, honeysuckle, bramble and a connected shrub layer will be important in improving the woodland's suitability for this species.

7. Long-term woodland management

The five-year programme will form part of a longer-term commitment to the sustainable management of the woodland.

Following the initial restoration period, the woodland will be monitored to assess the success of natural regeneration, the establishment of planted species, the development of the shrub layer and the retention of suitable wildlife habitat.

The intention is to create a healthier, more diverse and resilient native deciduous woodland, in which a varied tree canopy, a rich shrub layer, woodland ground flora and retained deadwood collectively support a greater diversity of native species.

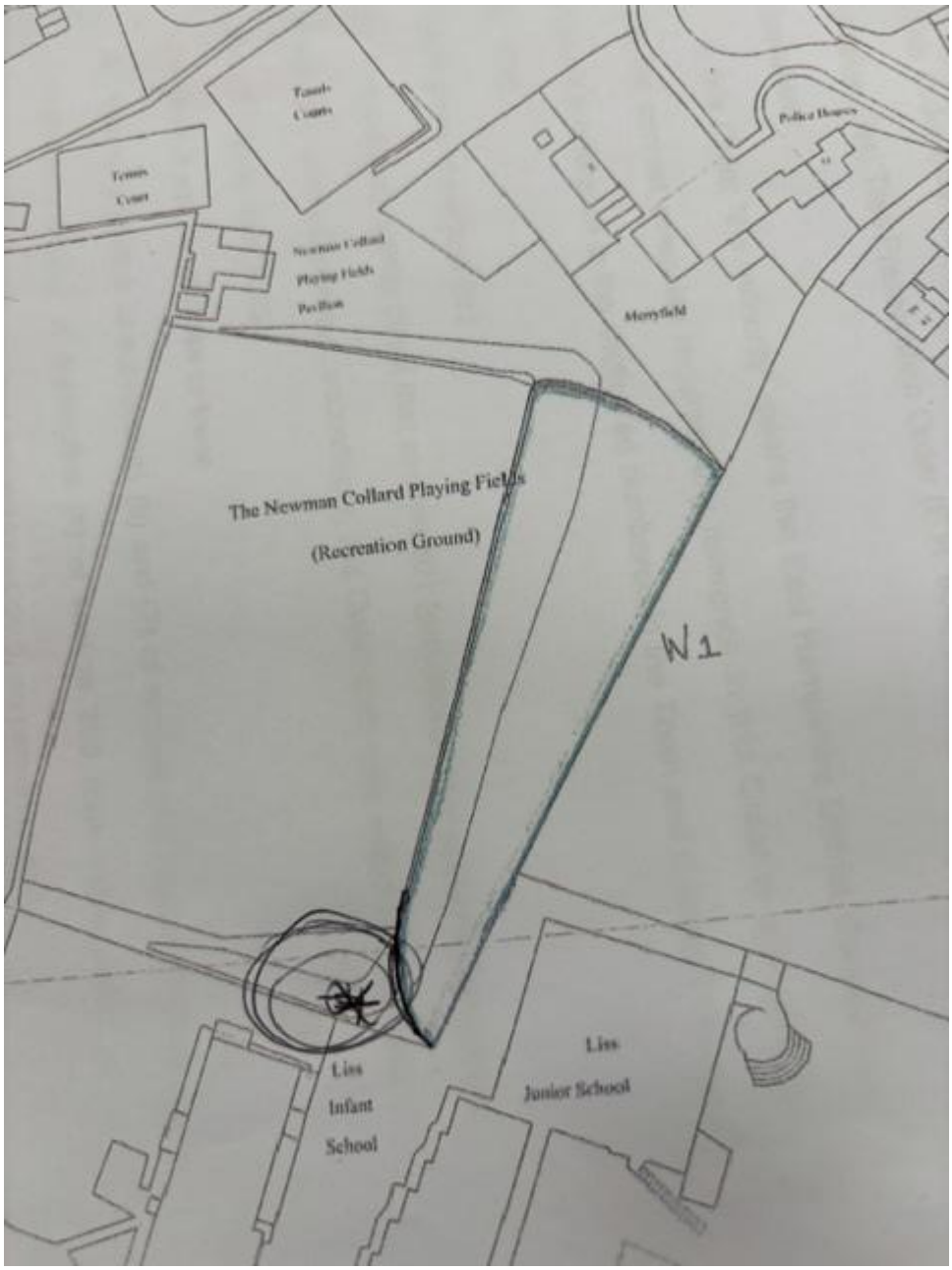
The proposed works are therefore intended not simply to remove existing vegetation, but to improve the woodland's ecological condition and safeguard its value for future generations.

8. Permissions and funding process

This is a five year management plan (commencing Winter 2026) – permission is sought for the next five years as the work will be incremental. It will also be subject to funding – of which the first year's funding has been sought and agreed by EHDC Councillor grants – Cllr Roger Mullenger. It is hoped that funding will be secured for the following four years.

1. Seek permission to carry out works in a TPO order woodland.
2. Send photos of woodland as part of the application.
3. Inform EHDC arboricultural officer of intention of works.
4. Prior to works commencing, contractors will take photos of the area to be worked on (before and after).

Sketch showing TPO EH838 area and boundary



Photos of trees making up woodland















PAVILION	Week 8am-6pm	NEW	INCREASE	Week 6pm-11pm	NEW
General Hirer	£18.00	£19.00	5.55%	£24.00	£25.00
Regular Hirer	£15.50			£21.50	
Commercial Hirer	£25.00	£26.00	4.00%	£31.00	£32.00
Kitchen	£20.00				

PAVILION	Weekend 8am-6pm	NEW	INCREASE	Weekend 6pm-11pm	NEW
General Hirer	£20.00	£21.00	5.00%	£27.00	£28.00
Regular Hirer	£17.50			£24.50	
Commercial Hirer	£31.00	£32.00	3.22%	£36.00	£37.00
Kitchen	£20.00				

VILLAGE HALL	Week 8am-6pm	NEW	INCREASE	Week 6pm-11pm	NEW
General Hirer	£16.00	£17.00	6.25%	£21.00	£22.00
Regular Hirer	£14.00			£19.50	
Commercial Hirer	£22.00	£23.00	4.55%	£28.00	£29.00
Kitchen	£20.00				

VILLAGE HALL	Weekend 8am-6pm	NEW	INCREASE	Weekend 6pm-11pm	NEW
General Hirer	£18.00	£19.00	5.55%	£24.00	£25.00
Regular Hirer	£16.50			£22.50	
Commercial Hirer	£25.00	£26.00	4.00%	£31.00	£32.00
Kitchen	£20.00				

FOOTBALL		NEW	INCREASE
Adult Team Pitch	£75.00		
Junior Team Pitch	£32.00		
Training Session	£26.00		
Changing Rooms	£26.00		
		NEW	INCREASE
FOOD VANS	£20.00		
		NEW	INCREASE
ALLOTMENTS	33p psm		

*Fee effective 1st January 2027

INCREASE
4.16%
3.22%

INCREASE
3.70%
2.77%

INCREASE
4.76%
3.57%

INCREASE
4.16%
3.22%

LISS PAVILION
HIRE CHARGES

Valid 1st April 2027 – 31st March 2028

Birthday Party Package	**£70.00**	**Based on 3.5 hours weekend hire (between 8am-6pm subject to availability)** Includes light use of kitchen, on-site parking, Main Hall, Quiet Room, Tables & Chairs, Wi-Fi & hearing-loop, covered by The Music License (PPL & PRS United).

Pavilion (cost per hour[1])	**WEEKDAY Day Rate 8am-6pm**	**WEEKDAY Evening Rate 6pm-11pm**	**WEEKEND* Day Rate 8am–6pm**	**WEEKEND* Evening Rate 6pm–11pm**
General Hirer	£19.00	£25.00	£21.00	£28.00
Regular General Hirer	£15.50	£21.50	£17.50	£24.50
Commercial Hirer	£26.00	£32.00	£32.00	£37.00

*** = Bank Holidays are charged at the weekend rate.**
1 = Includes use of on-site parking, Main Hall, Quiet Room, Tables & Chairs, Wi-Fi & hearing-loop, covered by The Music License (PPL & PRS United).

Pavilion (cost per session)	**WEEKDAY Day Rate 8am-6pm**	**WEEKDAY Evening Rate 6-11pm**	**WEEKEND Day Rate 8am-6pm**	**WEEKEND Evening Rate 6pm-11pm**
Kitchen (cost per session[2])	£20.00	£20.00	£20.00	£20.00
Use of a Bouncy Castle (not provided[3])	£10.00	£10.00	£10.00	£10.00

2 = Kitchen is fully equipped and features a commercial dishwasher and serving hatch to the main hall.
3 = Liss Parish Council need to be provided with details of the bouncy castle company used and a copy of their public liability insurance prior to the event.

Pavilion (cost per session)	**WEEKDAY Day Rate 8am-6pm**	**WEEKDAY Evening Rate 6pm-11pm**	**WEEKEND* Day Rate 8am–6pm**	**WEEKEND* Evening Rate 6pm–11pm**
Adult Parties and Special Events (cost per session[4])	£150.00	£250.00	£200.00	£300.00
Wakes and Celebrations of Life (cost per session[4])	£100.00			
Damage Deposit (at the discretion of the clerk)	£200.00	£200.00	£200.00	£200.00

*** = Bank Holidays are charged at the weekend rate.**
4 = Includes use of kitchen within the session charge. Events finishing at 23:00 include an extra 30 minutes tidy up time until 23:30.

LISS VILLAGE HALL
HIRE CHARGES

Valid 1st April 2027 – 31st March 2028

Birthday Party Package	**£65.00**	**Based on 3.5 hours weekend hire (between 8am-6pm subject to availability)** Includes light use of kitchen, on-site parking, Main Hall, Quiet Room, Tables & Chairs, Wi-Fi & hearing-loop, covered by The Music License (PPL & PRS United).

Village Hall (cost per hour[1])	**WEEKDAY Day Rate 8am-6pm**	**WEEKDAY Evening Rate 6pm-11pm**	**WEEKEND* Day Rate 8am-6pm**	**WEEKEND* Evening Rate 6pm-11pm**
General Hirer	£17.00	£22.00	£19.00	£25.00
Regular General Hirer	£14.00	£19.50	£16.50	£22.50
Commercial Hirer	£23.00	£29.00	£26.00	£32.00

*** = Bank Holidays are charged at the weekend rate.**
1 = Includes use of Main Hall, Tables & Chairs, Wi-Fi & hearing-loop, covered by The Music License (PPL & PRS United).

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Kitchen (cost per session[2])	£20.00	£20.00	£20.00	£20.00
Use of a Bouncy Castle (not provided[3])	£10.00	£10.00	£10.00	£10.00

2 = Kitchen is fully equipped and features a commercial dishwasher and serving hatch to the main hall.
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Village Hall (cost per session)	**WEEKDAY Day Rate 8am-6pm**	**WEEKDAY Evening Rate 6pm-11pm**	**WEEKEND* Day Rate 8am-6pm**	**WEEKEND* Evening Rate 6pm-11pm**
Adult Parties and Special Events (cost per session[4])	£100.00	£200.00	£150.00	£250.00
Wakes and Celebrations of Life (cost per session[4])	£90.00			
Damage Deposit (at the discretion of the clerk)	£200.00	£200.00	£200.00	£200.00

*** = Bank Holidays are charged at the weekend rate.**
4 = Includes use of kitchen within the session charge. Events finishing at 23:00 include an extra 30 minutes tidy up time until 23:30.

CHARITY MANAGEMENT FEES

			RATIO **1**:2:3:4	RATIO 1:**2**:3:4	RATIO 1:2:**3**:4
TOTAL FOR LPC & CHARITIES		**TOTAL CHARITIES (50%)**	**ALLOTMENTS**	**VILLAGE HALL**	**WEST LISS**
SALARIES & PENSIONS	191664				
SUBSCRIPTIONS	2000				
INSURANCE	11000				
IT SOFTWARE & SUPPORT	4000				
PRINTER & COPIER	600				
STATIONERY	250				
TELEPHONE & INTERNET	2717				
BANK CHARGES	240				
VEHICLE COSTS	1900				
	214371	**107186**	**10,719**	**21,437**	**32,156**

TOTAL MAN. FEES: **107,186**

RATIO 1:2:3:**4**

NEWMAN COLLARD

42,874

ALLOTMENTS 27-28		
INCOME		**Projected**
1600/1300	Allotment Rental Income	£5,252
1610/1300	LPC Grant	£10,487
TOTAL INCOME		**£15,739**
EXPENDITURE		**Projected**
4275/1300	LPC Management Charge	£10,719
4155/1300	Audit	£120
4160/1300	Water Supply	£1,200
4245/1300	General Maintenance Costs	£700
4255/1300	Tree Surgery	£1,600
4260/1300	Hedge Cutting	£200
4246/1300	Himalayan Balsam Management - PB	£1,200
TOTAL EXPENDITURE		**£15,739**

VILLAGE HALL 27-28		
INCOME		**Projected**
1601/1000	Rental Income	£12,000
1607/1000	LPC Office/VH Rental Fee	£4,000
1610/1000	LPC Grant	£16,377
TOTAL INCOME		**£32,377**
EXPENDITURE		**Projected**
4275/1000	LPC Management Charge	£21,437
4115/1000	Audit	£240
4145/1000	Council Tax & PRS Licence	£300
4150/1000	Gas	£3,000
4155/1000	Electricity	£3,000
4160/1000	Water - Supply & Waste	£200
4175/1000	Building Maintenance	£3,000
4180/1000	Feminine Hygiene	£300
4190/1000	Cleaning Consumables	£300
4251/1000	Waste Disposal	£600
TOTAL EXPENDITURE		**£32,377**

WEST LISS 27-28		
INCOME		**Projected**
1602/1100	Pavilion Rent	£20,500
1603/1100	Pitch & Changing Rooms	£600
1605/1100	Inpost	£1,300
1606/1100	Food Vans	£660
1999/1100	Other Income	£150
1610/1100	LPC Grant	£24,682
TOTAL INCOME		**£47,892**
EXPENDITURE		**Projected**
4275/1100	LPC Management Charge	£32,156
4155/1100	Audit	£360
4145/1100	Council Tax & Licences	£660
4150/1100	Gas	£3,154
4155/1100	Electricity	£1,000
4160/1100	Water - Supply & Waste	£150
4175/1100	Building Maintenance	£2,000
4180/1100	Feminine Hygiene	£300
4190/1100	Cleaning Consumables	£300
4250/1100	Waste Disposal	£1,500
4230/1100	Play Equipment Inspection & Repairs	£1,800
4235/1100	Grass Cutting	£3,250
4240/1100	Pitch Related Costs	£312
4230/1100	Tree Surgery	£800
4260/1100	Hedge Cutting	£150
TOTAL EXPENDITURE		**£47,892**

NEWMAN COLLARD 27-28		
INCOME		**Projected**
1602/1400	Pavilion Rent	£13,000
1610/1400	LPC Grant	
TOTAL INCOME		**£13,000**
EXPENDITURE		**Projected**
4275/1400	LPC Management Charge	£42,874
4155/1400	Audit	£480
4145/1400	Council Tax & Licences	£450
4155/1400	Electricity	£4,400
4160/1400	Water - Supply & Waste	£480
4175/1400	Building Maintenance (inc. new fire system)	£9,000
4190/1400	Cleaning Consumables	£300
4075/1400	Broadband	£380
4230/1400	Play Equipment Inspection & Repairs	£1,800
4235/1400	Grass Cutting	£3,450
4230/1400	Tree Surgery	£800
4260/1400	Hedge Cutting	£400
TOTAL EXPENDITURE		**£64,814**